

Before Starting the Project Listings for the CoC Priority Listing

The CoC Consolidated Application requires TWO submissions. Both this Project Priority Listing AND the CoC Application MUST be completed and submitted prior to the CoC Program Competition submission deadline stated in the NOFO.

The CoC Priority Listing includes:

- Reallocation forms – must be completed if the CoC is reallocating eligible renewal projects to create new projects or if a project applicant will transition from an existing component to an eligible new component.
- Project Listings:

- New;
- Renewal;
- UFA Costs;
- CoC Planning;
- YHDP Renewal; and
- YHDP Replacement and Reallocation.
- Attachment Requirement

- HUD-2991, Certification of Consistency with the Consolidated Plan – Collaborative Applicants must attach an accurately completed, signed, and dated HUD-2991.

Things to Remember:

- New and Renewal Project Listings – all CoC project applications must be reviewed, approved and ranked, or rejected based on the local CoC competition process.
- Project applications on the following Project Listings must be approved and are not ranked per the FY 2024 - FY 2025 CoC Program Competition NOFO:

- UFA Costs Project Listing;
- CoC planning Project Listing;
- YHDP Renewal Project Listing (All Rounds); and
- YHDP Replacement and Reallocation Project Listing.
- Collaborative Applicants are responsible for ensuring all project applications accurately appear on the Project Listings and there are no project applications missing from one or more Project Listings.
- For each project application rejected by the CoC the Collaborative Applicant must select the reason for the rejection from the dropdown provided.
- If the Collaborative Applicant needs to amend a project application for any reason, the Collaborative Applicant MUST ensure the amended project is returned to the applicable Project Listing AND ranked or approved BEFORE submitting the CoC Priority Listing to HUD in e-snaps.

Additional training resources are available online on HUD’s website.
https://www.hud.gov/program_offices/comm_planning/coc/competition

1A. Continuum of Care (CoC) Identification

Instructions:

For guidance on completing the CoC Priority listing, please reference the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide on HUD's website.
https://www.hud.gov/program_offices/comm_planning/coc/competition.

Collaborative Applicant Name: Human Services Coalition of Tompkins County, Inc.

2. Reallocation

Instructions:

For guidance on completing the CoC Priority listing, please reference the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide on HUD's website.
https://www.hud.gov/program_offices/comm_planning/coc/competition

2-1 Is the CoC reallocating funds from one or more eligible renewal grant(s) that will expire in Calendar Year 2025 into one or more new projects? Yes

Alert:

As stated in the FY 2024 - FY 2025 CoC Program Competition NOFO:

- CoCs may reallocate YHDPs project from any Round to create new YHDP projects, so long as the project eliminated or reduced has renewed during the CoC Program Competition at least once.

Reallocated YHDP funding can ONLY be used to create new YHDP projects.

- If a CoC reallocates funding from a renewal project that was previously awarded DV Bonus funding, any new project created with such funding must be 100 percent dedicated to serving individuals and families of persons experiencing trauma or a lack of safety related to fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking who qualify under the definition of homeless at 24 CFR 578.3 or section 103(b) of the McKinney-Vento Homeless Assistance Act.

3. Reallocation - Grant(s) Eliminated

CoCs reallocating eligible CoC, DV Renewal or YHDP renewal project funds to create new project application(s) – as detailed in the FY 2024 - FY 2025 CoC Program Competition NOFO – may do so by eliminating one or more expiring eligible projects.

CoCs that are eliminating eligible CoC, YHDP and DV Renewal projects must identify the funding source for those projects on this form.

YHDP Renewal Grants and DV Renewal Grants may only be reallocated to create new projects that serve the same populations/subpopulations as the projects the funding was reallocated from.

Amount Available for New CoC Projects: (Sum of All Eliminated CoC Renewal Projects)				
\$0				
Amount Available for New YHDP Projects: (Sum of All Eliminated YHDP Restricted Projects)				
\$473,821				
Amount Available for New DV Projects: (Sum of All Eliminated DV Restricted Projects)				
\$0				
Eliminated Project Name	Grant Number Eliminated	Component Type	Funding Type	Annual Renewal Amount
Village House	NY1403Y2C102301	TH	YHDP Renewal	\$473,821

3. Reallocation - Grant(s) Eliminated Details

Instructions:

For guidance on completing this form, please reference the FY 2024 CoC Priority Listing Detailed Instructions and FY 2024 CoC Priority Listing Navigational Guide on HUD's website. https://www.hud.gov/program_offices/comm_planning/coc/competition.

3-1 Complete each of the fields below for each eligible renewal grant that is being eliminated during the reallocation process. Refer to the FY 2024 Grant Inventory Worksheet to ensure all information entered is accurate.

Eliminated Project Name: Village House
Grant Number of Eliminated Project: NY1403Y2C102301
Eliminated Project Component Type: TH
Funding Type: YHDP Renewal
Eliminated Project Annual Renewal Amount: \$473,821

3-2. Describe how the CoC determined that this project should be eliminated and include the date the project applicant was notified. (limit 2500 characters)

This project is experiencing difficulties and opted not to submit for renewal funding in this competition.

4. Reallocation - Grant(s) Reduced

CoCs that are reallocating eligible CoC Renewal, DV Renewal and YHDP Renewal project funds to create new project applications – as detailed in the FY 2024 - FY 2025 CoC Program Competition NOFO – may do so by reducing one or more expiring eligible renewal projects. CoCs reducing eligible renewal projects must identify the funding source for those projects on this form.

YHDP Renewal Grants and DV Renewal Grants may only be reallocated to create new projects that serve the same populations/subpopulations as the projects the funding was reallocated from.

Amount Available for New CoC Project(s): (Sum of All Reduced CoC Projects)							
Amount available for New YHDP Project(s): (Sum of All Reduced YHDP Projects)							
Amount available for New DV Project(s): (Sum of All Reduced DV Projects)							
Reduced Project Name	Reduced Grant Number	Funding Type	Annual Renewal Amount	Amount Retained	Amount available for YHDP Project	Amount available for DV Project	Amount available for New Project
This list contains no items							

Continuum of Care (CoC) New Project Listing

Instructions:

Prior to starting the New Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD’s website.

To upload all new project applications submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of new projects submitted by project applicant(s) to your CoC in the e-snaps system. You may update each of the Project Listings simultaneously. To review a project on the New Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make the necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps. https://www.hud.gov/program_offices/comm_planning/coc/competition.

WARNING: If you amend project applications back to project applicants to make changes or corrections in e-snaps, you must approve the resubmitted project applications. If you do not approve the resubmitted project applications, they will not be included on your CoC’s Priority Listings, which could result in your CoC losing funding. HUD lacks the authority to fund projects unless they are included on the Priority Listings, which informs HUD which projects your CoC is prioritizing.

Project Name	Date Submitted	Comp Type	Applicant Name	Budget Amount	Grant Term	PH/Realloc	Rank	PSH/RRH	Expansion
DV Rapid Rehousing...	2024-10-28 10:16:...	Joint TH & PH-RRH	Advocacy Center o...	\$97,719	1 Year	DV Bonus	D6		
Street to Housing..	2024-10-28 10:33:...	SSO	Opportunities, Al...	\$117,168	1 Year	CoC Bonus	7		

Continuum of Care (CoC) Renewal Project Listing

Instructions:

Prior to starting the Renewal Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload all renewal project applications submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of renewal projects submitted by project applicant(s) to your CoC in the e-snaps system. You may update each of the Project Listings simultaneously. To review a project on the Renewal Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

https://www.hud.gov/program_offices/comm_planning/coc/competition.

The Collaborative Applicant certifies that there is a demonstrated need for all renewal permanent supportive housing and rapid re-housing projects listed on the Renewal Project Listing.	X
The Collaborative Applicant certifies all renewal permanent supportive housing and rapid rehousing projects listed on the Renewal Project Listing comply with program requirements and appropriate standards of quality and habitability.	X
The Collaborative Applicant does not have any renewal permanent supportive housing or rapid re-housing renewal projects.	

WARNING: If you amend project applications back to project applicants to make changes or corrections in e-snaps, you must approve the resubmitted project applications. If you do not approve the resubmitted project applications, they will not be included on your CoC's Priority Listings, which could result in your CoC losing funding. HUD lacks the authority to fund projects unless they are included on the Priority Listings, which informs HUD which projects your CoC is prioritizing.

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Rank	PSH/RRH	Comp Type	Consolidation Type	Expansion Type
NY510 HMIS Tomпки...	2024-10-02 10:40:...	1 Year	United Way of Cen...	\$16,733	1		HMIS		
NY1357L 2C10230 2	2024-10-24 13:14:...	1 Year	St. Johns Commun i...	\$96,267	5	PSH	PH		
Magnolia House	2024-10-25 07:38:...	1 Year	Tompkin s Commun it...	\$46,751	4	PSH	PH		
Amici House	2024-10-25 07:55:...	1 Year	Tompkin s Commun it...	\$88,199	2	PSH	PH		
Chartwell House	2024-10-25 09:01:...	1 Year	Tompkin s Commun it...	\$46,893	3	PSH	PH		

Continuum of Care (CoC) Planning Project Listing

Instructions:

Prior to starting the CoC Planning Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload the CoC planning project application submitted to this Project Listing, click the "Update List" button. This process may take a few minutes while the project is located in the e-snaps system. You may update each of the Project Listings simultaneously. To review the CoC Planning Project Listing, click on the magnifying glass next to view the project details. To view the actual project application, click on the orange folder. If you identify errors in the project application, you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

Only one CoC planning project application can be submitted and only by the Collaborative Applicant designated by the CoC which must match the Collaborative Applicant information on the CoC Applicant Profile.

https://www.hud.gov/program_offices/comm_planning/coc/competition.

WARNING: If you amend project applications back to project applicants to make changes or corrections in e-snaps, you must approve the resubmitted project applications. If you do not approve the resubmitted project applications, they will not be included on your CoC's Priority Listings, which could result in your CoC losing funding. HUD lacks the authority to fund projects unless they are included on the Priority Listings, which informs HUD which projects your CoC is accepting.

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Accepted?
NY-510 CoC Planni...	2024-10-24 13:22:...	1 Year	Human Services Co...	\$61,598	Yes

Continuum of Care (CoC) YHDP Renewal Project Listing

Instructions:

Prior to starting the YHDP Renewal Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload all YHDP Renewal project applications submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of YHDP Renewal projects submitted by project applicant(s) to your CoC in the e-snaps system.

You may update each of the Project simultaneously. To review a project on the YHDP Renewal Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked (if applicable) or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps. .

As stated in the FY 2024 - FY 2025 NOFO, YHDP Renewal and YHDP Replacement applications must not be ranked.
https://www.hud.gov/program_offices/comm_planning/coc/competition.

The Collaborative Applicant certifies that there is a demonstrated need for all renewal permanent supportive housing and rapid rehousing projects listed on the YHDP Renewal Project Listing.

X

The Collaborative Applicant certifies all renewal permanent supportive housing and rapid rehousing projects listed on the YHDP Renewal Project Listing comply with program requirements and appropriate standards of quality and habitability.

X

The Collaborative Applicant does not have any renewal permanent supportive housing or rapid rehousing YHDP renewal projects.

WARNING: If you amend project applications back to project applicants to make changes or corrections in e-snaps, you must approve the resubmitted project applications. If you do not approve the resubmitted project applications, they will not be included on your CoC's Priority Listings, which could result in your CoC losing funding. HUD lacks the authority to fund projects unless they are included on the Priority Listings, which informs HUD which projects your CoC is accepting.

Project Name	Date Submitted	Applicant Name	Budget Amount	Comp Type	Grant Term	Accepted?	PSH/RRH	Consolidation Type
LW YHDP PSH Renew...	2024-10-18 08:42:...	The Learning Web	\$463,300	PH	1 Year	Yes	PSH	

Project Applicant Project Details

Project Name: LW YHDP PSH Renewal FY2024
Project Number: 222822
Date Submitted: 2024-10-18 08:42:40.844
Applicant Name: The Learning Web
Budget Amount: \$463,300
Project Type: PH
Program Type: PH
Component Type: PH
Grant Term: 1 Year
Priority Type: PH

Instructions

This form provides the basic information for the YHDP Renewal project applications that were selected for review.

YHDP Renewal project applications will renew noncompetitively and must not be ranked in the FY 2024 - FY 2025 CoC Program and YHDP Competition.

Answer "Yes" or "No" to the question "Do you want to submit this project?"

If "Yes" is selected, click "Save & Back to List."

If "No" is selected, click "Save." A new drop-down menu will appear asking for the reason the CoC rejected the project application. Select the appropriate response from the list and then click "Save & Back to List."

Do you want to submit this project? Yes
(Make selection and click the 'save' button below)

Continuum of Care (CoC) YHDP Replacement and YHDP Reallocation Listing

Instructions:

Prior to starting the YHDP Replacement and YHDP Reallocation Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD’s website.

To upload all YHDP Replacement project and YHDP Reallocation project applications, submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of YHDP renewal projects submitted by project applicant(s) to your CoC in the e-snaps system.

You may update each of the projects simultaneously. To review a project on the YHDP Replacement and YHDP Reallocation Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked (if applicable) or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

As stated in the FY 2024 - FY 2025 NOFO, YHDP Renewal, YHDP Reallocation and YHDP Replacement applications must not be ranked.
https://www.hud.gov/program_offices/comm_planning/coc/competition.

WARNING: If you amend project applications back to project applicants to make changes or corrections in e-snaps, you must approve the resubmitted project applications. If you do not approve the resubmitted project applications, they will not be included on your CoC’s Priority Listings, which could result in your CoC losing funding. HUD lacks the authority to fund projects unless they are included on the Priority Listings, which informs HUD which projects your CoC is accepting.

Project Name	Date Submitted	Applicant Name	Budget Amount	Comp Type	Grant Term	Funding Type	Accepted?
Learning Web YHDP...	2024-10-23 13:21:...	The Learning Web	\$354,535	PH	1 Year	YHDP Reallocation	Yes
Open Doors for Ru...	2024-10-25 12:22:...	Family & Children...	\$119,286	SSO	1 Year	YHDP Reallocation	Yes

Project Applicant Project Details

Project Name: Learning Web YHDP RRH
Project Number: 224575
Date Submitted: 2024-10-23 13:21:36.661
Applicant Name: The Learning Web
Budget Amount: \$354,535
Project Type: PH
Program Type: PH
Component Type: PH
Grant Term: 1 Year
Funding Type: YHDP Reallocation
Priority Type: PH

Instructions

This form provides the basic information for the YHDP Replacement project applications that were selected for review.

YHDP Replacement project applications and new YHDP projects created through YHDP Reallocation are noncompetitive and must not be ranked in the FY 2024 - FY 2025 CoC Program Competition.

Answer "Yes" or "No" to the question "Do you want to submit this project?"

If "Yes" is selected, click "Save & Back to List."

If "No" is selected, click "Save." A new drop-down menu will appear asking for the reason the CoC rejected the project application. Select the appropriate response from the list and then click "Save & Back to List."

Do you want to submit this project? Yes
(Make selection and click the 'save' button below)

Project Applicant Project Details

Project Name: Open Doors for Runaway and Homeless Youth
Project Number: 224602
Date Submitted: 2024-10-25 12:22:32.101

Applicant Name Family & Children's Service of Ithaca
Budget Amount \$119,286
Project Type SSO
Program Type SSO
Component Type SSO
Grant Term 1 Year
Funding Type YHDP Reallocation
Priority Type SSO

Instructions

This form provides the basic information for the YHDP Replacement project applications that were selected for review.

YHDP Replacement project applications and new YHDP projects created through YHDP Reallocation are noncompetitive and must not be ranked in the FY 2024 - FY 2025 CoC Program Competition.

Answer "Yes" or "No" to the question "Do you want to submit this project?"

If "Yes" is selected, click "Save & Back to List."

If "No" is selected, click "Save." A new drop-down menu will appear asking for the reason the CoC rejected the project application. Select the appropriate response from the list and then click "Save & Back to List."

Do you want to submit this project? Yes
(Make selection and click the 'save' button below)

Funding Summary

Instructions

This page provides the total budget summaries for each of the project listings after you approved and ranked or rejected new and renewal project applications. You must review this page to ensure the totals for each of the categories is accurate.

The "Total CoC Request" indicates the total funding request amount your CoC will submit to HUD for funding consideration. As stated previously, only 1 UFA Cost project application (for UFA designated Collaborative Applicants only) and only 1 CoC Planning project application can be submitted and only the Collaborative Applicant designated by the CoC is eligible to request these funds.

Title	Total Amount
CoC Renewal Amount	\$294,843
New CoC Bonus and CoC Reallocation Amount	\$117,168
New DV Bonus Amount	\$97,719
New DV Reallocation Amount	\$0
CoC Planning Amount	\$61,598
YHDP Renewal and Replacement Amount	\$463,300
YHDP Reallocation Amount	\$473,821
Rejected Amount	\$0
TOTAL CoC REQUEST	\$1,508,449

Attachments

Document Type	Required?	Document Description	Date Attached
Certification of Consistency with the Consolidated Plan (HUD-2991)	Yes	HUD-2991	10/24/2024
Other	No		
Other	No		
Project Rating and Ranking Tool (optional)	No		

Attachment Details

Document Description: HUD-2991

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description:

Submission Summary

WARNING: The FY 2024 - FY 2025 CoC Consolidated Application requires submissions of CoC Priority Listings AND the CoC Application.

As stated in the FY 2024 - FY 2025 CoC and YHDP Program NOFO, for FY 2024 funding, CoCs must submit the FY 2024 - 2025 CoC Application and the FY 2024 Priority Listing by the FY 2024 Application Submission Deadline.

