

Before Starting the Project Listings for the CoC Priority Listing

The CoC Consolidated Application requires TWO submissions. Both this Project Priority Listing AND the CoC Application MUST be completed and submitted prior to the CoC Program Competition submission deadline stated in the NOFO.

The CoC Priority Listing includes:

- Reallocation forms – must be completed if the CoC is reallocating eligible renewal projects to create new projects or if a project applicant will transition from an existing component to an eligible new component.

- Project Listings:

- New;
- Renewal;
- UFA Costs;
- CoC Planning;
- YHPD Renewal; and
- YHDP Replacement.
- Attachment Requirement

- HUD-2991, Certification of Consistency with the Consolidated Plan – Collaborative Applicants must attach an accurately completed, signed, and dated HUD-2991.

Things to Remember:

- New and Renewal Project Listings – all project applications must be reviewed, approved and ranked, or rejected based on the local CoC competition process.

- Project applications on the following Project Listings must be approved, they are not ranked per the FY 2021 CoC Program Competition NOFO:

- UFA Costs Project Listing;
- CoC planning Project Listing;
- YHPD Renewal Project Listing; and
- YHDP Replacement Project Listing.
- Collaborative Applicants are responsible for ensuring all project applications accurately appear on the Project Listings and there are no project applications missing from one or more Project Listings.

- For each project application rejected by the CoC the Collaborative Applicant must select the reason for the rejection from the dropdown provided.

- If the Collaborative Applicant needs to amend a project application for any reason, the Collaborative Applicant MUST ensure the amended project is returned to the applicable Project Listing AND ranked BEFORE submitting the CoC Priority Listing to HUD in e-snaps.

Additional training resources are available online on HUD's website.
https://www.hud.gov/program_offices/comm_planning/coc/competition

1A. Continuum of Care (CoC) Identification

Instructions:

For guidance on completing this form, please reference the FY 2021 CoC Priority Listing Detailed Instructions and FY 2021 CoC Priority Listing Navigational Guide on HUD's website. https://www.hud.gov/program_offices/comm_planning/coc/competition.

Collaborative Applicant Name: Human Services Coalition of Tompkins County, Inc.

2. Reallocation

Instructions:

For guidance on completing this form, please reference the FY 2021 CoC Priority Listing Detailed Instructions and FY 2021 CoC Priority Listing Navigational Guide on HUD's website. https://www.hud.gov/program_offices/comm_planning/coc/competition.

2-1. Is the CoC reallocating funds from one or more eligible renewal grant(s) that will expire in calendar year 2022 into one or more new projects? Yes

3. Reallocation - Grant(s) Eliminated

CoCs reallocating eligible renewal project funds to create a new project application – as detailed in the FY 2021 CoC Program Competition NOFO – may do so by eliminating one or more expiring eligible renewal projects. CoCs that are eliminating eligible renewal projects must identify those projects on this form.

Amount Available for New Project: (Sum of All Eliminated Projects)				
\$37,657				
Eliminated Project Name	Grant Number Eliminated	Component Type	Annual Renewal Amount	Type of Reallocation
Lakeview SRP Tomp...	NY0703L2C102011	PH-PSH	\$37,657	Regular

3. Reallocation - Grant(s) Eliminated Details

Instructions:

For guidance on completing this form, please reference the FY 2021 CoC Priority Listing Detailed Instructions and FY 2021 CoC Priority Listing Navigational Guide on HUD's website. https://www.hud.gov/program_offices/comm_planning/coc/competition.

3-1 Complete each of the fields below for each eligible renewal grant that is being eliminated during the reallocation process. Refer to the FY 2021 Grant Inventory Worksheet to ensure all information entered is accurate.

