

Suggested content for new Board member orientation

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- Agency history (preferably with an in-person visit from a founder or early leader)
- Bylaws that include expectations for Board members and the duties description of every standing committee
- Key policies – finance; HR; employee compensation
- Strategic plan with mission, vision, values, major goals
- Current agency work plan and Board work plan
- Board member profiles
- Key staff profiles
- Organizational chart
- Most recent audit
- Most recent profit and loss statement
- Most recent balance sheet
- Update on chief executive evaluation process
- Address(es) and basic information about agency buildings and land