WARNING: The FY 2024 - FY 2025 CoC Consolidated Application requires submissions of CoC Priority Listings AND the CoC Application.

As stated in the FY 2024 - FY 2025 CoC and YHDP Program NOFO, for FY 2024 funding, CoCs must submit the FY 2024 - 2025 CoC Application and the FY 2024 Priority Listing by the FY 2024 Application Submission Deadline.

Page	Last Updated
Before Starting	No Input Required
1A. Identification	08/26/2024
2. Reallocation	10/24/2024
3. Grant(s) Eliminated	10/28/2024
4. Grant(s) Reduced	No Input Required
5A. CoC New Project Listing	10/28/2024

Project Priority List FY2024	Page 20	10/28/2024
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5B. CoC Renewal Project Listing	10/25/2024
5D. CoC Planning Project Listing	10/24/2024
5E. YHDP Renewal Project Listing	10/23/2024
5F. YHDP Replacement and YHDP Reallocation Project Listing	10/25/2024
Funding Summary	No Input Required
Attachments	10/24/2024
Submission Summary	No Input Required

Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC's project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2024 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2024 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

Your CoC Must Approve the Consolidated Application before You Submit It
- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2024 CoC Program Competition on behalf of your CoC.
- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments

Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.

- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

1A. Continuum of Care (CoC) Identification

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1A-1. CoC Name and Number: NY-510 - Ithaca/Tompkins County CoC

1A-2. Collaborative Applicant Name: Human Services Coalition of Tompkins County, Inc.

1A-3. CoC Designation: CA

1A-4. HMIS Lead: United Way of Central NY

1B. Coordination and Engagement–Inclusive Structure and Participation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1B-1.	Inclusive Structure and Participation–Participation in Coordinated Entry.	
	NOFO Sections V.B.1.a.(1), V.B.1.e., V.B.1f., and V.B.1.p.	
	In the chart below for the period from May 1, 2023 to April 30, 2024:	
	1. select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC’s coordinated entry system; or	
	2. select Nonexistent if the organization does not exist in your CoC’s geographic area:	

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing CoC Board Members	Participated in CoC’s Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	No	Yes
2.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	No
3.	Disability Advocates	Yes	Yes	Yes
4.	Disability Service Organizations	Yes	Yes	No
5.	EMS/Crisis Response Team(s)	Yes	No	No
6.	Homeless or Formerly Homeless Persons	Yes	Yes	Yes
7.	Hospital(s)	Yes	No	Yes
8.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent	No	No
9.	Law Enforcement	Yes	No	No
10.	Lesbian, Gay, Bisexual, Transgender (LGBTQ+) Advocates	Yes	Yes	Yes
11.	LGBTQ+ Service Organizations	Yes	Yes	No
12.	Local Government Staff/Officials	Yes	Yes	Yes
13.	Local Jail(s)	No	No	No
14.	Mental Health Service Organizations	Yes	Yes	Yes
15.	Mental Illness Advocates	Yes	No	Yes
16.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes	Yes	Yes

17.	Organizations led by and serving LGBTQ+ persons	Nonexistent	No	No
18.	Organizations led by and serving people with disabilities	Yes	Yes	Yes
19.	Other homeless subpopulation advocates	Yes	Yes	Yes
20.	Public Housing Authorities	Yes	No	No
21.	School Administrators/Homeless Liaisons	Yes	No	No
22.	Street Outreach Team(s)	Yes	Yes	Yes
23.	Substance Abuse Advocates	Yes	Yes	Yes
24.	Substance Abuse Service Organizations	Yes	Yes	Yes
25.	Agencies Serving Survivors of Human Trafficking	Yes	Yes	Yes
26.	Victim Service Providers	Yes	Yes	Yes
27.	Domestic Violence Advocates	Yes	No	No
28.	Other Victim Service Organizations	Yes	No	No
29.	State Domestic Violence Coalition	No	No	No
30.	State Sexual Assault Coalition	No	No	No
31.	Youth Advocates	Yes	Yes	No
32.	Youth Homeless Organizations	Yes	Yes	Yes
33.	Youth Service Providers	Yes	Yes	Yes
	Other: (limit 50 characters)			
34.				
35.				

By selecting "other" you must identify what "other" is.

1B-1a.	Experience Promoting Racial Equity.	
	NOFO Section III.B.3.c.	

Describe in the field below your CoC's experience in effectively addressing the needs of underserved communities, particularly Black and Brown communities, who are substantially overrepresented in the homeless population.

(limit 2,500 characters)

Throughout FY2023, the NY-510 Continuum of Care prioritized advancing racial equity and collaborating with organizations led by and serving people of color.

CoC staff collaborated with LEAD to ensure all program staff understood available resources in the community. This program serves the overrepresentation of Black and Brown individuals in our local re-entry population. It focuses on providing intensive case management as an alternative to arrest for people with low-level drug offenses or other crimes of poverty. CoC Staff met with leadership and determined that there was a lack of information regarding coordinated entry, homeless prevention, and other housing resources in the community within their staff and collaborating organizations. Following this conversation, CoC Staff have regularly attended LEAD case management meetings to provide information and connection to permanent housing and housing stability resources for the LEAD population.

The CoC continues to integrate racial equity metrics in every project led by the CoC and monitor those outcomes. One example is the housing surge coordinated by the CE lead this year. This effort moved 40 households experiencing chronic homelessness into housing, coordinating documentation and moving needs across 17 providers to ensure a smooth transition process. While this was an exciting undertaking, CoC staff also set a goal of serving at least 20% BIPOC based on their overrepresentation in the unsheltered homeless population (local population: 12.5%, unsheltered: 22%). To achieve this goal, CoC staff employed additional CE outreach and promotion in the month before pulling a by-name list. Staff also informed the community about the opportunity and the attached racial equity metric. Ultimately, 21% of successful housing surge participants were BIPOC.

Another significant way that we have attempted to address racial disparities in our Continuum of Care is by transitioning from the VI-SPDAT to the Balance of State Vulnerability Assessment Tool (BoS-VAT) following discussion in our Coordinated Entry committee about the Racial Equity Analysis of Assessment Data published by C4 Innovations in October 2019. The committee has met with the tool's creators at the Balance of State to understand how it was created and implemented. We anticipate that the committee will approve a final version for use in Tompkins County by the end of the month with the primary goal of furthering racial equity in the CE process.

1B-2.	Open Invitation for New Members.	
	NOFO Section V.B.1.a.(2)	
	Describe in the field below how your CoC:	
1.	communicated a transparent invitation process annually (e.g., communicated to the public on the CoC's website) to solicit new members to join the CoC;	
2.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and	
3.	invited organizations serving culturally specific communities experiencing homelessness in your CoC's geographic area to address equity (e.g., Black, Latino, Indigenous, LGBTQ+, and persons with disabilities).	

(limit 2,500 characters)

1. NY-510 eagerly welcomes all individuals or agencies invested in working collaboratively to end homelessness to join the CoC. The CoC posts an open invitation to join the CoC bi-annually. CoC staff distribute the invitation via the Human Service Coalition's website, social media, and 3000+ member human service listserv. In addition, CoC staff attend community events and meet with diverse stakeholders, including service providers, landlords, grassroots organizations, tenant advocates, local government, and private citizens. These events offer information about the purpose of the CoC and how to join. This year, our invitation to join included a recorded presentation entitled "CoC 101" to be as transparent as possible about the mission and goals of the CoC.

2. All CoC communications, including open invitations, are written in clear language with minimal jargon. All materials regarding how to join the CoC are posted in PDF or DOCX format and accessible to screen readers. CoC materials that include images are posted and shared with a full photo description. Many meetings continue to be remote or hybrid meetings. Virtual meetings are close caption-enabled, recorded, and transcribed to improve access to people with disabilities. CoC Membership agencies are encouraged to promote CoC meetings to their program participants and members of the public. Membership agencies often support the individuals they serve with transportation and technology to attend in-person and virtual CoC meetings.

3. The CoC conducts targeted outreach at agencies such as community centers, tenant organizations, and faith-based groups to increase awareness of the available resources, education, and opportunities available through the CoC. We conduct street outreach to ensure that the work of the CoC includes people experiencing homelessness and those with prior lived experience of homelessness. This year, we successfully increased CoC membership from organizations serving culturally specific communities experiencing homelessness via an increased presence at community events and presentations. The staff of the CoC has worked hard to grow our trust within historically excluded communities and has seen an increase in representation in response to these efforts. In 2025, we plan to conduct a demographic survey of our CoC members to understand the current gaps in representation. This outreach is ongoing and primarily deployed by CoC staff and committee chairs.

1B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.	
	NOFO Section V.B.1.a.(3)	

Describe in the field below how your CoC:	
1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;
2.	communicated information during public meetings or other forums your CoC uses to solicit public information;
3.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and
4.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.

(limit 2,500 characters)

1. The CoC solicits feedback and opinions from stakeholders interested in preventing and ending homelessness through targeted outreach. So far, these partners include street outreach workers, city representatives, disability advocates, health providers, housing lawyers, re-entry advocates, and affordable housing providers. In 2024, we conducted a series of individual non-CoC member stakeholder meetings with people who represented a range of identities, including members of the business community, criminal justice, elected officials, first responders, and the housed neighbors to our local encampment. We convene a Youth Advisory Board (YAB) of people aged 24 and younger with lived experience of homelessness to advise and guide projects serving youth in our CoC.

2. The CoC communicates information and gathers public feedback through direct community interaction 5x yearly via our Homeless and Housing Task Force (HHTF) meetings. The CoC also shares and gathers information via regular communications, surveys, and specific opportunities to offer feedback designed to inform the work of the CoC with an extensive network of human service providers using a local listserv, social media, and staff and member participation in other planning networks.

3. CoC Staff and Governance Board Chair emails are provided clearly on the CoC website, actively encouraging feedback for persons with disabilities to provide input on preventing and ending homelessness. Providing these emails has led to increased engagement by members of the public. Zoom meetings are close caption-enabled, recorded, and transcribed to improve access to people with disabilities. Solicitations for input offered at other public events/venues are typically shared through meeting minutes in a DOCX or PDF format accessible to screen readers.

4. The CoC centers information gathered at HHTF, CoC, and general public meetings to develop and implement innovative approaches to mitigate homelessness. This year, the CoC created new committees based on topics that were the least understood among CoC members in 2023. In this way, we could engage the stakeholders involved in integrating new approaches and support them in a group setting with other providers struggling with the same identified issues. To highlight innovative approaches to ending homelessness, the CoC also convened a workgroup with the county legislature and the Department of Social Services around funding and structure for a low-barrier shelter.

1B-4.	Public Notification for Proposals from Organizations Not Previously Awarded CoC Program Funding.	
	NOFO Section V.B.1.a.(4)	
	Describe in the field below how your CoC notified the public:	
1.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;	
2.	about how project applicants must submit their project applications—the process;	

	3. about how your CoC would determine which project applications it would submit to HUD for funding; and
	4. ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats.

(limit 2,500 characters)

1. All messaging and notifications specifically encouraged new applicants to apply through posting on the CoC's website and emails to a public listserv promoted by the CoC lead agency. Following these public notifications, the CoC offered meetings with individual providers to discuss their interest in applying and the application process. A public information session on September 3rd was recorded and published on the Funding Competition webpage, along with all application materials.

2. All public messaging and postings regarding the competition clearly articulated the local application process to be submitted via email to the CoC Coordinator with a due date of 09/23/2024 at 5:00 PM. The RFP included detailed instructions about the process, and communications also contained links for accessing and navigating e-snaps. CoC staff offered meetings to interested parties to assist with technical questions about the competition process or e-snaps. A public information session on September 3rd was recorded and published on the Funding Competition webpage, along with all application materials.

3. CoC staff publicly posted a document explaining NY-510's review process, notification timeline, and scoring rubrics for new and renewal applications in the competition announcement. The rubrics for both new and renewal projects explained how the committee would score responses to each question and the weight of each question towards the overall project score. Our rank and review process document described how these scores would be ranked and submitted to HUD in a priority listing along with the collaborative application to designate our funding priorities. This year, the CoC also assembled an "Applicant Materials Packet" with definitions, data, evidence-based approaches, and other information needed for new and previously funded applicants to structure competitive projects.

4. All public messaging and postings regarding the competition included photo descriptions, communications accessible to screen readers, and clear, easy-to-read language. Paper versions of all application materials are available via fax, mail, or by picking them up at our centrally located physical office. CoC staff hosted presentations regarding the funding opportunity via Zoom with close captions enabled, recorded and transcribed to improve access to people with certain disabilities. These presentations were published on the CoC lead agency website for individuals who could not attend

1C. Coordination and Engagement

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1C-1.	Coordination with Federal, State, Local, Private, and Other Organizations.	
	NOFO Section V.B.1.b.	
	In the chart below:	
	1. select yes or no for entities listed that are included in your CoC’s coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or	
	2. select Nonexistent if the organization does not exist within your CoC’s geographic area.	

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with the Planning or Operations of Projects?
1.	Funding Collaboratives	Yes
2.	Head Start Program	Yes
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Nonexistent
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Yes
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBTQ+ persons	Yes
13.	Organizations led by and serving people with disabilities	Yes
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Yes
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	
18.		

1C-2.	CoC Consultation with ESG Program Recipients.	
	NOFO Section V.B.1.b.	

In the chart below select yes or no to indicate whether your CoC:

1.	Consulted with ESG Program recipients in planning and allocating ESG Program funds?	Yes
2.	Provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area?	Yes
3.	Ensured local homelessness information is communicated and addressed in the Consolidated Plan updates?	Yes
4.	Coordinated with ESG recipients in evaluating and reporting performance of ESG Program recipients and subrecipients?	Yes

1C-3.	Ensuring Families are not Separated.	
	NOFO Section V.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported sexual orientation and gender identity:

1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated?	No
2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure family members are not separated?	No
3.	Worked with CoC and ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients?	Yes
4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance?	Yes
5.	Sought assistance from HUD by submitting questions or requesting technical assistance to resolve noncompliance by service providers?	No

1C-4.	CoC Collaboration Related to Children and Youth—SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

1.	Youth Education Provider	Yes
2.	State Education Agency (SEA)	No
3.	Local Education Agency (LEA)	Yes
4.	School Districts	Yes

1C-4a.	Formal Partnerships with Youth Education Providers, SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Describe in the field below the formal partnerships your CoC has with at least one of the entities where you responded yes in question 1C-4.

(limit 2,500 characters)

Our site-based permanent supportive housing projects implement Early Head Start and Head Start Programs serving pregnant moms through kindergarten through a formal partnership with the CoC. Any family experiencing homelessness is categorically eligible for Head Start Programming. The program is designed to enhance children’s physical, social, emotional, and intellectual development, assist pregnant women in accessing comprehensive care, support parents as their child’s first teacher, and help families achieve self-sufficiency. Family involvement, developmental assessments, individualized planning, healthy meals and access to formula and diapers, and parent/teacher partnerships further enhance all children’s success.

The CoC works directly with the McKinney-Vento school representative to identify and work with homeless families with children. The CoC also works directly with education providers through active members, including Tompkins County Youth Services, which meets regularly with all school districts in our area, and Village at Ithaca, whose mission is to work with Families in the Ithaca City School District. These education providers and the Learning Web, an agency that provides living skills and employment training to youth aging out of foster care, are all formal members of our Continuum of Care. Our McKinney-Vento representative is available for consultations on assisting families experiencing homelessness. The Learning Web provides supportive transitional housing for youth through Coordinated Entry. Village at Ithaca tutors students and supports families navigating the educational system.

Most recently, all the partners listed above have been working closely with us through our YHDP process. HSC has formed a close, formal partnership with these youth-serving agencies focused on centering educational opportunities and life skills for housing unstable youth as the collaborative applicant and otherwise supportive agency guiding them through the YHDP process. This process has also brought additional partners, including Ithaca City School District representatives, SEAs, and LEAs, who were involved in developing our YHDP process. The renewed charge of our Youth Homelessness Committee has allowed us to re-engage these partners in achieving some of the education and employment goals that our Youth Action Board set in their CCP.

1C-4b.	Informing Individuals and Families Who Have Recently Begun Experiencing Homelessness about Eligibility for Educational Services. NOFO Section V.B.1.d.
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Describe in the field below written policies and procedures your CoC uses to inform individuals and families who have recently begun experiencing homelessness of their eligibility for educational services.

(limit 2,500 characters)

Beginning in 2019, the CoC included a policy in its written standards that CoC-funded agencies will institute a policy and procedure to inform project participants of their rights and eligibility for education services. Our written standards have not only required this policy but also created minimum standards for case management services in our community to provide access to education.

Our strength as a CoC lies in collaborating across providers and agencies to achieve the ambitious and disruptive goals outlined in our written standards and other community planning. Using this strength, we have also emphasized the importance of access to education within our CoC-funded projects for non-school-aged adults. This push to increase access to education has resulted in collaboration with our local community college to host information sessions and help participants achieve their educational goals, whether completing GRE requirements, engaging with a technical program, or graduating from college.

Our CoC has adopted additional written materials within the past funding year to advocate for accessible educational programming for housing-insecure community members. Most recently, our YAB published our county's Coordinated Community Plan (CCP) for ending youth homelessness, with an ambitious action plan that advocates for lowering educational barriers experienced by our school-aged youth. Through our youth homelessness committee, we plan to build support services for the needs listed, such as equitable access to online schooling, flexibility in avenues for completing school work, and safe education environments for housing-insecure, LGBTQ+, and BIPOC youth. While solely informing participants of available resources may seem sufficient, we are committed to addressing the systemic barriers our YAB has identified in the CCP.