Eliminated Project Name: Lakeview SRP Tompkins

Grant Number of Eliminated Project: NY0703L2C102011

Eliminated Project Component Type: PH-PSH

Eliminated Project Annual Renewal Amount: \$37,657

3-2. Describe how the CoC determined that this project should be eliminated and include the date the project applicant was notified. (limit 750 characters)

The CoC Rank and Review Committee opted to reallocate this renewal grant based on the combination of 2 issues with the project application. 1. The application was received 8 days after the posted deadline for local projects. Upon review the committee can see that the person known to be responsible for submitting applications for the agency did receive all email notices about the competition including 2 reminders to applicants about the local competition due date (10/10/2021). 2. The project indicates that they are not able to abide by a Housing First philosophy. The CoC is committed to Housing First and opted to reallocate to a new project who has indicated their agreement with a Housing First policy for entry into projects. The project was notified via email of the reallocation decision on Friday 10/29/2021

4. Reallocation - Grant(s) Reduced

CoCs reallocating eligible renewal project funds to create a new project application – as detailed in the FY 2021 CoC Program Competition NOFO – may do so by eliminating one or more expiring eligible renewal projects. CoCs that are eliminating eligible renewal projects must identify those projects on this form.

Amount Available for New Project (Sum of All Reduced Projects)					
Reduced Project Name	Reduced Grant Number	Annual Renewal Amount	Amount Retained	Amount available for new project	Reallocation Type
This list contains no items					

Continuum of Care (CoC) New Project Listing

Instructions:

Prior to starting the New Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload all new project applications submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of new projects submitted by project applicant(s) to your CoC in the e-snaps system. You may update each of the Project Listings simultaneously. To review a project on the New Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make the necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps. https://www.hud.gov/program_offices/comm_planning/coc/competition.

Project Name	Date Submitted	Comp Type	Applicant Name	Budget Amount	Grant Term	Rank	PH/Realoc	PSH/RRH	Expansion
SJCS - PSH+ Scatt...	2021-10-29 11:49:...	PH	St. Johns Communi...	\$63,393	1 Year	4	PH Bonus	PSH	

Continuum of Care (CoC) Renewal Project Listing

Instructions:

Prior to starting the Renewal Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload all renewal project applications submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of renewal projects submitted by project applicant(s) to your CoC in the e-snaps system. You may update each of the Project Listings simultaneously. To review a project on the Renewal Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

https://www.hud.gov/program_offices/comm_planning/coc/competition.

The Collaborative Applicant certifies that there is a demonstrated need for all renewal permanent supportive housing and rapid re-housing projects listed on the Renewal Project Listing.

The Collaborative Applicant certifies all renewal permanent supportive housing and rapid rehousing projects listed on the Renewal Project Listing comply with program requirements and appropriate standards of quality and habitability.

The Collaborative Applicant does not have any renewal permanent supportive housing or rapid re-housing renewal projects.

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Rank	PSH/RRH	Comp Type	Consolidation Type	Expansion Type
Chartwell House	2021-10-09 16:52:...	1 Year	Tompkins Community...	\$44,350	1	PSH	PH		
Magnolia House	2021-10-09 17:09:...	1 Year	Tompkins Community...	\$43,719	3	PSH	PH		
Lakeview SRP Tomp...	2021-10-18 18:25:...	1 Year	Lakeview Health S...	\$35,537	X	PSH	PH		

Amici House	2021-10-14 17:23:...	1 Year	Tompkins Community...	\$83,525	2	PSH	PH		
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Continuum of Care (CoC) Planning Project Listing

Instructions:

Prior to starting the CoC Planning Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload the CoC planning project application submitted to this Project Listing, click the "Update List" button. This process may take a few minutes while the project is located in the e-snaps system. You may update each of the Project Listings simultaneously. To review the CoC Planning Project Listing, click on the magnifying glass next to view the project details. To view the actual project application, click on the orange folder. If you identify errors in the project application, you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

Only one CoC planning project application can be submitted and only by the Collaborative Applicant designated by the CoC which must match the Collaborative Applicant information on the CoC Applicant Profile.

https://www.hud.gov/program_offices/comm_planning/coc/competition.

