

**Rural Health Network Development Program
Human Services Coalition Tompkins Health Network Work Plan
January 1, 2023 – December 31, 2023**

Objective

1 Expand access to health care and address issues of health equity

Tasks

1.1 Collect demographic data- Improve collection of demographic data including race and ethnicity to determine who is being served and identify gaps of representation in clients served.

Performance Measures

1.1.1 Demographic data report - Quarterly demographic data reports from Health Insurance Enrollment and Community Health Advocate Programs shared with Advisory Board

1.1.2 Underrepresented groups – Quarterly reports developed by the Community Health and Access Committee workgroups identifying underrepresented groups served in select community programs

1.1.3 Priority populations – By December 31, a plan and timetable for improving the utilization of selected programs by priority populations will be shared with the Community Health and Access Committee

Tasks

1.2 Healthcare careers promotion- Promote awareness of healthcare careers in the local region to youth and adults to increase workforce capacity in the region.

Performance Measures

1.2.1 Emergency response workforce/volunteer collaboration- A work group will be formed by the 3rd quarter to address how to best address the lack of emergency response workforce and volunteers in the local community.

1.2.2 Healthcare Career Expo Planning Committee- THN Director will be an active member of the Healthcare Career Expo Planning Committee to help promote health care careers to local high school students.

1.2.3 Home Health Aides Workgroup – A core advisory subgroup of partners and stakeholders is formed to address the current status of home health and personal care aides in Tompkins County.

Tasks

1.3 Reduce the number of people without health insurance – THN Director will ensure that health insurance navigators meet the deliverables for enrolling and re-enrolling individuals and families into plans offered through the NY State of Health Marketplace.

Performance Measures

1.3.1 Quarterly enrollment targets – At least **744** applications are processed by navigator staff by the end of 2023. Progress will be monitored quarterly and at year end. The impact is to increase enrollment of the uninsured and to help individuals maintain insurance.

1.3.2 Number of outreach and media opportunities pursued – From January 1 to December 31, 2023 at least 5 outreach opportunities (media/presentations/tabling/ other) will be completed

1.3.3 Insurance 101 Event – Prior to November 1, hold an “Insurance 101” event to help consumers understand the basics of health insurance.

Objective

2 Promote the priorities of the Community Health Improvement Plan

Tasks

- 2.1 Maintain the Community Health and Access Committee – The THN Director will support the Community Health and Access Committee and manage meeting logistics, communicating with members, and coordination of the agenda with the co-chairs. The Committee monitors emerging issues that impact healthcare access.

Performance Measures

- 2.1.1 Community Health and Access Committee Convened – The committee will continue to meet to support the CHIP Work Plan priorities (school aged- health and prenatal care).
- 2.1.2 Status reports – Regular CHAC reports are provided to the Board throughout 2023. The Board will be knowledgeable about the CHIP interventions and their relation to THN. Reports are documented by minutes and email correspondence.
- 2.1.3 Mental Health Workgroup- Form a working group by the 2nd quarter to address mental health needs in our local community such as the lack of providers, comprehensive resources list, mental health crisis response, mental health assessment, etc.
- 2.1.4 Perinatal and Infant Workgroup – A workgroup will begin meeting at least quarterly to serve as a community advisory board for a Perinatal and Infant Community Health Collaborative.

Tasks

- 2.2 Support the collaboration of local community health workers and community health advocates in a means to identify common access issues and barriers in local community.

Performance Measures

- 2.2.1 Community Health Workers and Advocates Work Group Formation – A working group will be formed by the end of the 2nd quarter.

- 2.2.2 Regular Meetings- The Work Group will meet at least once a quarter to identify common needs, access issues and gaps of services for local community members with an emphasis on the rural communities.
- 2.2.3 Reporting- The THN Director will share the results of the quarterly meeting with the THN Advisory Board on a quarterly basis once regular meetings start occurring.
- 2.2.4 Gaps of services- The Work Group will examine the gaps of services available to community members through their outreach work and share any gaps of services with the THN Advisory Board for them to consider address as a health planning council.

Objective

3 Support healthy aging through the Long Term Care Committee

Tasks

- 3.1 Maintain the Long-Term Care Committee and ensure broad representation from multiple sectors of the community – The THN Director will support the Long Term Care Committee and manage meeting logistics, communicating with members, and coordination of the agenda with the chair.

Performance Measures

- 3.1.1 Partnership with NY Connects – A contract will be executed with the local Office for the Aging to staff the advisory group known as the Long Term Care Committee. The outcome is to identify issues in the Long-Term Support Services System.
- 3.1.2 Broad representation – Combined meeting attendance records will indicate participation from at least 15 organizations/ community sectors. Attendance sheets will be reviewed to confirm this measure is being met. Committee memberships will be reviewed and expanded for broad inclusion of nontraditional sectors.
- 3.1.3 Formation of work groups - Work groups on emerging problems are established as needed, with specific objectives identified. Activities are reported to the Long Term Care Committee.

Objective

4 Strengthen data and information sharing among providers and community-based organizations to improve coordination of care

Tasks

- 4.1 Support development of data-driven collaborations – THN staff will participate in collaborations to address development of community data among organizations providing social determinant of health services. Multiple regional/ local initiatives are emerging around information exchanges and referral systems to prepare for healthcare delivery system transformation. The impact of this task is to strengthen social care organizations in positioning value-based arrangements.

Performance Measures

- 4.1.1 Representation in regional and local collaborations – Attendance at meetings (web conference, phone, or in-person) around emerging data partnerships. Report quarterly.

Tasks

- 4.2 Promote use of 2-1-1 for information about social determinant of health services – THN staff in coordination with 2-1-1 Call Center Manager promote usage of 2-1-1- to obtain information about programs that provide social determinant of health services.

Performance Measures

- 4.2.1 Trainings held – At least two training sessions about 2-1-1 resources are documented.
- 4.2.2 Domain specific developments – At least two 2-1-1 projects completed to respond to service care organizations’ needs in a specific domain.

Objective

5 Strengthen the collaborative leadership of the Tompkins Health Network

Tasks

- 5.1 Convene the Advisory Board on a regular basis to set THN policy and direction – The THN Director will convene regular meetings of the Advisory Board throughout the year. The schedule will be determined at the end of the prior year and publicized on both the website and by email.

Performance Measures

- 5.1.1 Record of discussion – Meeting minutes will be available to the board documenting discussion and actions taken.
- 5.1.2 Board and Network Membership – Report of Board member meeting attendance, membership terms, and compliance with work rules presented to Nominating and Executive Committee by October 2023.
- 5.1.3 Network Assessment – Network assessment completed by the Board by November 2023. The outcome is to measure the Board’s understanding of THN’s role in the community.
- 5.1.4 Committee Reports- The board members receive at least six committee and work group reports during 2023.
- 5.1.5 Presentations on community issues – At least three presentations on relevant community health topics will be provided during board meetings. The purpose of the presentations is to educate the board on related work plan topics.

Tasks

- 5.2 Create plan for National Rural Health Day in November – THN staff will develop and implement a plan to promote National Rural Health Day in November

Performance Measures

- 5.2.1 Plan and timetable developed – Plan for promoting National Rural Health Day is drafted and presented to the Advisory Board by fall 2023.

5.2.2 Plan Implemented – National Rural Health Day Promotion is completed by the end of November 2023.