Our permanent supportive housing projects include Head Start Program enrollment during lease-up activities. The programs are optional, and if the family selects the center-based program option, supportive housing project staff help provide transportation to activities related to the program.

1C-4c.	Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	No	Yes
2.	Child Care and Development Fund	Yes	No
3.	Early Childhood Providers	Yes	No
4.	Early Head Start	Yes	No
5.	Federal Home Visiting Program—(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	No	No
6.	Head Start	Yes	No
7.	Healthy Start	Yes	No

8.	Public Pre-K	No	No
9.	Tribal Home Visiting Program	No	No
	Other (limit 150 characters)		
10.			

1C-5.	Addressing Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking—Collaboration with Federally Funded Programs and Victim Service Providers.
	NOFO Section V.B.1.e.

In the chart below select yes or no for the organizations your CoC collaborates with:

	Organizations	
1.	State Domestic Violence Coalitions	Yes
2.	State Sexual Assault Coalitions	Yes
3.	Anti-trafficking Service Providers	Yes
	Other Organizations that Help this Population (limit 500 characters)	
4.		

1C-5a.	Collaborating with Federally Funded Programs and Victim Service Providers to Address Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.
	NOFO Section V.B.1.e.

Describe in the field below how your CoC regularly collaborates with organizations that you selected yes to in Question 1C-5 to:

1.	update CoC-wide policies; and
2.	ensure all housing and services provided in the CoC's geographic area are trauma-informed and can meet the needs of survivors.

(limit 2,500 characters)

1. Our CoC collaborates with our local victim service provider, The Advocacy Center, to update our CoC-wide policies through individual meetings, inclusion in working groups, and intentional inclusion in CoC procedures. The Advocacy Center is Tompkins County's victim services provider dedicated to supporting and advocating for Tompkins County survivors. They actively participate in our Supportive Housing committee to provide feedback and expertise in the real-time planning of new projects and housing units. Advocacy Center also regularly attends full CoC meetings as a voting member agency for long-term organization and planning for CoC-wide policies. CoC staff meet periodically with the Advocacy Center to get feedback on policies and procedures, most recently receiving input regarding the emergency transfer plan and our updated Coordinated Entry policies and procedures.

Locally, our ESG program provides funding for a drop-in youth center and STEHP RRH program. Both program providers are actively engaged in training provided by the Advocacy Center and attend CoC committees alongside Advocacy Center staff.

2. We take pride in our CoC's ability to collaborate and facilitate connections across the continuum. This year, our CoC membership received training and consultation from our local victim services provider that has helped inform policies and procedures across our CoC, especially for the safety and planning needs of youth in our system. We also facilitated a connection between our CoC-funded PSH provider and our local victim service provider to implement a lower barrier process for survivors of domestic violence and provide training regarding trauma-informed care and mental health first aid. Some additional needs identified and served through collaboration with our PSH included classes that support daily living skills for residents, including a parenting class series and ongoing cooking classes, information sessions for local programs, including a college-prep program that ultimately resulted in eight residents engaging with coursework, and on-site mental health services, through 1:1 or group therapy sessions. ESG providers of our local STEHP RRH program and youth drop-in center, the Department of Social Services, and the Learning Web, respectively, were actively involved in these conversations and training.

1C-5b.	Implemented Safety Planning, Confidentiality Protocols in Your CoC's Coordinated Entry to Address the Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC's coordinated entry addresses the needs of DV survivors by including:	
1.	safety planning protocols; and	
2.	confidentiality protocols.	

(limit 2,500 characters)

1. The Coordinated Entry process offers a separate intake for survivors in our continuum that does not require personal contact or location information for a coordinated entry referral. Housing providers refer to households with a unique number ID provided to victim service provider staff to connect with the individual or family. This process helps to keep the survivor anonymous in the referral process and their location confidential while granting them access to the supportive services available in our CoC. Our planning protocols address the housing needs of survivors without forgoing confidentiality and safety in the process. This intake collects information relevant to the referral in broad categories (e.g., age range instead of actual age, unit size instead of household size) and allows us to screen for eligibility without describing specific characteristics of the household itself. Households are assigned a numeric ID and referred to using this ID throughout the referral process.

2. Our victim service provider uses a confidential, comparable database to our HMIS to collect required information without sharing it with other providers in our system. In addition, the location of our local DV shelter is confidential, and exit destinations for survivors are kept in our victim service provider's database to maintain confidentiality and safety. While our planning protocols take steps to de-identify information relevant to referrals as much as possible, our Coordinated Entry process allows survivors to refuse any responses they are uncomfortable providing. Households that decline to provide certain information can still be referred to project openings, allowing for confidentiality in their intake.

1C-5c.	Coordinated Annual Training on Best Practices to Address the Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

In the chart below, indicate how your CoC facilitates training for project staff and coordinated entry staff that addresses best practices on safety planning and confidentiality protocols:

		Project Staff	Coordinated Entry Staff
1.	Training Occurs at least annually?	Yes	Yes
2.	Incorporates Trauma Informed best practices?	Yes	Yes
3.	Incorporates Survivor-Centered best practices?	Yes	Yes
4.	Identifies and assesses survivors' individual safety needs?	Yes	Yes
5.	Enhances and supports collaboration with DV organizations?	Yes	Yes
6.	Ensures survivors' rights, voices, and perspectives are incorporated?	Yes	Yes
	Other? (limit 500 characters)		
7.			

1C-5d.	Implemented VAWA-Required Written Emergency Transfer Plan Policies and Procedures for Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

	Describe in the field below:
1.	whether your CoC's written policies and procedures include an emergency transfer plan;
2.	how your CoC informs all households seeking or receiving CoC Program assistance about their rights to an emergency transfer;
3.	what your CoC requires households to do to request emergency transfers; and
4.	what your CoC does in response to households requesting emergency transfers.

(limit 2,500 characters)

1. Our CoC's CE policies and procedures include an emergency transfer plan adapted from HUD's emergency transfer plan model.

2. All projects in our CoC must provide emergency transfer information to program participants at program admission. During admission, project participants sign a certification that they have received and understand the emergency transfer information, which the project provider keeps on file. After admission, providers include new updates regarding emergency transfer policy and VAWA protections at annual recertification. The CoC monitors compliance with the provision of emergency transfer plan information during our annual document review with projects. The process explains how program participants can use their rights to an emergency transfer by using clear and simple language, ensuring providers know emergency transfer rights to answer questions, and certifying that participants have read and understood the information provided. Our Coordinated Entry committee has ensured that program participants have options for housing and services under an emergency transfer plan by 1) dynamically prioritizing households in the emergency transfer process for eligible services on the CE list (if interested) and 2) training program staff regarding resources available to them in the community.

3. Households are instructed to request an emergency transfer directly from their housing program provider. The program provider collects basic details of the request and may ask for the household to certify in writing their request.

4. While the provider processes the emergency transfer request, the client can participate in a confidential referral process through Coordinated Entry. If they are interested, the CE lead dynamically prioritizes the household through the confidential DV coordinated entry process for an alternative housing option. If not, CoC staff supports program staff in finding an affordable, suitable housing option in the community that meets the survivor's housing preferences and needs where they can continue to receive program services

1C-5e.	Facilitating Safe Access to Housing and Services for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC ensures households experiencing trauma or a lack of safety related to fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking have safe access to all of the housing and services available within your CoC's geographic area.

(limit 2,500 characters)

Our CoC has worked closely with our local victim services organization, the Advocacy Center, to develop a de-identified Coordinated Entry process for all survivors seeking access to supportive housing and services in our county. Our providers inform every individual who signifies that they have had an experience of domestic violence of their option to complete the de-identified Coordinated Entry process with the Advocacy Center instead of the standard intake. Individuals interested in completing a de-identified intake can access the victim services provider through their 24-hour hotline.

The confidential intake avoids collecting identifying information such as date of birth, household size, and social security number; instead, it collects age, unit size, and an identifying number provided by the victim services provider. The intake also assumes that the individual is experiencing homelessness instead of pre-screening for the definition of homelessness by asking for details regarding where the person was last staying. In the intake, survivors also indicate their housing preferences and needs so that those can be factored into their housing and services referrals.

When survivors complete this intake, we share the identification number provided by the victim services agency to our supportive housing providers and the de-identified information about the survivor's needs. When a unit or voucher is available, supportive housing providers provide the identifying number to the victim services agency to connect with the survivor. In this way, our coordinated entry process ensures that survivors can access all supportive housing and services they are eligible for in a confidential manner, just like other individuals utilizing Coordinated Entry in a non-confidential way.

When the supportive housing provider reaches out, the survivor can deny the opportunity at any time for any reason without that decision impacting their ability to access other housing and support services. While case conferencing across organizations is often not an option for survivors utilizing the confidential coordinated entry process, CoC staff work closely with our victim services provider staff to discuss barriers to housing and maximize the amount of choice survivors have to move into housing that meets their needs while navigating their experience of homelessness.

1C-5f.	Identifying and Removing Barriers for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC ensures survivors receive safe housing and services by:	
	1. identifying barriers specific to survivors; and	
	2. working to remove those barriers.	

(limit 2,500 characters)

1. NY-510 works closely with our victim services provider to identify gaps in the services provided and the unique needs of survivors experiencing homelessness. Currently, identified barriers to emergency shelter and support provided by our local victim services provider include sobriety requirements, mandated reporter status of the services offered, and the size of the confidential emergency shelter location.

This year, CoC staff scheduled a follow-up meeting to our annual CoC-wide domestic violence training to discuss systemic barriers within the homeless response system. This meeting prompted discussion and consultation with our emergency shelter provider to discuss designing the space and services provided to improve safety following reports of domestic violence, dating violence, sexual assault, and stalking in the emergency shelter.

Our local victim services provider is also a member of our Supportive Housing workgroup. Our regular meetings with this workgroup allow us to continue identifying systemic barriers to keeping survivors of domestic violence housed. The group also allows us to develop creative ways to respond to identified barriers collaboratively.

2. We maintain a positive, transparent relationship with our local victim services provider to remove barriers to their needed services.

Our local victim services provider began supporting 6 ESSHI-funded Permanent Supportive Housing units in the community in April of 2023. While the provider utilized Coordinated Entry for referrals at the start of the program, they, unfortunately, ceased taking referrals from the CE list due to concerns about the high needs of the DV survivor population from Coordinated Entry. We continue to have conversations to advocate for the usage of CE referrals for those PSH beds. We hope to address the higher needs our victim services provider feels unequipped to support in the program.

Outside of services provided by our victim services provider directly, our local emergency shelter has adopted a change in policies to allow for brief 2-3 day stays for individuals, especially DV survivors, who lack THA approval. This new policy has been a great boon to our system due to the aforementioned scarce shelter resources for survivors in our local system. It has helped DV survivors find safety while they pursue a more sustainable emergency shelter option through THA or navigate other housing resources for diversion from the shelter.

1C-6.	Addressing the Needs of Lesbian, Gay, Bisexual, Transgender and Queer+—Anti-Discrimination Policy and Equal Access Trainings.	
	NOFO Section V.B.1.f.	

	1. Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
	2. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
	3. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs (Gender Identity Final Rule)?	Yes

1C-6a.	Anti-Discrimination Policy--Updating Policies--Assisting Providers--Evaluating Compliance--Addressing Noncompliance.	
	NOFO Section V.B.1.f.	

Describe in the field below:

1.	how your CoC regularly collaborates with LGBTQ+ and other organizations to update its CoC-wide anti-discrimination policy, as necessary to ensure all housing and services provided in the CoC are trauma-informed and able to meet the needs of LGBTQ+ individuals and families;
2.	how your CoC assisted housing and services providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy;
3.	your CoC's process for evaluating compliance with your CoC's anti-discrimination policies; and
4.	your CoC's process for addressing noncompliance with your CoC's anti-discrimination policies.

(limit 2,500 characters)

1. Tompkins County lacks a primary organization to serve and support the needs of LGBTQ+ individuals. In place of this, we regularly engage our paid Youth Action Board (YAB), which primarily consists of peers who identify as LGBTQ+, to review and approve our anti-discrimination policy as described in our Written Standards. We also engage with YAB members through our Youth Homelessness Committee about the experiences of LGBTQ+ individuals in our Homeless Response System and how we can provide more trauma-informed services to people with intersecting identities in our service area.

This past funding year, CoC staff reached out to our local Planned Parenthood regarding integrating homeless screening questions into their practice to better target youth and LGBTQ+ individuals. While this has been a slow process due to Planned Parenthood's size and strict policies, we will continue to pursue this goal in FY2024.

2. CoC staff work directly with housing and services providers to develop and update new policies and procedures that are consistent with CoC-wide policies through direct feedback and provision of resources.

CoC Staff encourage new providers to attend the Supportive Housing committee, where they can receive feedback from other CoC-funded organizations. In this committee, CoC staff coordinate an annual cross-provider document review for organizations to share leases, grievance procedures, program policies, anti-discrimination policies, and other documentation across their CoC-funded programs.

3. NY-510 monitors funded projects annually and includes a full review of agency policy and procedures, including anti-discrimination policies. Our policy reviews measure partner alignment with the CoC's anti-discrimination policy with an eye for clear language about the steps a person can take if they feel their rights have been violated. In this process, we integrate the perspectives of people with lived experience to see if any opportunities exist to make policies and procedures more explicit and effective for the individuals utilizing them.

4. The CoC uses a progressive engagement model for addressing non-compliance. Depending on the nature and details of the non-compliance, the CoC would attempt to correct the issue by facilitating training and resources, keeping records of the problem, and making corrections. If an agency remains out of compliance, it could be at risk of reallocation in future competitions.

1C-7.	Public Housing Agencies within Your CoC's Geographic Area—New Admissions—General/Limited Preference—Moving On Strategy.	
NOFO Section V.B.1.g.		
You must upload the PHA Homeless Preference\PHA Moving On Preference attachment(s) to the 4B. Attachments Screen.		
Enter information in the chart below for the two largest PHAs highlighted in gray on the current CoC-PHA Crosswalk Report or the two PHAs your CoC has a working relationship with—if there is only one PHA in your CoC's geographic area, provide information on the one:		

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing or Housing Choice Voucher Program During FY 2023 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
Ithaca Housing Authority	30%	No	No
Tompkins Community Action (HCR)	70%	Yes-HCV	No

1C-7a.	Written Policies on Homeless Admission Preferences with PHAs.	
	NOFO Section V.B.1.g.	
	Describe in the field below:	
	1. steps your CoC has taken, with the two largest PHAs within your CoC's geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference—if your CoC only has one PHA within its geographic area, you may respond for the one; or	
	2. state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.	

(limit 2,500 characters)

1. TCAction is the Local Administrator for the NYS Housing Trust Housing Choice Voucher Program and the primary provider of Head Start, Permanent Supportive Housing, and Tenant Based Rental Assistance in the CoC. In 2020, TCAction adopted a general homeless preference for applicants experiencing homelessness. This preference measurably changed the HCV waitlist lengths and increased exits to permanent destinations for participants. Ithaca Housing Authority is also a CoC member and valued partner. While they have not yet adopted a general homeless preference for their Public Housing units or HCVs, they maintain MOUs with the CoC for referrals from CE to the Family Unification Program and Emergency Housing Voucher programs. The CoC sends yearly emails to IHA to advocate for their adoption of a general homeless preference and sent one of these emails in 2024. Although the IHA has not formally adopted a homeless preference, they regularly serve people experiencing homelessness and maintain a limited homeless preference for their EHV and FUP programs. The CoC will continue communicating with leadership at IHA to add a general homeless preference.

1C-7b.	Moving On Strategy with Affordable Housing Providers.	
	Not Scored—For Information Only	

Select yes or no in the chart below to indicate affordable housing providers in your CoC's jurisdiction that your recipients use to move program participants to other subsidized housing:

1.	Multifamily assisted housing owners	Yes
2.	PHA	Yes
3.	Low Income Housing Tax Credit (LIHTC) developments	Yes
4.	Local low-income housing programs	Yes

	Other (limit 150 characters)	
5.		

1C-7c.	Include Units from PHA Administered Programs in Your CoC's Coordinated Entry. NOFO Section V.B.1.g.	
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In the chart below, indicate if your CoC includes units from the following PHA programs in your CoC's coordinated entry process:

1.	Emergency Housing Vouchers (EHV)	Yes
2.	Family Unification Program (FUP)	No
3.	Housing Choice Voucher (HCV)	No
4.	HUD-Veterans Affairs Supportive Housing (HUD-VASH)	Yes
5.	Mainstream Vouchers	Yes
6.	Non-Elderly Disabled (NED) Vouchers	No
7.	Public Housing	No
8.	Other Units from PHAs:	

1C-7d.	Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness. NOFO Section V.B.1.g.	
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1.	Did your CoC coordinate with a PHA(s) to submit a competitive joint application(s) for funding or jointly implement a competitive project serving individuals or families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other programs)?	No
		Program Funding Source
2.	Enter the type of competitive project your CoC coordinated with a PHA(s) to submit a joint application for or jointly implement.	

1C-7e.	Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including Emergency Housing Voucher (EHV). NOFO Section V.B.1.g.	
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	Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	Yes
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1D. Coordination and Engagement Cont'd

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1D-1.	Preventing People Transitioning from Public Systems from Experiencing Homelessness.	
	NOFO Section V.B.1.h.	

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the public systems listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

1.	Prisons/Jails?	Yes
2.	Health Care Facilities?	Yes
3.	Residential Care Facilities?	No
4.	Foster Care?	Yes

1D-2.	Housing First—Lowering Barriers to Entry.	
	NOFO Section V.B.1.i.	

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2024 CoC Program Competition.	9
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2024 CoC Program Competition that have adopted the Housing First approach.	9
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in the FY 2024 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

1D-2a.	Project Evaluation for Housing First Compliance.	
	NOFO Section V.B.1.i.	