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Accepted?
FY2021 Planning P...	2021-11-11 14:05:...	1 Year	Human Services Co...	\$15,441	Yes

Continuum of Care (CoC) YHDP Renewal Project Listing

Instructions:

Prior to starting the YHDP Renewal Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload all YHDP renewal project applications submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of YHDP renewal and replacement projects submitted by project applicant(s) to your CoC in the e-snaps system. You may update each of the Project Listings simultaneously. To review a project on the YHDP Renewal Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.
https://www.hud.gov/program_offices/comm_planning/coc/competition.

The Collaborative Applicant certifies that there is a demonstrated need for all renewal permanent supportive housing and rapid rehousing projects listed on the Renewal Project Listing.

The Collaborative Applicant certifies all renewal permanent supportive housing and rapid rehousing projects listed on the Renewal Project Listing comply with program requirements and appropriate standards of quality and habitability.

The Collaborative Applicant does not have any renewal permanent supportive housing or rapid rehousing renewal projects.

Project Name	Date Submitted	Applicant Name	Budget Amount	Comp Type	Grant Term	Accepted ?	PSH/RRH	Consolidation Type
This list contains no items								

Continuum of Care (CoC) YHDP Replacement Project Listing

Instructions:

Prior to starting the YHDP Replacement Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload all YHDP replacement project applications submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of YHDP replacement projects submitted by project applicant(s) to your CoC in the e-snaps system. You may update each of the Project Listings simultaneously. To review a project on the YHDP Replacement Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

https://www.hud.gov/program_offices/comm_planning/coc/competition.

Project Name	Date Submitted	Applicant Name	Budget Amount	Comp Type	Grant Term	Accepted?
This list contains no items						

Funding Summary

Instructions

This page provides the total budget summaries for each of the project listings after the you approved, ranked (New and Renewal Project Listings only), or rejected project applications. You must review this page to ensure the totals for each of the categories is accurate. The "Total CoC Request" indicates the total funding request amount your CoC's Collaborative Applicant will submit to HUD for funding consideration. As stated previously, only 1 UFA Cost project application (for UFA designated Collaborative Applicants only) and only 1 CoC Planning project application can be submitted and only the Collaborative Applicant designated by the CoC is eligible to request these funds.

Title	Total Amount
Renewal Amount	\$171,594
New Amount	\$63,393
CoC Planning Amount	\$15,441
YHDP Amount	\$0
Rejected Amount	\$35,537
TOTAL CoC REQUEST	\$250,428

Attachments

Document Type	Required?	Document Description	Date Attached
Certification of Consistency with the Consolidated Plan (HUD-2991)	Yes	Certification of ...	11/12/2021
FY 2021 Rank Tool (optional)	No	Fy 2021 Ranking Tool	11/09/2021
Other	No		
Other	No		

Attachment Details

Document Description: Certification of Consistency With Con Plan

Attachment Details

Document Description: Fy 2021 Ranking Tool

Attachment Details

Document Description:

Attachment Details

Document Description:

Submission Summary

WARNING: The FY2021 CoC Consolidated Application requires 2 submissions. Both this Project Priority Listing AND the CoC Consolidated Application MUST be submitted.

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Page	Last Updated
Before Starting	No Input Required
1A. Identification	10/08/2021
2. Reallocation	10/25/2021
3. Grant(s) Eliminated	10/28/2021
4. Grant(s) Reduced	No Input Required
5A. CoC New Project Listing	10/29/2021
5B. CoC Renewal Project Listing	10/28/2021
5D. CoC Planning Project Listing	11/11/2021
5E. YHDP Renewal	No Input Required

5F. YHDP Replace	No Input Required
Funding Summary	No Input Required
Attachments	11/12/2021
Submission Summary	No Input Required

