NY-510 Ithaca/Tompkins County CoC

Ranking and Review Process for FY2023 Program Competition

Ithaca/Tompkins CoC Ranking and Review Process 2023

The Human Services Coalition of Tompkins County, the lead agency for the Ithaca/Tompkins Continuum of Care (CoC), serves as the collaborative applicant for the annual Department of Housing and Urban Development (HUD) competitive grant process for homeless funding. The CoC submits the application each year requesting funding to support the homeless service providers in the geographic area. As part of this grant process, the CoC calls for project applicants to submit proposals for housing and services dedicated to homeless individuals and families. For the FY2023 funding round, the CoC is requiring all project applicants to submit the local application available on the HSCTC website (RENEWAL PROJECT APPLICATION) (NEW PROJECT APPLICATION) to the CoC Coordinator at lbargar@hsctc.org **on or before 5pm on Monday, August 21st to be considered for funding**. The CoC's Ranking Committee will review new and renewal project applications, and use objective scoring criteria to determine appropriate funding.

New and renewal projects will be reviewed and ranked according to CoC and HUD priorities, as well as the overall impact on the CoC system performance. Lower performing renewal projects can be reallocated to higher performing renewals or new projects that advance CoC priorities and have a positive impact on overall system performance. After eligible projects are reviewed and ranked, the Ranking committee submits funding recommendations to the full CoC membership for comment. The full CoC membership then votes to submit the Collaborative Application and Project Ranking.

Project applicants serving survivors of domestic violence must use a comparable Homeless Management Information System (HMIS) database which will allow submission of project performance data to the Ranking committee.

As part of this competitive grant process, project applicants will be reviewed and ranked using the local application rubrics available on the HSCTC website (RENEWAL PROJECT RUBRIC) (NEW PROJECT RUBRIC), which is aligned with the CoC's Written Standards, and HUD's priorities.

New and renewal projects will compete for rankings in Tier I (high priority for receiving funding) or Tier II (lower priority for receiving funding). Projects receiving the highest scores during the objective review and ranking process will be placed in Tier I. Lower performing projects will be placed lower in Tier I or in Tier II. Lower performing projects may be reallocated to support higher performing new or renewal projects.

Renewal Projects will be scored based on FY23 local applications and last year's Annual Performance Report (APR). The CoC will consider project impact on overall CoC system performance, including the following general categories:

- Serving Intersectional Identities

- Elevating Lived Experience

- Person-Centered Supportive Services

- Connection to Healthcare Services

- Racial Disparities

- Housing First and Trauma-Informed Care

- Utilization Rate

- Vulnerable Populations

- Data Quality

- Coordinated Entry Participation

- Permanent Housing Placement & Retention

- Employment Growth

- Income Growth

- Health Insurance

- Non-Cash Benefits

- Time to Move-in

- Fund Expenditure

- Cost Effectiveness

- Monitoring

New Projects will not have APRs to consider, but will be ranked based on the project impact on overall CoC system performance and the following general criteria:
- Community Need
- Capacity
- Project Implementation
- Person-Centered Planning
- Racial Equity
- Elevating Lived Experience

- Serving Intersectional Identities
- Housing First and Trauma-Informed Care
- Connection to Healthcare Services
- Employment & Income Growth
- Housing Placement & Retention
- Returns to Homelessness
- Cost Effectiveness
- Special Project Questions

All applicants will be notified in writing of their project application outcomes on or before September 12th. **Successful applicants will be required to submit an additional application via E-SNAPS by September 21st to be included as a part of the project priority listing.**

All projects must meet the CoC and HUD threshold requirements as outlined in the Project Application Rubrics and CoC Request for Proposals. Applicants should thoroughly read the Notice of Funding Opportunity, COC RFP, and Project Application Rubrics (RENEWAL PROJECT RUBRIC) (NEW PROJECT RUBRIC).

*FY2022 HUD Funding Availability for NY-510 CoC:

Estimated Annual Renewal Demand (ARD): $1,143,951

Preliminary Pro Rata Need (PPRN): $575,427

Tier I: $1,063,874

CoC Bonus: $80,077

Bonus for projects serving survivors of DV: $57,543

Total amount of funding available in Tier I: $ $1,063,874

Total amount of funding available in Tier II: $ 80,077

*Does not include DV bonus. Based on ranking of DV projects, the DV bonus can be ranked in Tier I or Tier II

Funding

Funding is at the discretion of HUD. The CoC is not fully responsible for HUD's decision to eliminate funding based on ARD or Pro Rata Need. The overall CoC performance measure contributes to the amount received, which means higher performing projects are vital to ensuring continued funding through this competition.

Reallocation

New and renewal projects will compete for Tier I rankings. Renewal projects that are not performing up to the CoC standards can be reduced or entirely eliminated through reallocation and the funds utilized for one or more new projects, or to higher performing renewal projects.

Reallocation can occur under the following circumstances:

- Current funded project declines to renew their project
- Current funded project adjusts their budget to a lower amount
- Current funded project voluntarily reallocates funding to a new project
- Ranking Committee made decision to partially or fully reallocate current funded projects based on performance or HUD priorities

Underperforming projects can be defined as follows:

- Low utilization rate
- Has not participated in Coordinated Assessment
- Not serving the target population
- Has a program that does not align with HUD priorities anymore (i.e., Housing First approach)
- Misuse of federal funds
- Program design has a negative impact on systems performance and overall CoC score

Appeals Process

1. **Who May Appeal?**

   An agency may appeal a decision concerning a project application submitted by that agency

2. **What May Be Appealed?**

   The appeals process applies <u>only</u> to project scoring and ranking. *There is no appeal for project tiering.*

   An appeal may ***not*** be submitted if:
   - all questions on the application were ***not*** completed
   - all required attachments were ***not*** submitted with the application
   - the application was ***not*** submitted by the required deadline

3. **Timing of an Appeal**

   Formal appeals may only be submitted by a project within **three (3) business days** of a project receiving their ranking. Appeals must be submitted in writing to the Collaborative Applicant, who will then forward to the Ranking Committee. The written appeal must consist of a brief statement no longer than one page, and can be in the form of a letter, memo or email. Any appeal via email must be sent to the Human Services Coalition, lbargar@hsctc.org, the Collaborative Applicant and Lead Agency.

4. **Appeals Decisions**

   The Ranking committee and the CoC Governance committee will review all appeals. Appeals are decided by majority vote and may not be overturned by the full CoC.