You must upload the Housing First Evaluation attachment to the 4B. Attachments Screen.

Describe in the field below:

1.	how your CoC evaluates every project—where the applicant checks Housing First on their project application—to determine if they are using a Housing First approach;
2.	the list of factors and performance indicators your CoC uses during its evaluation;
3.	how your CoC regularly evaluates projects outside of your local CoC competition to ensure the projects are using a Housing First approach; and
4.	what your CoC has done to improve fidelity to Housing First.

(limit 2,500 characters)

1. The NY-510 CoC evaluates every recipient biannually using the Housing First assessment designed by HUD to determine if CoC-funded projects have integrity towards using a Housing First approach. This tool allows us to record whether a program is saying, doing, and documenting critical tenets of Housing First to assess overall fidelity to the philosophy. It also generates a score that we can use to compare subsequent assessments to determine if the project is improving, stagnating, or moving in a negative direction from its baseline score.

2. The tool assesses factors such as low-barrier access, person-centered approach, expedited processes, coordinated entry participation, moving on plans, participant input, tenant rights, participant choice, participant education in their rights and housing first, responsive rent payment policies, continuity of services across any institutionalization or other transitions, culturally appropriate resources, staff training in both clinical and non-clinical strategies, harm reduction approaches to substance use in the unit, emergency transfer options, and other project specific questions depending on the structure of the program (e.g. RRH or TH-RRH) or the service of a particular subpopulation (e.g. persons in recovery).

3. The CoC uses data to track participant outcomes quarterly. If data about participant retention or exits to permanent destinations worsen, CoC staff will check in with the project. If the project provider raises concerns about Housing First principles, staff will support with resources, committee work, or consultation to ensure that participant outcomes improve. CoC staff conducts the Housing First assessment biannually, once during the funding competition and again six months later, to assess project improvement and maintenance of Housing First principles.

4. Our CoC implements continuous quality improvement or CQI in 2024 to improve fidelity to Housing First within our CoC-funded projects. In partnership with our YHDP programs and the YAB, the CoC has developed a tool that actively collects information from program participants to inform projects about their performance and track fidelity to the Housing First model in practice. While we have piloted this tool with our YHDP-funded projects, we plan on expanding its use to all CoC-funded projects in 2025. This tool along with the Housing First assessment tool has been critical to providing valuable, constructive, feedback to funded projects

1D-3.	Street Outreach—Data—Reaching People Least Likely to Request Assistance.	
	NOFO Section V.B.1.j.	

Describe in the field below how your CoC tailored its street outreach to people experiencing homelessness who are least likely to request assistance.

(limit 2,500 characters)

Our local street outreach teams engage with all people experiencing homelessness through regular, sustained, and compassionate contact that prioritizes dignity. Street Outreach staff spend significant time on foot in the local encampment spaces and other places people congregate, emphasizing relationship building and vital needs, including food, water, tents, and access to medical care. The team comprises staff at various agencies that provide street outreach services. It offers coordinated entry screening, harm reduction services, sanitation, and transportation without requiring enrollment in specific programming or other restrictions. By following these best practices, the team has earned high trust within the community, including both people experiencing homelessness and providers.

Some providers that work closely with the street outreach teams include the Law Enforcement Assisted Diversion program, supportive housing providers, food bank staff, hospital staff (physical and behavioral health), health care providers, and first responders. Street outreach workers are trained in Coordinated Entry. They are well respected and recognized throughout the community as advocates for the individuals they serve. The primary goal for street outreach is to develop a trusting relationship with their client and connect them to community resources in a trauma-informed and dignified way. Through this work, they have effectively provided warm hand-offs and support for clients transitioning into new housing or services in the community.

Aside from this primary strategy of street outreach, this year, our CoC coordinated our first Housing Surge to coordinate the move-ins of 40 households experiencing chronic homelessness into ESSHI-funded Permanent Supportive Housing units. The surge method of street outreach required coordination of regular by-name list reviews. All households on the by-name list were assigned an outreach worker. The housing surge gave many households hope for the first time by providing a viable housing opportunity with streamlined documentation and a regular point of contact from whom to receive information about the process. These regular meetings also included mental health providers, health care providers, program administrators, and landlords to promote collaboration and information-sharing. We hope to continue to utilize the housing surge strategy in alignment with the CoC's Home, Together: Tompkins plan to end unsheltered homelessness.

1D-4.	Strategies to Prevent Criminalization of Homelessness.	
	NOFO Section V.B.1.k.	

Select yes or no in the chart below to indicate your CoC's strategies to prevent the criminalization of homelessness in your CoC's geographic area:

Your CoC's Strategies	Engaged/Educated Legislators and Policymakers	Implemented Laws/Policies/Practices that Prevent Criminalization of Homelessness

1.	Increase utilization of co-responder responses or social services-led responses over law enforcement responses to people experiencing homelessness?	Yes	Yes
2.	Minimize use of law enforcement to enforce bans on public sleeping, public camping, or carrying out basic life functions in public places?	Yes	No
3.	Avoid imposing criminal sanctions, including fines, fees, and incarceration for public sleeping, public camping, and carrying out basic life functions in public places?	Yes	Yes
4.	Other:(limit 500 characters)		

1D-5.	Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC) or Longitudinal Data from HMIS.	
	NOFO Section V.B.1.i.	

	HIC Longitudinal HMIS Data	2023	2024
Enter the total number of RRH beds available to serve all populations as reported in the HIC or the number of households served per longitudinal HMIS data, e.g., APR.	HIC	41	41

1D-6.	Mainstream Benefits–CoC Annual Training of Project Staff.	
	NOFO Section V.B.1.m.	

Indicate in the chart below whether your CoC trains program staff annually on the following mainstream benefits available for program participants within your CoC's geographic area:

	Mainstream Benefits	CoC Provides Annual Training?
1.	Food Stamps	Yes
2.	SSI–Supplemental Security Income	No
3.	SSDI–Social Security Disability Insurance	No
4.	TANF–Temporary Assistance for Needy Families	Yes
5.	Substance Use Disorder Programs	Yes
6.	Employment Assistance Programs	Yes
7.	Other (limit 150 characters)	

1D-6a.	Information and Training on Mainstream Benefits and Other Assistance.	
	NOFO Section V.B.1.m	

Describe in the field below how your CoC:

- works with projects to collaborate with healthcare organizations, including those that provide substance use disorder treatment and mental health treatment, to assist program participants with receiving healthcare services, including Medicaid; and

2.	promotes SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff.
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(limit 2,500 characters)

1. NY-510 includes membership from local SUD providers, Tompkins County Mental Health, and a local harm-reduction healthcare practice, REACH Medical. A SUD provider serves on our governance committee. As community planners, CoC staff regularly participate in cross-sector collaboration and resource allocation work with health and behavioral health providers. The CoC's role in these projects includes providing aggregate data about the health and mental health conditions of people experiencing homelessness. This relationship allows the CoC to advocate for the data-supported needs of unhoused people seeking services. Recent collaborations have resulted in increased access to affirming and low-stigma healthcare. In 2024, our Services Second Committee has continued planning to connect our project providers with healthcare providers, resulting in on-site SUD and behavioral health services available at least twice monthly to people in all of our CoC-funded projects.

2. The CoC consistently promotes SOAR training and certification by regularly sharing information about how to become SOAR-trained and the benefits of having a SOAR-trained staff member. The CoC has also periodically invited people to participate in SOAR Works-hosted webinars by sharing the opportunity and encouraging our partners to attend with us.

This year, CoC staff attempted to host a SOAR workgroup to support a group of cross-organization direct service providers in completing the self-directed training. Unfortunately, the group saw a low turnout this year and was ultimately canceled. We plan to re-introduce this group in 2025 and target organization leadership to explain the importance of this training for the individuals they serve.

ID-7.	Partnerships with Public Health Agencies—Collaborating to Respond to and Prevent the Spread of Infectious Diseases.	
	NOFO Section V.B.1.n.	

	Describe in the field below how your CoC effectively collaborates with state and local public health agencies to develop CoC-wide policies and procedures that:
--	---

- | | |
|----|--|
| 1. | respond to infectious disease outbreaks; and |
| 2. | prevent infectious disease outbreaks among people experiencing homelessness. |

(limit 2,500 characters)

1.The Continuum of Care and Tompkins County Health Department have a long history of collaboration and mutual information-sharing. During 2020, CoC staff and members attended a series of planning meetings to develop a community-level response to COVID-19, including people experiencing both sheltered and unsheltered homelessness. The CoC provided demographic information to the Health Department and shared known leading practices in neighboring CoCs. NY-510 also offered feedback from stakeholders, including people currently experiencing homelessness. NY-510 is a single County CoC that defers to our public health department in its capacity to create policies and procedures that respond to infectious diseases. The CoC commits to alignment with the policy and procedures established by the Public Health Department and offers the bulk of our resources to prevent the spread of infectious disease through our work facilitating the Enhanced Street Outreach Committee.

2.The Enhanced Street Outreach Committee was formed in 2020 as a response to the COVID-19 pandemic. The outreach team added significant capacity and resources to preventing infectious disease through several initiatives, including a partnership with the Public Health Department. The CoC worked with partners from REACH medical and the Health Department to create and propose a CDBG-CV-funded project that offered on-site vaccines and vaccine incentives for people experiencing homelessness in unsheltered locations, in the emergency shelter, and all residents in transitional and permanent supportive housing. This project included the creation of information campaigns specifically tailored to the needs of people experiencing homelessness. These included flyers, social media, and presentations in public forums about COVID-19, Hepatitis A signs and symptoms, and local resources for accessing PPE, vaccines, and treatments.

ID-7a.	Collaboration With Public Health Agencies on Infectious Diseases. NOFO Section V.B.1.n.	
Describe in the field below how your CoC:		
1.	effectively shared information related to public health measures and homelessness; and	
2.	facilitated communication between public health agencies and homeless service providers to ensure street outreach providers and shelter and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants.	

(limit 2,500 characters)

1.The CoC has an extensive and well-coordinated system to share information quickly between providers. This system includes two large email lists representing more than 50 local organizations, health and behavioral health organizations, government representatives, community members, and people with lived experience of homelessness. NY-510 consistently shares information across those resources and attends public events, meetings, and forums as a conduit for public health and other information about our unhoused neighbors' experiences. In 2023, the CoC added a health and housing workgroup that meets monthly and includes leadership from our local public health department and community health workers, discharge planners, and RNs. This workgroup has become an active information exchange on health, public health, and other problems and solutions. In the 2023 CoC strategic plan, Home Together; Tompkins (HTT), the CoC frames the issue of homelessness as a public health issue, and all of the interventions proposed as part of HTT are driven by local health and HMIS data. The indicators of success in the plan are aligned with public health goals. Through our participation and feedback process as part of strategic planning, we could present HTT directly to our public health sector, including at the Health Planning Council, Behavioral Services Advisory Board, and Tompkins County Whole Health (health department/mental health department).

2.Using several strategies, the CoC facilitates bidirectional communication between our public health agencies and the homeless response system. During the pandemic, the CoC honed its ability to create targeted spaces where members from both sectors are present. The CoC founded the Enhanced Street Outreach team, and now CoC staff sit as team members. The Enhanced Street outreach team meets monthly and includes representation from our homeless street outreach providers, Health insurance navigators, medical providers, and Tompkins County Whole Health's Community Health Outreach Worker Program staff. This network and the CoC's health and housing group are critical to our communication method around infectious diseases.

1D-8.	Coordinated Entry Standard Processes.	
	NOFO Section V.B.1.o.	

Describe in the field below how your CoC's coordinated entry system:	
1.	can serve everybody regardless of where they are located within your CoC's geographic area;
2.	uses a standardized assessment process to achieve fair, equitable, and equal access to housing and services within your CoC;
3.	collects personal information in a trauma-informed way; and
4.	is updated at least annually using feedback received from participating projects and households that participated in coordinated entry.

(limit 2,500 characters)

1. Our CE system covers 100 percent of our geographic area. We have attained this metric through Coordinated Entry training and information sessions with local providers, urban and rural street outreach trained in CE, and training through 2-1-1 Tompkins/Cortland as a screening and referral tool for Coordinated Entry. Over 20 local organizations, including our local emergency shelter and DSS, have been trained to complete the Coordinated Entry assessment. In addition, our CE lead has trained 2-1-1 hotline staff to screen callers for CE eligibility and refer callers to CE-trained agencies.

2. We use the VI-SPDAT to generate a score with recommended levels of support for a client. Only agencies who receive training on administering the VISPDAT can conduct the assessment to ensure fairness in scoring outcomes across providers. Although the VI-SPDAT is a widely accepted standardized assessment, the creators of the assessment have communicated in recent years that it can contribute to disparate outcomes in prioritization and referral, especially for Black clients. In 2022, the CoC examined the impact of using this tool on outcomes in our county disaggregated by race and found no significant difference in the population of the CE list, the population of projects receiving referrals from CE, and the population of our emergency shelter.

While we have continued to utilize the VI-SPDAT based on these findings, our Coordinated Entry workgroup has decided to use a modified version of the Balance of State Vulnerability Assessment Tool (BoS-VAT) starting in 2025. Instead of assuming support needs based on a series of yes/no answers, this assessment uses less triggering language. Instead, it focuses on a dialogue between the provider and the client about their needs and the appropriate support level for a stable housing opportunity. The NY-510 Continuum of Care will utilize this assessment to ensure that findings in other communities regarding inequities in the VI-SPDAT do not catch up with our own.

1D-8a.	Coordinated Entry–Program Participant-Centered Approach.	
	NOFO Section V.B.1.o.	
	Describe in the field below how your CoC's coordinated entry system:	
1.	reaches people who are least likely to apply for homeless assistance in the absence of special outreach;	
2.	prioritizes people most in need of assistance;	
3.	ensures people most in need of assistance receive permanent housing in a timely manner, consistent with their needs and preferences; and	
4.	takes steps to reduce burdens on people seeking assistance.	

(limit 2,500 characters)

1. Our CoC has trained over 20 local agencies in Coordinated Entry, including all street outreach providers to provide enhanced outreach to individuals not accessing other services. This year, our CoC coordinated our first Housing Surge to coordinate the move-ins of 40 households experiencing chronic homelessness into ESSHI-funded Permanent Supportive Housing units through regular by-name list reviews and assigned outreach workers. The housing surge engaged households least likely to access assistance by providing a viable housing opportunity with streamlined documentation and a regular point of contact from whom to receive information about the process

2. The CoC uses the VI-SPDAT to prioritize people most in need of assistance. The CE lead provides PSH providers lists of clients who score an eight or higher on the assessment and instructs providers to prioritize clients from highest to lowest score. The CE lead provides RRH and TH providers lists of all other clients, including those who traditionally score for PSH but do not prefer that housing or have other barriers that prevent them from entering (e.g., SO status).

3. The CoC hosts monthly list review meetings to discuss clients' statuses on the CE list, referrals made, the outcomes of those referrals, and the next steps for clients in the intake process. These meetings include an hour set aside for people experiencing chronic homelessness, which ensures that providers receive adequate time for case conferencing and navigation of identified barriers in our system for the people they serve with the most complex cases and severe service needs. Our list review meetings ensure that people most in need of assistance receive permanent housing in a timely manner by 1) addressing barriers to permanent housing with providers directly, 2) holding providers accountable for timely outcomes and updates on referrals, and 3) sharing information about housing barriers and opportunities across outreach providers.

4. Our Coordinated Entry workgroup has decided to utilize a modified version of the Balance of State Vulnerability Assessment Tool (BoS-VAT) in 2025. Instead of assuming support needs based on a series of yes/no answers to invasive questions, this assessment focuses instead on a dialogue between provider and client about their needs and what level of support would be appropriate. The group has also taken steps this year to revise the Coordinated Entry intake and eliminate unnecessary questions

1D-8b.	Coordinated Entry–Informing Program Participants about Their Rights and Remedies–Reporting Violations.	
	NOFO Section V.B.1.o.	

Describe in the field below how your CoC through its coordinated entry:	
1.	affirmatively markets housing and services provided within the CoC's geographic area and ensures it reaches all persons experiencing homelessness;
2.	informs program participants of their rights and remedies available under federal, state, and local fair housing and civil rights laws; and
3.	reports any conditions or actions that impede fair housing choice for current or prospective program participants to the jurisdiction(s) responsible for certifying consistency with the Consolidated Plan.

(limit 2,500 characters)

1. Using several strategies, NY-510 affirmatively markets the housing and services available through Coordinated Entry across the CoC. CoC staff carefully consider CoC marketing strategies to prioritize being inclusive, welcoming, and easily understood by the diverse population of people experiencing homelessness in our CoC. Among the strategies deployed is a series of plain language, visually appealing flyers that include information about the CE process, including eligibility, confidentiality, the emphasis on client choice, and other CE topics. CoC staff distributed flyers to membership agencies, street outreach teams, schools, hospitals, and the jail. Another marketing strategy the CoC uses is word of mouth via our CoC membership agencies, YAB, and other people with lived experience. The CoC equips our CoC membership with a high level of knowledge about the CE process, including how to access CE services, the general process and timeline for CE placements, and the rights of people experiencing homelessness to access information about their status in the CE process. This word-of-mouth strategy has proved incredibly successful with youth, LGBTQIA+, and BIPOC communities. This strategy was driven by the 2021 Homeless Needs Assessment, which revealed a need to increase the CoC outreach to youth, BIPOC, and doubled-up populations

2. The CoC includes basic information about Fair Housing in our CE materials. This year, the CoC added affirmatively furthering fair housing information into our written standards. In 2023, the CoC hosted a required training for membership agencies to increase knowledge of fair housing. The trainer was from CNY Fair Housing, the enforcement agency that covers our CoC. The training covered fair housing rights, protected classes, reasonable accommodations, and what to do if someone feels their rights have been violated. The CE case conferencing process regularly discusses fair housing rights, especially Source of Income protections. It keeps providers informed about and alerts them of potential violations their clients have experienced.