Certification of Consistency with the Consolidated Plan

U.S. Department of Housing
and Urban Development

I certify that the proposed activities/projects in the application are consistent with the jurisdiction's current, approved Consolidated Plan.
(Type or clearly print the following information:)

Applicant Name: _____

Project Name: _____

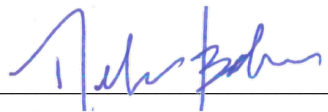
Location of the Project: _____

Name of the Federal
Program to which the
applicant is applying: _____

Name of
Certifying Jurisdiction: _____

Certifying Official
of the Jurisdiction
Name: _____

Title: _____

Signature:  _____

Date: _____

Project Listing for Certificate of Consistency with the Consolidated Plan 2021

NY-510 Ithaca/Tompkins County Continuum of Care

New Projects:

1. St. Johns Community Services, PSH

Project Description: St. Johns Community Services requests funding for 2 Scattered Site Units serving 5 people in families with rental assistance and supportive services including linkages to education, employment and other supports.

Renewal Projects:

1. Tompkins Community Action, Inc.: Chartwell House

Grant Pin: NY0136

Project Description: Tompkins Community Action hopes to renew its grant for Chartwell House, a permanent subsidized housing program for single, disabled, chronically-homeless men. Chartwell is a Single Room Occupancy building with 12 resident rooms and shared bath, kitchen, and living room areas. Program activities, such as monthly house meetings and goal-planning conferences, are planned with the goal of aiding the success of short and long-term goals of each resident. Rent is subsidized through Section 8 Project Based Vouchers, so residents will pay no more than 30% of their monthly adjusted income for rent and utilities.

2. Tompkins Community Action, Inc.: Amici House

Grant Pin: NY1086

Project Description: Tompkins Community Action (TCA) is looking to renew its funding for Amici House, supportive housing for young adults between 18-25 years old who are single, pregnant or parenting and experiencing homelessness. TCA strives to bring community resources on site and aid with employment, education and family development. The program philosophy is resident centered, meeting each resident where they are and developing individualized goals and manageable action-plans that make sense for the resident.

3. Tompkins Community Action, Inc.: Magnolia House

Grant Pin: NY0667

Project Description: Tompkins Community Action requests continued funding for Magnolia House, a permanent housing program with 14 studio apartments that can accommodate a single adult and up to two children per unit. This program focuses on chronically homeless parents who are in active recovery from substance use dependence, and it hopes to provide these participants with support that encourages building a foundation of skills and helps to foster stability in future years.

NAVIGATION

- GO Customize Threshold Requirements
- GO Customize Renewal/Expansion Rating Tool
- GO Customize New Rating Tool

CUSTOMIZE NEW AND RENEWAL/EXPANSION PROJECT THRESHOLD REQUIREMENTS

CoC Threshold Requirements

- Coordinated Entry Participation
- Housing First and/or Low Barrier Implementation
- Documented, secured minimum match
- Project has reasonable costs per permanent housing exit, as defined locally
- Project is financially feasible
- Applicant is active CoC participant
- Application is complete and data are consistent
- Data quality at or above 90%
- Bed/unit utilization rate at or above 90%

(Uncheck any requirements you do not wish to include.)

(The first five requirements are process either as Threshold Rec or as Renewal/Expansion Rating Tool.)

CUSTOMIZE RENEWAL/EXPANSION PROJECT RATING TOOL

Uncheck any rating factor you do not wish to include. If desired, adjust the factor/goal and point value for each measure. You can add additional locally-defined criteria below. See the Data Source Chart for information about where to obtain data to use in scoring.