3. Nels Bohn, the director of community development at Ithaca Urban Renewal Agency (IURA), is the co-chair of the CoC. His involvement helps our CoC maintain regular communication with IURA and report any conditions or actions that impede fair housing choice for current or prospective program participants.

1D-9.	Advancing Racial Equity in Homelessness—Conducting Assessment.	
	NOFO Section V.B.1.p.	

1.	Has your CoC conducted a racial disparities assessment in the last 3 years?	Yes
2.	Enter the date your CoC conducted its latest assessment for racial disparities.	08/30/2024

1D-9a.	Using Data to Determine if Racial Disparities Exist in Your CoC's Provision or Outcomes of CoC Program-Funded Homeless Assistance.	
	NOFO Section V.B.1.p.	

Describe in the field below:

1.	the data your CoC used to analyze whether any racial disparities are present in your CoC's provision or outcomes of CoC Program-funded homeless assistance; and
2.	how your CoC analyzed the data to determine whether any racial disparities are present in your CoC's provision or outcomes of CoC Program-funded homeless assistance.

(limit 2,500 characters)

1. Our CoC used quantitative data from Stella P sourced from our LSA reports to analyze whether racial disparities exist in our provision or outcomes of homeless assistance. We also used the American Community Survey and Point-in-Time Count data analyzed in the CoC Racial Equity Analysis Tool.

While our CoC has collected qualitative information from people with lived expertise in our CoC committees, this year, we finalized a continuous quality improvement tool to integrate qualitative data sources from focus groups and surveys from people in our CoC Program-funded projects. We look forward to collecting real-time qualitative data to understand racial disparities in our service provision.

2. Our CoC analyzed the data using STELLA-P and the CoC Racial Equity Analysis Tool provided by HUD.

1D-9b.	Implemented Strategies to Prevent or Eliminate Racial Disparities.	
	NOFO Section V.B.1.p	

Select yes or no in the chart below to indicate the strategies your CoC is using to prevent or eliminate racial disparities.

1.	Are your CoC's board and decisionmaking bodies representative of the population served in the CoC?	No
2.	Did your CoC identify steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC?	Yes
3.	Is your CoC expanding outreach in your CoC's geographic areas with higher concentrations of underrepresented groups?	Yes
4.	Does your CoC have communication, such as flyers, websites, or other materials, inclusive of underrepresented groups?	Yes
5.	Is your CoC training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness?	Yes
6.	Is your CoC establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector?	Yes
7.	Does your CoC have staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness?	Yes
8.	Is your CoC educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity?	Yes
9.	Did your CoC review its coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness?	Yes
10.	Is your CoC collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system?	Yes

11.	Is your CoC conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness?	Yes
	Other:(limit 500 characters)	
12.		

1D-9c.	Plan for Ongoing Evaluation of System-level Processes, Policies, and Procedures for Racial Equity.	
	NOFO Section V.B.1.p.	

Describe in the field below your CoC's plan for ongoing evaluation of system-level processes, policies, and procedures for racial equity.

(limit 2,500 characters)

Our CoC's plan to prevent or eliminate racial disparities in the provision or outcomes of CoC Program-funded homeless assistance includes 1) monitoring whom CoC-funded projects are serving and how BIPOC experiences and outcomes compare to those of their white counterparts, 2) providing regular reports to CoC-funded projects regarding BIPOC representation and outcomes in their projects, and 3) providing recommendations to CoC-funded projects following quantitative and qualitative findings or reports of racial disparities in the project. The CoC has integrated this plan and the HUD proposed rule entitled "Affirmatively Furthering Fair Housing" into its Written Standards as of 2023. The CoC Governance Committee reviews this plan and the CoC Written Standards at least once yearly.

1D-9d.	Plan for Using Data to Track Progress on Preventing or Eliminating Racial Disparities.	
	NOFO Section V.B.1.p.	

Describe in the field below:

1.	the measures your CoC plans to use to continuously track progress on preventing or eliminating racial disparities in the provision or outcomes of homeless assistance; and
2.	the tools your CoC plans to use to continuously track progress on preventing or eliminating racial disparities in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

1.Our CoC sources data from HMIS, the Point-in-Time count, and the American Community Survey. HMIS data allows our CoC to visualize how BIPOC households are represented across different CoC-funded housing by project type. We also use HMIS to parse outcomes by racial identity, such as exit destination, length of time homeless, and returns to homelessness. Point-in-Time count and American Community Survey data allow us to look at the representation of BIPOC in Tompkins County compared to BIPOC representation in our local sheltered and unsheltered homeless populations.

Many of the measures we use directly compare the outcomes and representation of the white homeless population with the non-white homeless population. Examples of these measures include:

- reducing the average number of days homeless for BIPOC households from 129 days to 118 days
- increasing the prevention and diversion resources available for BIPOC households to decrease disproportionate representation in the homeless response system from 28% to 4%
- serving BIPOC households with CoC-funded projects proportional to their representation in emergency shelter (30%), not the general population (12%)

2.Our CoC uses STELLA-P and the CoC Racial Equity Analysis tool to continuously track progress on preventing or eliminating racial disparities in the provision or outcomes of homeless assistance.

1D-10.	Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decisionmaking—CoC’s Outreach Efforts.	
	NOFO Section V.B.1.q.	

Describe in the field below your CoC’s outreach efforts (e.g., social media announcements, targeted outreach) to engage those with lived experience of homelessness in leadership roles and decisionmaking processes.

(limit 2,500 characters)

NY-510 was selected as a YHDP community in 2020. The CoC participated in a transformative and impactful process to co-create our Coordinated Community Plan (CCP) through our commitment to having the Youth Advisory Board (YAB) members take a complete leadership role in the goals, action steps, and recommendations. The YAB set the plan's priorities and led the entire process, including self-governing their YAB meetings, setting agendas, and leading the planning process for the team of adult partners. The YAB were the primary writers of the CCP. They presented the CCP at public meetings, including full CoC membership meetings and the Homeless and Housing Task Force. The CCP has become the guiding framework of the work plan for our Youth Homelessness Committee and has been integrated into project oversight for our YHDP projects.

The CoC reserves two seats in our governance committee for people with lived experience, both currently held by YAB members. YAB members are also represented in our committees and are involved in all local rank and review processes.

The YHDP process has informed our current outreach strategy to reach people with lived experience of homelessness. The CoC has found that connecting to individuals through service providers and then through peers can be an effective way to establish and build trust for a lived experience board to thrive. In FY2024, the CoC will leverage planning funds to support an adult board for people with lived experience of homelessness.

Outside of our paid lived experience boards, CoC Membership agencies are encouraged to promote CoC meetings to their program participants and the public. Membership agencies often support the individuals they serve by providing transportation and technology to attend in-person and virtual CoC meetings.

1D-10a.	Active CoC Participation of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.q.	

You must upload the Lived Experience Support Letter attachment to the 4B. Attachments Screen.

Enter in the chart below the number of people with lived experience who currently participate in your CoC under the four categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Routinely included in the decisionmaking processes related to addressing homelessness.	8	2
2.	Participate on CoC committees, subcommittees, or workgroups.	12	2
3.	Included in the development or revision of your CoC's local competition rating factors.	2	1
4.	Included in the development or revision of your CoC's coordinated entry process.	2	1

1D-10b.	Professional Development and Employment Opportunities for Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.q.	

Describe in the field below how your CoC or CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness.

(limit 2,500 characters)

The CoC provides professional development and employment opportunities through referrals to our area's employment services providers. We work closely with these providers to ensure that their programs offer pathways to employment for people experiencing homelessness. We also aim to amplify the efforts of our partner providers by highlighting their services in our well-attended public presentations. The CoC shares materials, including new job programs, job fairs, and employment training opportunities, with our lived experience board.

To enhance our current strategy of referring to our partners, the CoC is exploring partnering with a local employment readiness project called the Hospitality Employment Training Program to pilot a Housing Employment Training Program cohort. This model aims to serve people with lived experiences of homelessness with the basic skill set and knowledge to enter the housing field as an employee of a housing or human service-focused agency. This concept came from the feedback of our stakeholders, who assert that people with lived experience are valuable and hireable employees. It will prepare people new to human services with the training they need to succeed.

CoC-funded providers include access to employment services in their programming, offering on-site job readiness skills, resume writing workshops, and assistance with transportation for residents to get to job interviews. As some individuals engaging as people with lived experience are also participants in these programs, we ensure that they know their eligibility for these services as those professional development opportunities apply to their role in CoC planning.

In the past year, the CoC has utilized planning funds to provide our Youth Action Board (YAB) with specific professional development involving training opportunities and attendance at multiple national conferences.

1D-10c.	Routinely Gathering Feedback and Addressing Challenges of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.q.	

Describe in the field below:

- | | |
|----|---|
| 1. | how your CoC gathers feedback from people experiencing homelessness; |
| 2. | how often your CoC gathers feedback from people experiencing homelessness; |
| 3. | how your CoC gathers feedback from people who received assistance through the CoC Program or ESG Program; |

4.	how often your CoC gathers feedback from people who have received assistance through the CoC Program or ESG Program; and
5.	steps your CoC has taken to address challenges raised by people with lived experience of homelessness.

(limit 2,500 characters)

1. The CoC holds two seats in our governance committee for people with lived experience and attempts to create opportunities to hear feedback in all meetings of the CoC. Lived experience board members are compensated for their time providing feedback at live meetings, through quick surveys, and involvement in committee work. YAB members are also integrated into our rank and review process by providing feedback on our local application and participating in our priority ranking.

2. Our CoC encourages people experiencing homelessness to attend CoC committees, workgroups, and full membership meetings through our street outreach team. Often, street outreach staff will provide transportation to in-person meetings or access to technology for virtual meetings. This outreach resulted in 3-4 monthly opportunities for engagement from people experiencing homelessness facilitated by street outreach.

3. The CoC generates flyers and other virtual materials to share with CoC- and ESG-funded project residents, inviting them to committee meetings and other CoC-sponsored events. These are sent to the program staff and directors for distribution on-site at the project or through text/email. Program staff often support participants by providing transportation to the meeting or technology to attend virtually.

4. Our CoC typically collects feedback from program participants through involvement in our committees. This year, we worked closely with our Youth Advisory Board to develop a CQI tool for our YHDP-funded projects. We will utilize this tool across all CoC-funded projects in 2025, and strongly recommend its utilization for ESG-funded projects. Utilizing the framework of our CQI tool, the CoC will offer surveys every three months, bimonthly meetings, and a yearly focus group for people experiencing homelessness.

5. The CoC integrates challenges raised by people with lived experience of homelessness into committee meetings, membership meetings, and public meetings and places a high value on the expertise of members with lived experiences. In FY2023, this work informed the strategic plan Home, Together: Tompkins, which included several interventions created in direct response to feedback from people experiencing homelessness. In FY2024, we have begun work on these interventions, including expanding PSH options, implementing our first housing surge, and facilitating conversations with the county legislature about a locally funded low-barrier shelter.

1D-11.	Increasing Affordable Housing Supply.	
	NOFO Section V.B.1.s.	

Describe in the field below at least two steps your CoC has taken in the past 12 months to engage city, county, or state governments that represent your CoC's geographic area regarding the following:

1.	reforming zoning and land use policies to permit more housing development; and
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2. reducing regulatory barriers to housing development.

(limit 2,500 characters)

Our CoC has engaged multiple members of city government, including a member of the city planning and economic development council who has most recently become acting mayor. We began working with these and other partners to fortify the safety net of resources available to households at risk of displacement through an Ithaca Eviction Displacement Defense (IEDD) project. While IEDD was most successful at establishing a right-to-counsel law for evictions in the city of Ithaca, we continue to consult with the acting city mayor regarding issues related to homelessness and housing. Our current consultation is focused on responding to public pushback against larger apartment complexes and ESSHI units coming online in areas traditionally zoned for single-family developments. The acting mayor has asked CoC staff to sit on a working group of people in the city government to talk through grievances about these units, which will open more positive discussions about future housing development.

1E. Project Capacity, Review, and Ranking–Local Competition

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1E-1.	Web Posting of Advance Public Notice of Your CoC’s Local Competition Deadline, Scoring and Rating Criteria.	
	NOFO Section V.B.2.a. and 2.g.	

1.	Enter the date your CoC published its submission deadline and scoring and rating criteria for New Project applicants to submit their project applications for your CoC’s local competition.	08/20/2024
2.	Enter the date your CoC published its submission deadline and scoring and rating criteria for Renewal Project applicants to submit their project applications for your CoC’s local competition.	08/20/2024

1E-2.	Project Review and Ranking Process Your CoC Used in Its Local Competition. We use the response to this question and the response in Question 1E-2a along with the required attachments from both questions as a factor when determining your CoC’s eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section V.B.2.a., 2.b., 2.c., 2.d., and 2.e.	

You must upload the Local Competition Scoring Tool attachment to the 4B. Attachments Screen.

Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:

1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes
4.	Provided points for projects that addressed specific severe barriers to housing and services.	Yes
5.	Used data from comparable databases to score projects submitted by victim service providers.	Yes

6.	Provided points for projects based on the degree the projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	Yes
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1E-2a.	Scored Project Forms for One Project from Your CoC's Local Competition. We use the response to this question and Question 1E-2. along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below. NOFO Section V.B.2.a., 2.b., 2.c., and 2.d.	
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You must upload the Scored Forms for One Project attachment to the 4B. Attachments Screen.
Complete the chart below to provide details of your CoC's local competition:

1.	What were the maximum number of points available for the renewal project form(s)?	100
2.	How many renewal projects did your CoC submit?	5
3.	What renewal project type did most applicants use?	PH-PSH

1E-2b.	Addressing Severe Barriers in the Local Project Review and Ranking Process. NOFO Section V.B.2.d.	
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Describe in the field below:	
1.	how your CoC analyzed data regarding each project that has successfully housed program participants in permanent housing;
2.	how your CoC analyzed data regarding how long it takes to house people in permanent housing;
3.	how your CoC considered the specific severity of needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing when your CoC ranked and selected projects; and
4.	the severe barriers your CoC considered.

(limit 2,500 characters)

1.The CoC used APRs generated from FY2023 to answer questions about project performance for our Rank and Review process. Based on these APRs, our rank and review committee scored each project on factors such as utilization rate, data quality, permanent housing placement and retention, employment and income growth, connections to health insurance and non-cash benefits, and time to move-in. Several equity factors were informed by responses to questions about project racial equity, person-centered planning, elevating lived experience, and serving intersectional identities. Questions were also asked about data practices for monitoring disaggregated participant outcomes.

2.Time to move in was calculated using Q22c, "Average length of time to housing" from each renewal project's APR from the previous funding year.

3.Renewal projects that served populations composed 75% or higher of chronically homeless individuals, youth, or survivors of domestic violence were given 5 points for serving our most vulnerable populations. There were also 30 narrative points offered total for fidelity to a housing first and trauma-informed approach, providing robust wrap-around support services, elevating lived experience, and serving intersectional identities where an inclusive project structure to serve those with the most severe service needs could balance less than ideal APR data findings.

Performance measures were also scored on a ranked scale to mitigate negative outcomes for those with the most severe service needs. For example, Permanent Housing Placement & Retention was worth 10 points in the application, however scoring was based on CoC-wide averages and ranked based on performance compared with that average. 10 points were given to projects that had a PH Placement and Retention rate of 93-100%, 5 points were given to projects that had a PH Placement and Retention rate of 85-93%, and 0 points were given to projects that had a PH Placement and Retention rate of less than 85%.

4.The severe barriers considered included history of victimization and abuse, chronic homeless history, and transition-aged youth.

1E-3.	Advancing Racial Equity through Participation of Over-Represented Populations in the Local Competition Review and Ranking Process.	
	NOFO Section V.B.2.e.	
	Describe in the field below:	
1.	how your CoC used input from persons of different races and ethnicities, particularly those over-represented in the local homelessness population, to determine the rating factors used to review project applications;	
2.	how your CoC included persons of different races and ethnicities, particularly those over-represented in the local homelessness population in the review, selection, and ranking process; and	
3.	how your CoC rated and ranked projects based on the degree that proposed projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and steps the projects took or will take to eliminate the identified barriers.	

(limit 2,500 characters)

1. Our homeless population has an overrepresentation of households identifying as Black, Brown and Indigenous. This year, we modified our invitation for the rank and review committee and cast a wider net to increase representation of Black, Brown, and Indigenous households on the rank and review committee. We completed an orientation with all members and offered an optional survey so that we could track progress in increasing representation of various intersecting identities in our rank and review process. This survey revealed that 14% of voting Rank and Review committee members identified as Black, Brown, or Indigenous, an improvement from 0% the previous year. Following orientation, this committee reviewed our FY2024 competition applications, rubrics, and scoring tools. Each member provided staff with feedback to integrate into the final versions for use when the competition was announced. Some of these changes included integrating a question about supportive services worth 10 points, integrating budget worksheets for clarity, and having applicants calculate and explain their own cost effectiveness.

2. 14% of voting Rank and Review committee members identified as Black, Brown, or Indigenous, an improvement from 0% the previous year. All committee members reviewed applications submitted and provided scores for each response provided. These members then attended an in-person priority listing session, where scores were averaged to produce a preliminary ranking for the members to discuss. CoC Staff facilitated conversation about applications received, with a focus on questions where organizations scored low or had a wide range of scores among committee members.

3. Our local application scored projects based on their ability to identify how their project would work to eliminate racial disparities, and how they would serve individuals with intersecting identities such as LGBTQIA+ identifying people, youth, BIPOC, and people with disabilities. The question regarding racial equity focused on practices to eliminate racial disparities such as assessing data and outcomes disaggregatedly and relevant trainings for program staff. The question regarding intersectional identities required applicants to explain their strategy to provide consistent and culturally competent services, such as staff training and hiring people who represent the people served. These factors made up 10 of the total 100 points a new project application could score.

1E-4.	Reallocation—Reviewing Performance of Existing Projects.	
	NOFO Section V.B.2.f.	

Describe in the field below:

1.	your CoC’s reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;
2.	whether your CoC identified any low performing or less needed projects through the process described in element 1 of this question during your CoC’s local competition this year;
3.	whether your CoC reallocated any low performing or less needed projects during its local competition this year; and
4.	why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable.

(limit 2,500 characters)

1. NY-510's processes for reallocation are as follows. New and renewal projects will compete for Tier I rankings. Renewal projects that are not performing up to the CoC standards can be reduced or eliminated through reallocation, and the funds can be utilized for one or more new projects or higher-performing renewal projects.

Reallocation can occur under the following circumstances:

- Current funded project declines to renew their project
- Current funded project adjusts their budget to a lower amount
- Current funded project voluntarily reallocates funding to a new project
- Ranking Committee decided to partially or fully reallocate current funded projects based on underperformance or HUD priorities

Underperforming projects can be defined as follows:

- Low utilization rate
- Has not participated in Coordinated Assessment
- Not serving the target population
- Has a program that does not align with HUD priorities anymore (i.e., Housing First approach)
- Misuse of federal funds
- Program design has a negative impact on systems performance and overall CoC score.

The CoC system performance/ rank and review committee uses prior year APR, HIC, and Daily Unit data to determine a project's risk of reallocation. The above reallocation standards are part of NY-510's written standards and are publicly posted year-round on our competition website.

2. The CoC identified a low-performing YHDP project that was out of compliance with Coordinated Entry referrals, received negative feedback from prior residents through the CQI process, and had significant findings in a site visit from HUD. This YHDP project ultimately declined to renew their project for FY2024, which made them eligible for reallocation without a determination from the Rank and Review committee.

3. The CoC reallocated the low-performing YHDP project that did not apply for renewal in element 2. This project was reallocated to two new projects that address the gap in services the loss of this project presented.

1E-4a.	Reallocation Between FY 2019 and FY 2024.	
	NOFO Section V.B.2.f.	

	Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2019 and FY 2024?	Yes
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1E-5.	Projects Rejected/Reduced–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4B. Attachments Screen.	

1.	Did your CoC reject any project application(s) submitted for funding during its local competition?	Yes
2.	Did your CoC reduce funding for any project application(s) submitted for funding during its local competition?	No
3.	Did your CoC inform applicants why your CoC rejected or reduced their project application(s) submitted for funding during its local competition?	Yes
4.	If you selected Yes for element 1 or element 2 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2024, 06/27/2024, and 06/28/2024, then you must enter 06/28/2024.	10/11/2024

1E-5a.	Projects Accepted–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Accepted attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2024, 06/27/2024, and 06/28/2024, then you must enter 06/28/2024.	10/11/2024
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1E-5b.	Local Competition Selection Results for All Projects.	
	NOFO Section V.B.2.g.	
	You must upload the Local Competition Selection Results attachment to the 4B. Attachments Screen.	

	Does your attachment include: 1. Project Names; 2. Project Scores; 3. Project Status–Accepted, Rejected, Reduced Reallocated, Fully Reallocated; 4. Project Rank; 5. Amount Requested from HUD; and 6. Reallocated Funds +/-.	Yes
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1E-5c.	Web Posting of CoC-Approved Consolidated Application 2 Days Before CoC Program Competition Application Submission Deadline.	
	NOFO Section V.B.2.g. and 24 CFR 578.95.	
	You must upload the Web Posting–CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC posted the CoC-approved Consolidated Application on the CoC’s website or partner’s website–which included: 1. the CoC Application; and 2. Priority Listings for Reallocation forms and all New, Renewal, and Replacement Project Listings.	10/28/2024
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	1E-5d. Notification to Community Members and Key Stakeholders by Email that the CoC-Approved Consolidated Application is Posted on Website.	
	NOFO Section V.B.2.g. You must upload the Notification of CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	
	Enter the date your CoC notified community members and key stakeholders that the CoC-approved Consolidated Application was posted on your CoC's website or partner's website.	10/28/2024

2A. Homeless Management Information System (HMIS) Implementation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2A-1.	HMIS Vendor.	
	Not Scored—For Information Only	

	Enter the name of the HMIS Vendor your CoC is currently using.	Wellsky
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2A-2.	HMIS Implementation Coverage Area.	
	Not Scored—For Information Only	

	Select from dropdown menu your CoC's HMIS coverage area.	Multiple CoCs
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2A-3.	HIC Data Submission in HDX.	
	NOFO Section V.B.3.a.	

	Enter the date your CoC submitted its 2024 HIC data into HDX.	05/10/2024
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2A-4.	Comparable Databases for DV Providers—CoC and HMIS Lead Supporting Data Collection and Data Submission by Victim Service Providers.	
	NOFO Section V.B.3.b.	

In the field below:

- | | |
|----|--|
| 1. | describe actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC collect data in HMIS comparable databases; and |
| 2. | state whether DV housing and service providers in your CoC are using a HUD-compliant comparable database—compliant with the FY 2024 HMIS Data Standards. |

(limit 2,500 characters)

1. The Advocacy Center is the only local victim services provider in Tompkins County. They operate a 9-bed Emergency Shelter and provide case management, wrap-around services, and other support with housing. The Advocacy Center is well-respected in the community for its integrity and client confidentiality. The Advocacy Center uses "Empower" as its database. Empower is considered an appropriate comparable database and adequately captures all data points required by the 2024 HMIS Data Standards. The Advocacy Center is an active member of the CoC and regularly provides deidentified data to the CoC for reports, including the Point in Time Count.

2. Empower is compliant with the 2024 HMIS data standards.

2A-5.	Bed Coverage Rate—Using HIC, HMIS Data—CoC Merger Bonus Points.	
	NOFO Section V.B.3.c. and V.B.7.	

Using the 2024 HDX Competition Report we issued your CoC, enter data in the chart below by project type:

Project Type	Adjusted Total Year-Round, Current Non-VSP Beds [Column F of HDX Report]	Adjusted Total Year-Round, Current VSP Beds [Column K of HDX Report]	Total Year-Round, Current, HMIS Beds and VSP Beds in an HMIS Comparable Database [Column M of HDX Report]	HMIS and Comparable Database Coverage Rate [Column O of HDX Report]
1. Emergency Shelter (ES) beds	170	6	176	100.00%
2. Safe Haven (SH) beds	0	0	0	0.00%
3. Transitional Housing (TH) beds	45	0	45	100.00%
4. Rapid Re-Housing (RRH) beds	41	0	41	100.00%
5. Permanent Supportive Housing (PSH) beds	153	0	153	100.00%
6. Other Permanent Housing (OPH) beds	74	0	0	0.00%

2A-5a.	Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.	
	NOFO Section V.B.3.c.	

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:

1.	steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
2.	how your CoC will implement the steps described to increase bed coverage to at least 85 percent.

(limit 2,500 characters)

1. There are two OPH providers who are not currently using HMIS. One is a faith based permanent housing program which has persistently refused to participate in HMIS. They are expecting to on-board a new executive director this year and CoC staff will work to address their concerns about data collection and time management to successfully bring them into the HMIS system. Previous offers have included not only paying the full cost of licenses but actually doing their data entry on their behalf. The other program is a department of social services rental assistance project.

2. All CoC and ESG funded projects are required to participate in HMIS and others are strongly encouraged. The CoC will schedule ongoing conversations with both providers to learn more about the resistance to contributing data to HMIS.

2A-6.	Longitudinal System Analysis (LSA) Submission in HDX 2.0.	
	NOFO Section V.B.3.d.	
	You must upload your CoC's FY 2024 HDX Competition Report to the 4B. Attachments Screen.	

Did your CoC submit at least two usable LSA data files to HUD in HDX 2.0 by January 24, 2024, 11:59 p.m. EST?	Yes
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2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2B-1.	PIT Count Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC conducted its 2024 PIT count.	01/25/2024
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2B-2.	PIT Count Data–HDX Submission Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC submitted its 2024 PIT count data in HDX.	05/10/2024
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2B-3.	PIT Count–Effectively Counting Youth in Your CoC’s Most Recent Unsheltered PIT Count.	
	NOFO Section V.B.4.b.	

	Describe in the field below how your CoC:	
1.	engaged unaccompanied youth and youth serving organizations in your CoC’s most recent PIT count planning process;	
2.	worked with unaccompanied youth and youth serving organizations to select locations where homeless youth are most likely to be identified during your CoC’s most recent PIT count planning process; and	
3.	included youth experiencing homelessness as counters during your CoC’s most recent unsheltered PIT count.	

(limit 2,500 characters)

1.The CoC is fortunate to have committed and active membership from the three local agencies that serve youth experiencing homelessness. Our recent participation in the YHDP process has further strengthened those relationships and increased our opportunity to include youth-serving agencies in our annual processes, including the Point In Time Count.

Youth providers participated in PIT Count planning by providing suggestions of known locations where youth experiencing homelessness congregate, contributing to refining the youth Point in Time Count survey questions to be as trauma-informed as possible, and participating in the actual count. In addition, youth-serving providers, including Tompkins County Youth Services, The Learning Web, and The Village at Ithaca, participated in either/both the night of the count activities and by administering the service provider PITC survey throughout the week of the count. These stakeholders consistently remind our community that while recent refinements improve our success in locating youth during the Point in Time Count, there are valid concerns that the couch-surfing and hidden nature of youth homelessness in our local system will continue to result in an undercount of our youth experiencing homelessness.

To mitigate the reality of this undercount in our PIT, the CoC closely tracks our HMIS program level data and maintains a youth-centered Coordinated Entry process and list review separate from the general procedure.

2.Our CoC is home to a large, decades-old encampment community in which the majority of our population of people experiencing unsheltered homelessness reside, including transition-aged youth. Beyond our efforts in the encampment space, stakeholders identified several local parks and other areas where TAY are known to congregate. Youth stakeholders consistently report that they and their peers are not likely to sleep outdoors and are much more likely to be in (sometimes risky) couch-surfing situations.

3.NY-510's Youth Advisory Board (YAB) members were included throughout the Point in Time Count planning process. CoC staff invited them to join the planning committee and participate in the day PIT count.

2B-4.	PIT Count–Methodology Change–CoC Merger Bonus Points.	
	NOFO Section V.B.5.a and V.B.7.c.	
	In the field below:	
	1. describe any changes your CoC made to your sheltered PIT count implementation, including methodology or data quality changes between 2023 and 2024, if applicable;	
	2. describe any changes your CoC made to your unsheltered PIT count implementation, including methodology or data quality changes between 2023 and 2024, if applicable;	
	3. describe whether your CoC's PIT count was affected by people displaced either from a natural disaster or seeking short-term shelter or housing assistance who recently arrived in your CoCs' geographic; and	
	4. describe how the changes affected your CoC's PIT count results; or	
	5. state "Not Applicable" if there were no changes or if you did not conduct an unsheltered PIT count in 2024.	

(limit 2,500 characters)

- 1.No changes were made to our CoC's sheltered PIT count methodology between 2023 and 2024.
2. Due to low night counts the last few years of unsheltered PIT counts, extremely low temperatures in late January, and a low number of street outreach workers available for the count, our CoC opted to limit the unsheltered count to a daytime count in the encampment for 2024. No night count was conducted.
3. Our CoC's PIT count was not impacted by either of these situations.

2C. System Performance

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2C-1.	Reducing the Number of First Time Homeless—Risk Factors Your CoC Uses.	
	NOFO Section V.B.5.b.	
	In the field below:	
1.	describe how your CoC determined the risk factors to identify persons experiencing homelessness for the first time;	
2.	describe your CoC’s strategies to address individuals and families at risk of becoming homeless; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time	

(limit 2,500 characters)

1. In 2020, our HMIS lead added a series of questions to our HMIS Emergency Shelter intake that ask about risk factors not covered by other universal data elements in the standard Emergency Shelter intake. Analysis of these additional risk factors and other data elements revealed the following high-risk factors for experiencing homelessness for the first time: income below 30% AMI, rent burden, having experienced an eviction in the past, criminal justice involvement, and living in an unstable or doubled-up situation.

Feedback from service providers in our continuum revealed that these risk factors were exacerbated for people with severe service needs as defined by HUD, who were more likely to face housing instability than their peers. In response to this feedback, the CoC's lead agency hired a housing specialist to serve people who were at risk of losing their housing by responding to high-priority calls to the 2-1-1 hotline and regularly attending eviction court to refer tenants to local resources and prevent avoidable evictions. Ultimately, these efforts to better reach tenants through eviction court validated the feedback we heard from stakeholders. The housing specialist found that at least half of the eviction court docket in the City of Ithaca consisted of people who met HUD's definition of severe service needs, especially those who had a history of homelessness.

2. Our CoC approved a strategic plan to better serve people with severe service needs titled Home, Together: Tompkins in December 2022, endorsed by the City of Ithaca in 2023. This plan outlines strategies to prevent first-time homelessness for people with severe service needs, including permanently funding a housing specialist position to prevent avoidable evictions through referral to community resources, introducing a landlord liaison role to conduct landlord outreach with a mitigation fund, and a housing surge strategy to ending homelessness that would set aside units for people in couch-surfing situations that are traditionally left out of HUD-funded projects. Between these three strategies, we hope to have a more compassionate homeless response system with the resources needed to bolster the existing safety net for people at risk of homelessness with severe service needs.

3. Human Services Coalition

2C-1a.	Impact of Displaced Persons on Number of First Time Homeless.	
	NOFO Section V.B.5.b	

Was your CoC's Number of First Time Homeless [metric 5.2] affected by the number of persons seeking short-term shelter or housing assistance displaced due to:

1.	natural disasters?	No
2.	having recently arrived in your CoC's geographic area?	No

2C-2.	Reducing Length of Time Homeless—CoC's Strategy.	
	NOFO Section V.B.5.c.	

In the field below:

1.	describe your CoC's strategy to reduce the length of time individuals and persons in families remain homeless;
2.	describe how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless.

(limit 2,500 characters)

1. In 2023, The CoC approved our strategic plan to end unsheltered homelessness and improve service delivery to people with severe service needs, Home, Together Tompkins (HTT), which recommends multiple strategies to increase the rate of people experiencing homelessness exit to permanent housing.

The most creative strategy noted in HTT to reduce the length of time homeless in our community is the housing surge strategy to coordinate rapid, streamlined exits to sustainable, permanent housing resources with the providers and landlords who hold and manage those resources. A "housing surge" is a concentrated, time-limited community effort through which key stakeholders collaborate to connect a targeted group of households to a pre-identified pool of housing subsidies and units and other resources and services to house many people in a short time frame. The housing surge expedites the housing process by streamlining procedures and creating temporary mechanisms that break through common procedural delays in rehousing. We completed our first housing surge this year and are eager to see how this effort has impacted our length of time homeless metric.

A Homeless and Housing Needs Assessment commissioned by the CoC in 2021 showed severe bottlenecks of low-cost housing in our system and that these are directly correlated with increasingly worse lengths of time homeless for individuals and families. In response, the CoC strategy to reduce the length of time people experience homelessness is to continue to advocate for the development of additional low-cost housing, specifically smaller-sized units and units for people at or below 30% AMI. In our plan to improve service delivery to people with severe service needs (HTT), the CoC also recommends increasing the stock of Permanent Supportive Housing in our community to resolve the bottleneck of low-barrier supported housing for this population. The CoC advocates through engagement with local planning boards, provision of HMIS data to our community partners, letters of support for complementary projects including ESSHI, CDBG, and HOME-ARP, and sharing our needs assessment findings widely across sectors.

2. NY-510 monitors our HMIS data to identify the individuals with the longest length of time experiencing homelessness. We monitor and assess Emergency Shelter, Coordinated Entry, and Street Outreach data to and identify individuals with long LOT experiencing homelessness.

3. Human Services Coalition

2C-3.	Successful Permanent Housing Placement or Retention –CoC's Strategy.	
	NOFO Section V.B.5.d.	
	In the field below:	

1.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations;
2.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in permanent housing projects retain their permanent housing or exit to permanent housing destinations; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to increase the rate that individuals and families exit to or retain permanent housing.

(limit 2,500 characters)

1. In 2023, The CoC approved our strategic plan, Home, Together Tompkins (HTT), which recommends multiple strategies to increase our CoC-wide rate of exits to permanent housing. The first of these is increasing the stock of Permanent Supportive Housing in our community, of which there is currently a deficit, as PSH in our community has a 90% retention/positive exit rate that has held steady over the past five years.

In accordance with HTT, the CoC incorporated a housing surge model into our Coordinated Entry processes in 2024 to coordinate rapid, streamlined exits to sustainable, permanent housing resources with the providers and landlords who hold and manage those resources. A "housing surge" is a concentrated, time-limited community effort through which key stakeholders collaborate to connect a targeted group of households to a pre-identified pool of housing subsidies and units and other resources and services to house many people in a short time frame. The housing surge expedites the housing process by streamlining procedures and creating temporary mechanisms that break through common procedural delays in rehousing. We completed our first housing surge this year and are eager to see how this successful effort to rapidly house 40 individuals experiencing chronic homelessness has impacted our rate of exits to permanent housing.