Performance Measures

Length of Stay

- RRH - On average, participants spend XX days from project entry to residential move-in
- TH - On average, participants stay in project XX days

Factor/Goal	Max Point Value
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15 days	20 points
180 days	20 points

Exits to Permanent Housing

- RRH - Minimum percent move to permanent housing
- PSH - Minimum percent remain in or move to permanent housing
- TH - Minimum percent move to permanent housing

75 %	25 points
75 %	25 points
75 %	25 points

Returns to Homelessness (if data is available for project)

- Maximum percent of participants return to homelessness within 12 months of exit to permanent housing

15 %	15 points
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New or Increased Income and Earned Income

- Minimum new or increased earned income for project stayers
- Minimum new or increased non-employment income for project stayers
- Minimum new or increased earned income for project leavers
- Minimum new or increased non-employment income for project leavers

10 %	2.5 points
10 %	2.5 points
10 %	2.5 points
10 %	2.5 points

Serve High Need Populations

- Project focuses on chronically homeless people ▼

RRH- XX% of participants are chronically homeless

PSH- XX% of participants are chronically homeless

TH- XX% of participants are chronically homeless

50 %	20 points
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Project Effectiveness

- Project has reasonable costs per permanent housing exit as defined locally
- Coordinated Entry Participation- Minimum percent of entries to project from CE referral (or alternative system for DV projects)

5 %	20 points
95 %	10 points

CUSTOMIZE RATING CRITERIA

Housing First and/or Low Barrier Implementation - CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures 10 points

Other and Local Criteria

Applicant Narrative that CoC Scores 10 points

SOAR 5 points

- Project is operating in conformance with CoC Standard

Total Maximum Score	PSH projects:	125	points
	TH projects:	125	points
	RRH projects:	125	points

ING TOOL

Experience

Factor/Goal Max Point Value

- A. Describe the experience of the applicant and sub-recipients (if any) in working with the proposed population and in providing housing 15 points
- B. Describe experience with utilizing a Housing First approach. Include 1) eligibility criteria; 2) process for accepting new clients; 3) process and criteria for exiting clients. Must demonstrate there are no preconditions to entry, allowing entry regardless of current or past substance abuse, income, criminal records (with exceptions of restrictions imposed by federal, state, or local law or ordinance), marital status, familial status, actual or perceived sexual orientation, gender identity. Must demonstrate the project has a process to address situations that may jeopardize housing or project assistance to ensure that project participation is terminated in only the most severe cases. 10 points
- C. Describe experience in effectively utilizing federal funds including HUD grants and other public funding, including satisfactory drawdowns and performance for existing grants as evidenced by timely reimbursement of subrecipients (if applicable), regular drawdowns, timely resolution of monitoring findings, and timely submission of required reporting on existing grants. 5 points

Design of Housing & Supportive Services

- A. Extent to which the applicant 1) Demonstrates understanding of the needs of the clients to be served. 2) Demonstrates that type, scale, and location of the housing fit the needs of the clients to be served. 3) Demonstrates that type and scale of the all supportive services, regardless of funding source, meets the needs of clients to be served. 4) Demonstrates how clients will be assisted in obtaining mainstream benefits. 5) Establishes performance measures for housing and income that are objective, measurable, trackable and meet or exceed any established HUD or CoC benchmarks. 15 points
- B. Describe the plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible, and acceptable to their needs. 10 points
- C. Describe how clients will be assisted to increase employment and/or income and to maximize their ability to live independently. 10 points

Timeliness

- A. Describe plan for rapid implementation of the program, documenting how the project will be ready to begin housing the first program participant. Provide a detailed schedule of proposed activities for 60 days, 120 days, and 180 days after grant award. 10 points

Financial

- A. Project is cost-effective when projected cost per person served is compared to CoC average within project type. 5 points
 - B. Organization's most recent audit:
 - 1. Found no exceptions to standard practices 3 points
 - 2. Identified agency as 'low risk' 3 points
 - 3. Indicates no findings 4 points
- C. Documented match amount meets HUD requirements. 5 points
- D. Budgeted costs are reasonable, allocable, and allowable. 20 points

Project Effectiveness

- Coordinated Entry Participation- Minimum percent of entries projected to come from CE referrals 95 % 10 points

Other and Local Criteria

Total Maximum Score

All projects: **125** points