Lastly, CoC staff are working closely with our local emergency shelter provider to build a housing-first culture that would contribute to more rapid exits to housing from an experience of homelessness. This culture work has been occurring across our CoC since the approval of HTT but has seen the most impact on the refreshed goals and priorities of our emergency shelter space and staff.

2. The HTT strategic plan recommends multiple strategies to reduce the rate of additional returns to homelessness. One strategy is to provide move-in boxes for people moving into housing from homelessness, which include supplies that otherwise may not be provided in a furnished unit. Another is to employ a housing specialist focused on supporting individuals who have recently moved into housing from homelessness to foster their community connections to resources, the landlord, and their rights and responsibilities as leaseholders. The CoC lead agency applied for ARPA funds to support this position in Tompkins County. The housing specialist was hired in 2024 and started in their position last month.

3. Human Services Coalition

2C-4.	Reducing Returns to Homelessness—CoC’s Strategy.	
	NOFO Section V.B.5.e.	
	In the field below:	
1.	describe your CoC’s strategy to identify individuals and families who return to homelessness;	
2.	describe your CoC’s strategy to reduce the rate that individuals and families return to homelessness; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the rate individuals and persons in families return to homelessness.	

(limit 2,500 characters)

1. NY-510 closely monitors our HMIS and CE data as part of our strategy to quickly identify people who return to homelessness. The CoC also maintains collaborative relationships with street outreach workers and direct service staff at our partner agencies to capture information about people who return to unsheltered homelessness in our system. We also closely monitor our Coordinated Entry by-name list to quickly identify people who return to homelessness. Analysis of our CE exit data has revealed that the kind of housing assistance a person has correlates to their likelihood of returning to homelessness. Our data shows that people who enter permanent housing using our local DSS housing assistance (max \$400/ month) are more likely to return to homelessness than those using other voucher programs or assistance to pay their rent. The CoC’s Services Second committee has identified several challenges to sustaining new housing, including disconnection from street outreach or known support services, lack of financial resources sufficient to pay for necessary items such as trash removal, and lack of knowledge and understanding of tenant rights and responsibilities.

2. The CoC has several approaches to reducing our rate of returns to homelessness. The first is to connect individuals to the most sustainable rent assistance they can receive, such as HCV. People served with RRH and other non-PSH projects regularly transition into HCVs, and it has proven to be a sustainable pathway. In 2023, The CoC approved our strategic plan Home, Together Tompkins (HTT), which recommends multiple strategies to reduce the rate of returns to homelessness. The first of these is increasing the stock of Permanent Supportive Housing in our community, of which there is currently a deficit, as PSH in our community has a 90% retention/positive exit rate that has held steady over the past five years. The second strategy is to provide move-in boxes for people moving into housing from homelessness, packed with supplies that may otherwise not be provided in a furnished unit. The last recommendation is to employ a housing specialist focused on supporting individuals who have recently moved into housing from homelessness in fostering their community connections to resources, the landlord, and their rights and responsibilities as leaseholders. This position was recently hired in the community, and we look forward to seeing how it impacts returns to homelessness.

3. Human Services Coalition

2C-5.	Increasing Employment Cash Income—CoC's Strategy.	
	NOFO Section V.B.5.f.	
	In the field below:	
1.	describe your CoC's strategy to access employment cash sources;	
2.	describe how your CoC works with mainstream employment organizations to help individuals and families experiencing homelessness increase their employment cash income; and	
3.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase income from employment.	

(limit 2,500 characters)

1. The CoC strategy to increase access to cash income is to quickly connect people who are able and interested in employment with one of our area's employment services providers. We also aim to amplify the efforts of our partner providers that offer employment services by highlighting their services in our well-attended public presentations. The CoC widely shares materials with our network, including new job programs, job fairs, and employment training opportunities.

CoC-funded providers include access to employment services in their programming, offering on-site job readiness skills, resume writing workshops, and assistance with transportation for residents to get to job interviews. Increasing cash income is monitored and scored as part of our local application process. To enhance our current strategy of referring to our partners, the CoC is exploring partnering with a local employment readiness project called the Hospitality Employment Training Program to pilot a cohort of the Housing Employment Training Program. This model aims to serve people with lived experiences of homelessness with the basic skill set and knowledge to enter the housing field as an employee of a housing or human service-focused agency.

In 2023, The CoC approved our strategic plan to end unsheltered homelessness, Home, Together Tompkins (HTT), which also advocates for employing people with lived experience. In FY2024/25, CoC staff plan to engage employers within the CoC to build professional development tracks for people with lived expertise who may lack other education requirements. These professional development tracks would not limit them to "peer-level" positions but rather increase access to employment cash resources that are typically kept out of reach for the population we serve. This year, the HTT plan received endorsement from the City of Ithaca and buy-in from various other stakeholders interested in integrating the provided strategies, including those that relate to increasing employment cash sources for people with lived experience of homelessness.

2. CoC membership includes representation from our community's mainstream employment agencies, specifically Workforce NY, Youth Employment Services, and Challenge Industries. Representatives from these employment agencies sit on committees and are integrated throughout the CoC.

3. Human Services Coalition

2C-5a.	Increasing Non-employment Cash Income—CoC’s Strategy	
	NOFO Section V.B.5.f.	
	In the field below:	
	1. describe your CoC’s strategy to access non-employment cash income; and	
	2. provide the organization name or position title that is responsible for overseeing your CoC’s strategy to increase non-employment cash income.	

(limit 2,500 characters)

1. NY-510 recognizes the importance of increasing non-cash income for people experiencing homelessness in our community. This year, our Continuum of Care solidified membership and referral pathways for both Finger Lakes Independence Center (FLIC), a local trusted agency that serves people with disabilities, and LawNY, a non-profit law firm that provides free, civil legal aid to enhance service delivery and support for individuals applying for SSDI who are also experiencing homelessness. The CoC is also supporting both FLIC and our local Emergency Shelter caseworkers in becoming SOAR-trained.

Aside from efforts to expand access to SSDI, the CoC lead agency will learn from the research components of two separate guaranteed income programs piloted in FY2022. The CoC looks forward to these reports and will consider efforts to scale guaranteed income to include all persons experiencing homelessness.

In 2023, The CoC approved our strategic plan to end unsheltered homelessness, Home, Together Tompkins (HTT), which suggests creating a Cash for Trash program that would mimic the structure of traditional recycling redemption programs in our community. Recycling redemption is a resource that is highly utilized in our community. Various stakeholders have recommended implementing a project that provides people with trash bags to fill with street trash or trash from nearby encampments (with appropriate PPE provided) for individuals to exchange for non-employment cash income. This program would be open to anyone in the community, but the CoC anticipates that it would have the most positive financial impact on people experiencing homelessness while keeping the streets and encampment spaces clean for their neighbors.

2. Human Services Coalition

3A. Coordination with Housing and Healthcare

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3A-1.	New PH-PSH/PH-RRH Project–Leveraging Housing Resources.	
	NOFO Section V.B.6.a.	
	You must upload the Housing Leveraging Commitment attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	No
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3A-2.	New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.	
	NOFO Section V.B.6.b.	
	You must upload the Healthcare Formal Agreements attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	No
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3A-3.	Leveraging Housing/Healthcare Resources–List of Projects.	
	NOFO Sections V.B.6.a. and V.B.6.b.	

If you selected yes to questions 3A-1. or 3A-2., use the list feature icon to enter information about each project application you intend for HUD to evaluate to determine if they meet the criteria.

Project Name	Project Type	Rank Number	Leverage Type
This list contains no items			

3B. New Projects With Rehabilitation/New Construction Costs

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3B-1.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.r.	

Is your CoC requesting funding for any new project application requesting \$200,000 or more in funding for housing rehabilitation or new construction?	No
--	----

3B-2.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.r.	

If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:

1.	Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and
2.	HUD’s implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.

(limit 2,500 characters)

3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3C-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serve Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

	Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No
--	--	----

3C-2.	Cost Effectiveness of Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

You must upload the Project List for Other Federal Statutes attachment to the 4B. Attachments Screen.

If you answered yes to question 3C-1, describe in the field below:

1.	how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and
2.	how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.

(limit 2,500 characters)

4A. DV Bonus Project Applicants for New DV Bonus Funding

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

4A-1.	New DV Bonus Project Applicants.	
	NOFO Section I.B.3.j.	

	Did your CoC submit one or more new project applications for DV Bonus Funding?		Yes
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4A-1a.	DV Bonus Project Types.	
	NOFO Section I.B.3.j.	

Select yes or no in the chart below to indicate the type(s) of new DV Bonus project(s) your CoC included in its FY 2024 Priority Listing.

	Project Type	
1.	SSO Coordinated Entry	No
2.	PH-RRH or Joint TH and PH-RRH Component	Yes

You must click "Save" after selecting Yes for element 1 SSO Coordinated Entry to view questions 4A-2, 4A-2a. and 4A-2b.

4A-3.	Data Assessing Need for New DV Bonus Housing Projects in Your CoC's Geographic Area.	
	NOFO Section I.B.3.j.(1)(c) and I.B.3.j.(3)(c)	

1.	Enter the number of survivors that need housing or services:	141
2.	Enter the number of survivors your CoC is currently serving:	40
3.	Unmet Need:	101

4A-3a.	How Your CoC Calculated Local Need for New DV Bonus Housing Projects.	
	NOFO Section I.B.3.j.(1)(c)	
	Describe in the field below:	
1.	how your CoC calculated the number of DV survivors needing housing or services in question 4A-3 element 1 and element 2; and	
2.	the data source (e.g., comparable databases, other administrative data, external data source, HMIS for non-DV projects); or	
3.	if your CoC is unable to meet the needs of all survivors please explain in your response all barriers to meeting those needs.	

(limit 2,500 characters)

1. For element one, we calculated the total number of individuals on our Coordinated Entry list who attested to a history of domestic violence, either current or in the past. This number was 101 individuals. For element two, we pulled an APR for all CoC-funded projects and looked at element 14a to see how many of those individuals attested to a history of domestic violence, sexual assault, dating violence, stalking, or human trafficking. This number was 40 individuals.

2. We utilized HMIS to pull APR reports for both CoC-funded projects and Coordinated Entry.

3. Our CoC has few resources to meet the needs of all survivors seeking housing practically. This year is the first time we have received an application for DV Bonus funding in our annual competition. The only other housing options in our community that prioritize survivors are six ESSHI-funded PSH beds and a nine-bed confidential DV shelter, both of which do not accept referrals from Coordinated Entry. Often, survivors are integrated with the general emergency shelter population due to a lack of confidential, DV-focused shelter beds and compete with other households experiencing homelessness for scarce permanent housing resources in our system. The survivors we have been able to prioritize and serve often attest to co-occurring mental health disorders, substance use disorders, or other disabilities. While DV is one of the primary drivers of homelessness in Ithaca/Tompkins County (roughly 20% of households entering the system are fleeing domestic violence, and 40% identify as survivors), we currently lack any CoC-funded or other resources that are required to prioritize them using Coordinated Entry referrals.

4A-3b.	Information About Unique Project Applicant Requesting New DV Bonus Housing Project(s).	
	NOFO Section I.B.3.j.(1)	
	Use the list feature icon to enter information on each unique project applicant applying for New PH-RRH and Joint TH and PH-RRH Component DV Bonus projects—only enter project applicant information once, regardless of how many DV Bonus projects that applicant is applying for.	

Applicant Name
The Advocacy Center

Project Applicants Applying for New PH-RRH and Joint TH and PH-RRH DV Bonus Projects

4A-3b.	Information About Unique Project Applicant Requesting New DV Bonus Housing Project(s).	
	NOFO Section I.B.3.j.(1)	

Enter information in the chart below on the project applicant that applied for one or more New DV Bonus housing projects included on your CoC's FY 2024 Priority Listing for New Projects:

1.	Applicant Name	The Advocacy Center
2.	Rate of Housing Placement of DV Survivors–Percentage	36%
3.	Rate of Housing Retention of DV Survivors–Percentage	0%

4A-3b.1.	Applicant's Housing Placement and Retention Data Explanation.	
	NOFO Section I.B.3.j.(1)(d)	

For the rate of housing placement and rate of housing retention of DV survivors reported in question 4B-3b., describe in the field below:

1.	how the project applicant calculated the rate of housing placement;
2.	whether the rate for housing placement accounts for exits to safe housing destinations;
3.	how the project applicant calculated the rate of housing retention; and
4.	the data source (e.g., comparable databases, other administrative data, external data source, HMIS for non-DV projects).

(limit 1,500 characters)

1. Advocacy Center calculated permanent housing placement averages over the last two years for survivors served by the organization.

2. Safety can be different depending on perspective. What is "safe" according to the survivor may be different from what staff would perceive as "safe" or what HUD would perceive as "safe." The housing services provided by the advocacy center are person-centered and focus on empowering survivors to meet their goals with a focus on safety and trauma-informed support. While the Empower database does not account for whether or not a permanent housing destination is "safe," we empower our survivors to make their own decisions about the next steps. Survivors are not forced or encouraged to exit the shelter to unsafe housing destinations.

3. The Advocacy Center does not currently track housing retention for survivors exiting the program.

4. Advocacy Center uses the Empower database, an HMIS comparable database

4A-3c.	Applicant's Experience Housing DV Survivors.	
	NOFO Section I.B.3.j.(1)(d)	
	Describe in the field below how the project applicant:	
	1. ensured DV survivors experiencing homelessness were quickly moved into safe affordable housing;	
	2. prioritized survivors—you must address the process the project applicant used, e.g., Coordinated Entry, prioritization list, CoC's emergency transfer plan;	
	3. determined survivors' supportive services needs;	
	4. connected survivors to supportive services; and	
	5. moved survivors from assisted housing to housing they could sustain—address housing stability after the housing subsidy ends.	

(limit 2,500 characters)

1. The Advocacy Center has six staff positions dedicated to the direct provision of DV survivor services. All of these staff work to help survivors experiencing homelessness move as quickly as possible into safe, affordable housing. Additionally, we have created one position over the past year, the Residential Services Manager, to focus exclusively on helping survivors obtain housing as quickly as possible. The Residential Services Manager is the person who makes and maintains relationships with affordable housing entities and landlords of both small and large properties.

2. Most of the DV clients currently served by the Advocacy Center are non-residential and access services via the 24-hour hotline. DV survivors are the primary and largest population served by the Advocacy Center.

3. Every survivor interested in receiving services is assigned an advocate who asks and listens to the survivor's priorities and needs. These self-identified priorities and needs are then integrated into a support plan for the client. The Advocacy Center trains staff on person-centered care to ensure that advocates support the survivor's priorities and needs, not the program's.

4. Advocates regularly work to connect survivors to the supportive services they need/want in the community. Staff are trained on the available resources in the community, eligibility for those programs, and application processes. This intensive training allows staff to walk survivors through these processes and provide warm hand-offs to other community agencies when needed.

5. One of the Residential Services Manager's roles is to maintain long-term contact with the survivor after they enter housing and support them in reaching any identified housing, education, vocational, relationship, economic, parenting, or other goals.

4A-3d.	Applicant's Experience in Ensuring DV Survivors' Safety.	
	NOFO Section I.B.3.j.(1)(d)	
	Describe in the field below examples of how the project applicant ensured the safety and confidentiality of DV survivors experiencing homelessness by:	

1.	taking steps to ensure privacy/confidentiality during the intake and interview process to minimize potential coercion of survivors;
2.	making determinations and placements into safe housing;
3.	keeping survivors' information and locations confidential;
4.	training staff on safety and confidentiality policies and practices; and
5.	taking security measures for units (congregate or scattered site), that support survivors' physical safety and location confidentiality.

(limit 2,500 characters)

1. Services intakes are always completed privately unless the survivor requests a support person to accompany them. All advocates must follow VAWA, VOCA, and FVPSA confidentiality throughout all service elements, including the intake process. Any releases of information offered in the intake process require a discussion about what is included/not included in the release, the survivor's rights, and informed consent before the survivor signs.

2.The Advocacy Center follows the lead of the survivor and where they feel safe, as well as what housing is available. While the Advocacy Center may not always feel that the choice they are making for housing is the safest choice, survivors are empowered to make that choice for themselves.

3.All staff sign confidentiality agreements upon hire that cover survivor information and locations and any information accessed through the Empower database. Advocacy Center's client database is encrypted, and client data is only accessible to the staff who need it. Intensive training is provided for functional and ethical use of the database.

4. All staff are trained extensively in confidentiality laws and provisions.

5. Advocacy Center offers security cameras, window alarms, deadbolt locks, blackout curtains, and anything else a survivor identifies as needed as long as AC has the financial resources to provide those measures. Survivor location is not disclosed under any circumstances without a release of information.

4A-3d.1.	Applicant's Experience in Evaluating Its Ability to Ensure DV Survivors' Safety.	
	NOFO Section I.B.3.j.(1)(d)	

Describe in the field below how the project evaluated its ability to ensure the safety of DV survivors the project served in the project, including any areas identified for improvement throughout the project's operation.

(limit 2,500 characters)

While Advocacy Center can never ensure safety, we aim to help survivors be safer based on what they determine helps them to be safer. Advocacy Center follows all best practices, including safety planning, put forth by state and national guidelines. They are currently working on increasing the use of danger/lethality assessments amongst DV service providers and incorporating high-risk case reviews into our current multidisciplinary DV case review team.

4A-3e.	Applicant's Experience in Placing and Stabilizing Survivors in Permanent Housing Using Trauma-Informed, Survivor-Centered Approaches. NOFO Section I.B.3.j.(1)(d)	
	Describe in the field below the project applicant's experience in:	
	1. prioritizing placement and stabilization of survivors;	
	2. placing survivors in permanent housing;	
	3. placing and stabilizing survivors consistent with their preferences; and	
	4. placing and stabilizing survivors consistent with their stated needs.	

(limit 2,500 characters)

1. The Advocacy Center has a 47-year history of helping DV survivors find housing. In the late 1970s, the Advocacy Center sheltered women in the homes of community members trained to be safe home providers. Shortly after, the advocacy center opened a safe apartment and, eventually, our shelter. Most recently, the Advocacy Center developed and actualized the Residential Services Manager position to specialize in housing placement and stabilization for survivors.

2. The Advocacy Center has six staff positions dedicated to the direct provision of DV survivor services. All of these staff work to help survivors experiencing homelessness move as quickly as possible into safe, affordable housing. Additionally, we have created one position over the past year, the Residential Services Manager, to focus exclusively on helping survivors obtain housing as quickly as possible. The Residential Services Manager is the person who makes and maintains relationships with affordable housing entities and landlords of both small and large properties.

3. Every survivor interested in receiving services is assigned an advocate who asks and listens to the survivor's priorities and needs. These self-identified priorities and housing preferences are then integrated into a support plan for the client. As housing opportunities become available for the client, their assigned advocate presents the opportunity and follows the survivor's lead about whether that housing meets their stated preferences and needs. Where survivors go and what they want is their choice.

4. Every survivor interested in receiving services is assigned an advocate who asks and listens to the survivor's priorities and needs. These self-identified priorities and housing preferences are then integrated into a support plan for the client. As housing opportunities become available for the client, their assigned advocate presents the opportunity and follows the survivor's lead about whether that housing meets their stated preferences and needs. Where survivors go and what they want is their choice.

4A-3f.	Applicant's Experience in Trauma-Informed, Survivor-Centered Approaches. NOFO Section I.B.3.j.(1)(d)	
	Describe in the field below examples of the project applicant's experience using trauma-informed, victim-centered approaches to meet needs of DV survivors by:	

1.	establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures survivors and staff interactions are based on equality, and minimize power differentials;
2.	providing survivors access to information on trauma, e.g., training staff on providing survivors with information on the effects of trauma;
3.	emphasizing survivors' strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans worked towards survivor-defined goals and aspirations;
4.	centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed;
5.	providing a variety of opportunities for survivors' connections, e.g., groups, mentorships, peer-to-peer, spiritual needs; and
6.	offering support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services.

(limit 5,000 characters)

1. All direct service staff receive training on using trauma-informed, person-centered approaches to meet the needs of DV survivors. It is a part of their first training module and continues from there. Supervisors receive additional training specific to their roles. Advocacy Center staff work to meet survivors where they are and not impose their views, roles, and opinions. While there are times when the Advocacy Center has to manage staff safety and the safety of other agency clients, the hope and intent of the agency is not to use punitive interventions. Advocacy Center has a grievance procedure they can access if a survivor feels that they have been treated unfairly.

2. All direct service staff and supervisors are trained in and have access to a multitude of resources on trauma and its effects. The Advocacy Center has many resources to share with survivors, both when providing individual support and during support groups.

3. The Advocacy Center's work focuses on identifying survivors' strengths and helping them identify their own strengths. The program operates from an empowerment model.

4. Advocacy Center has worked on and is committed to growth around being a more culturally responsive and inclusive agency over the past decades. Advocacy Center is continuing to examine the work the agency needs to do to continue to improve services.

5. The Advocacy Center offers a variety of support and psychoeducational groups for survivors. Peer support is encouraged and nurtured in our groups.

6. Advocacy Center consistently offers support around parenting, given the impact of DV on children. We currently collaborate with the Department of Social Services, The Learning Web, and Cornell Cooperative Extension on our second funded cycle of a grant program from NYS OCFS that we call Supporting Strong Families, which works with at-risk pregnant and parenting youth ages 16-24. Project services are designed to support young parents to gain the skills and knowledge to keep themselves and their children safe from abuse and violence and make gains in accessing stable housing, education, employment, financial stability, and skills necessary to live independently and raise a family.

4A-3g.	Applicant's Experience Meeting Service Needs of DV Survivors.	
	NOFO Section I.B.3.j.(1)(d)	

Describe in the field below examples of supportive services the project provided to domestic violence survivors while quickly moving them into permanent housing and addressing their safety needs.

(limit 5,000 characters)

The Advocacy Center employs advocates that provide the following trauma informed services:

- 24/7 hotline
- Support - individual support and group support
- Confidential Shelter (NYS OCFS licensed Safe Dwelling) for 9 adult DV survivors and their children who are fleeing DV
- Assistance identifying housing, ideally safe and affordable
- Supportive housing units with a dedicated advocate to support survivors of this program
- Safety Planning
- Direct Assistance
- Assistance with obtaining Orders of Protection
- Information and referrals
- Legal Advocacy
- Personal Advocacy
- Accompaniment to services including medical, legal, court, social services, educational, employment
- Therapy Program
- Specialized services for at risk pregnant and parenting 16-24 year olds
- Child Advocacy Center

4A-3h.	Applicant's Plan for Placing and Stabilizing Survivors in Permanent Housing Using Trauma-Informed, Survivor-Centered Approaches in the New DV Bonus Housing Project(s).	
	NOFO Section I.B.3.j.(1)(e)	

Describe in the field below how the project(s) will:

- | | |
|----|---|
| 1. | prioritize placement and stabilization of program participants; |
| 2. | place program participants in permanent housing; |
| 3. | place and stabilize program participants consistent with their preferences; and |
| 4. | place and stabilize program participants consistent with their stated needs. |

(limit 2,500 characters)

1. The Advocacy Center has created the Residential Services Manager position over the past year to focus exclusively on helping survivors obtain housing as quickly as possible. The Residential Services Manager is the person who makes and maintains relationships with affordable housing entities and landlords of both small and large properties. This Residential Services Manager will allow the new project to prioritize placement in permanent, affordable housing for survivors utilizing a PH-RRH voucher through our new project and will support them in stabilizing in their new unit by helping them to achieve any self-identified goals in that housing.

2. This new program will allow the Advocacy Center to support survivors with the funding needed to afford available permanent housing in the community. Often, survivors are fleeing situations where they were unemployed and/or financial abuse was occurring in the household. These vouchers will allow us to rapidly connect survivors to available, affordable housing identified by our Residential Services Manager without the need for survivors to obtain employment or other income prior to entering the housing.

3. The Advocacy Center follows an empowerment model for service delivery. Every survivor interested in receiving services will be assigned an advocate who asks and listens to the survivor's priorities and needs. The advocate integrates these self-identified priorities and housing preferences into a support plan for the client. As housing opportunities become available for the client, their assigned advocate will present the housing opportunity and follow the survivor's lead about whether that housing meets their stated preferences and needs. Where survivors go and what they want is their choice.

4. The Advocacy Center follows an empowerment model for service delivery. Every survivor interested in receiving services will be assigned an advocate who asks and listens to the survivor's priorities and needs. An advocate will then integrate these identified priorities and needs into a support plan for the client. As housing opportunities become available for the client, their assigned advocate will present the housing opportunity and follow the survivor's lead about whether that housing meets their stated preferences and needs. Where survivors go and what they want is their choice.

4A-3i.	Applicant's Plan for Administering Trauma-Informed, Survivor-Centered Practices in the New DV Bonus Housing Project(s).	
	NOFO Section I.B.3.j.(1)(e)	

Describe in the field below examples of how the new project(s) will:	
1.	establish and maintain an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant and staff interactions are based on equality, and minimize power differentials;
2.	provide program participants access to information on trauma, e.g., training staff on providing program participants with information on the effects of trauma;
3.	emphasize program participants' strengths—for example, strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans work towards survivor-defined goals and aspirations;
4.	center on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed;

5.	provide a variety of opportunities for program participants' connections, e.g., groups, mentorships, peer-to-peer, spiritual needs; and
6.	offer support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services.

(limit 5,000 characters)

1. All direct service staff will continue to receive training on using trauma-informed, person-centered approaches to meet the needs of DV survivors. Supervisors will receive additional training specific to their roles. Advocacy Center staff will work to meet survivors where they are at and not impose their views, roles, and opinions. While there are times when the Advocacy Center has to manage staff safety and the safety of other agency clients, we will take all measures to avoid using punitive interventions in this project. Advocacy Center will continue to explain the grievance procedure and include it in all program materials if a survivor feels that they have been treated unfairly.

2. All direct service staff and supervisors will continue to be trained in and have access to a multitude of resources on trauma and its effects. Advocacy Center will continue to grow agency resources about trauma. Advocates will discuss these resources with survivors when providing individual support and during support groups.

3. The Advocacy Center's work focuses on identifying survivors' strengths and helping them identify their own strengths. This project, like the rest of the agency's services, will work from an empowerment model.

4. Advocacy Center is committed to growth and becoming a more culturally responsive and inclusive agency. Advocacy Center will continue to examine the work the agency needs to do to improve its services.

5. The Advocacy Center offers a variety of support and psychoeducational groups for survivors. Our groups encourage and nurture peer support. These support options, including support groups, will be made available for survivors participating in the program.

6. We will continue to offer support around parenting, given the impact of DV on children. We will continue to collaborate with the Department of Social Services, The Learning Web, and Cornell Cooperative Extension on our second funded cycle of a grant program from NYS OCFS that we call Supporting Strong Families, which works with at-risk pregnant and parenting youth ages 16-24. Project services are designed to support young parents to gain the skills and knowledge to keep themselves and their children safe from abuse and violence and make gains in accessing stable housing, education, employment, financial stability, and skills necessary to live independently and raise a family. Advocates will offer this program to survivors utilizing the RRH project.

4A-3j.	Applicant's Plan for Involving Survivors in Policy and Program Development, Operations, and Evaluation in the New DV Bonus Housing Project(s).	
	NOFO Section I.B.3.j.(1)(f)	

Describe in the field below how the new project will involve survivors:

1.	with a range of lived expertise; and
2.	in policy and program development throughout the project's operation.

(limit 2,500 characters)

1. Advocacy Center is fortunate in that many of our staff have lived experience in most of the issues that we work with, including those who have experience living in DV shelters and Rapid Re-Housing.

2. Advocacy Center will continue to use the lived experience of our staff to guide this program's development, operation, and evaluation. We will implement an annual survey with our clients in permanent supportive housing. We will utilize the feedback from these surveys as we continue to develop our supportive housing program. Additionally, we will recruit three survivors to serve in an advisory capacity and meet with program staff to offer insight and feedback.

4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

1. You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.
2. You must upload an attachment for each document listed where 'Required?' is 'Yes'.
3. We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube.
4. Attachments must match the questions they are associated with.
5. Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.
6. If you cannot read the attachment, it is likely we cannot read it either.
 - . We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).
 - . We must be able to read everything you want us to consider in any attachment.
7. After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include.
8. Only use the "Other" attachment option to meet an attachment requirement that is not otherwise listed in these detailed instructions.

Document Type	Required?	Document Description	Date Attached
1C-7. PHA Homeless Preference	No	1C-7 PHA Homeless...	10/24/2024
1C-7. PHA Moving On Preference	No		
1D-10a. Lived Experience Support Letter	Yes	1D-10a Lived Expe...	10/25/2024
1D-2a. Housing First Evaluation	Yes	1D-2a Housing Fir...	10/24/2024
1E-2. Local Competition Scoring Tool	Yes	1E-2 Local Compet...	10/24/2024
1E-2a. Scored Forms for One Project	Yes	1E-2a Scored Form...	10/24/2024
1E-5. Notification of Projects Rejected-Reduced	Yes	1E-5 Notification...	10/24/2024
1E-5a. Notification of Projects Accepted	Yes	1E-5a. Notificati...	10/24/2024
1E-5b. Local Competition Selection Results	Yes	1E-5b Local Compe...	10/26/2024
1E-5c. Web Posting—CoC-Approved Consolidated Application	Yes		
1E-5d. Notification of CoC-Approved Consolidated Application	Yes		

2A-6. HUD's Homeless Data Exchange (HDX) Competition Report	Yes	2A-6 HUD's Homele...	10/24/2024
3A-1a. Housing Leveraging Commitments	No		
3A-2a. Healthcare Formal Agreements	No		
3C-2. Project List for Other Federal Statutes	No		
Other	No		

Attachment Details

Document Description: 1C-7 PHA Homeless Preference

Attachment Details

Document Description:

Attachment Details

Document Description: 1D-10a Lived Experience Support Letter

Attachment Details

Document Description: 1D-2a Housing First Evaluation

Attachment Details

Document Description: 1E-2 Local Competition Scoring Tool

Attachment Details

Document Description: 1E-2a Scored Forms for One Project

Attachment Details

Document Description: 1E-5 Notification of Projects Rejected-Reduced

Attachment Details

Document Description: 1E-5a. Notification of Projects Accepted

Attachment Details

Document Description: 1E-5b Local Competition Selection Results

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description: 2A-6 HUD's Homeless Data Exchange (HDX) Report

Attachment Details

Document Description:

Attachment Details

Document Description:

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Document Description:

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. CoC Identification	10/22/2024
1B. Inclusive Structure	10/26/2024
1C. Coordination and Engagement	10/26/2024
1D. Coordination and Engagement Cont'd	10/26/2024
1E. Project Review/Ranking	10/26/2024
2A. HMIS Implementation	10/26/2024
2B. Point-in-Time (PIT) Count	10/26/2024
2C. System Performance	10/26/2024
3A. Coordination with Housing and Healthcare	10/26/2024
3B. Rehabilitation/New Construction Costs	10/26/2024
3C. Serving Homeless Under Other Federal Statutes	10/26/2024

4A. DV Bonus Project Applicants	10/26/2024
4B. Attachments Screen	Please Complete
Submission Summary	No Input Required

1C-7: Public Housing Agencies within Your CoC's Geographic Area—New Admissions—General/Limited Preference—Moving On Strategy.

This attachment contains the following:

1. Tompkins Community Action's Administrative Plan with a General Homeless Preference
2. Executed MOU between Ithaca Housing Authority and the CoC demonstrating their Limited Homeless Preference for the EHV program
3. Executed MOU between Homes and Community Renewal and the CoC demonstrating the limited homeless preference for the EHV program

1C-7: Public Housing Agencies within Your CoC's Geographic Area—New Admissions—General/Limited Preference—Moving On Strategy.

1. Tompkins Community Action's Administrative Plan with a General Homeless Preference



Homes and Community Renewal

STATEWIDE SECTION 8 VOUCHER PROGRAM

Section 8 Housing Choice Voucher Administrative Plan

Effective August 12, 2024

Version 2024-2

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PART III: SELECTION FOR HCV ASSISTANCE

4-III.A. OVERVIEW

As vouchers become available, families on the waiting list must be selected for assistance in accordance with the policies described in this part.

The order in which families are selected from the waiting list depends on the selection method chosen by the PHA and is impacted in part by any selection preferences for which the family qualifies. The availability of targeted funding also may affect the order in which families are selected from the waiting list.

The PHA must maintain a clear record of all information required to verify that the family is selected from the waiting list according to the PHA's selection policies [24 CFR 982.204(b) and 982.207(e)].

4-III.B. SELECTION AND HCV FUNDING SOURCES

Special Admissions [24 CFR 982.203]

HUD may award funding for specifically-named families living in specified types of units (e.g., a family that is displaced by demolition of public housing; a non-purchasing family residing in a HOPE 1 or 2 projects). In these cases, the PHA may admit such families whether or not they are on the waiting list, and, if they are on the waiting list, without considering the family's position on the waiting list. These families are considered non-waiting list selections. The PHA must maintain records showing that such families were admitted with special program funding.

Targeted Funding [24 CFR 982.204(e)]

HUD may award a PHA funding for a specified category of families on the waiting list. The PHA must use this funding only to assist the families within the specified category. In order to assist families within a targeted funding category, the PHA may skip families that do not qualify within the targeted funding category. Within this category of families, the order in which such families are assisted is determined according to the policies provided in Section 4-III.C.

HCR Policy

The PHA administers the following types of targeted funding:

Veteran's Affairs Supportive Housing (VASH)

Foster Youth Initiative (FYI)

Mainstream

Non-Elderly Disabled (NED) Vouchers

FR-6500-N-25S: In response to the NOFA for Unsheltered and Rural Homelessness issued by HUD, 124 vouchers will be set aside for referrals received from each county's coordinated entry waiting list to pair with CoC-funded support services.

Cattaraugus: 20	Clinton: 27	Fulton: 5
Herkimer: 7	Putnam: 26	Sullivan: 39

Regular HCV Funding

Regular HCV funding may be used to assist any eligible family on the waiting list. Families are selected from the waiting list according to the policies provided in Section 4-III.C.

4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16]

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

HCR Policy

The LA will use the following PHA local preferences, selected in the following order:

1. The LA will offer a Homeless/Rapid-rehousing preference for families referred from LA-authorized homeless service agencies, including the local COCs.

No less than 10% of each LA's general allocation of tenant-based vouchers including Mainstream vouchers (excluding all other special purpose vouchers unless otherwise specified in their corresponding section(s) of this administrative plan or required by HUD), must be dedicated to this preference, of which 5% (or half of the homeless preference threshold) shall be dedicated to households exiting rapid re-housing who have been referred by the appropriate, local Continuum of Care (CoC).

Additional instructions for this priority are provided below:

Homeless Preference, Category A (Rapid Re-Housing): The LA shall dedicate no less than half of its vouchers assigned to the homeless preference (or 5% percent of the LA's total, tenant-based voucher allocation), to qualified families exiting rapid re-housing, as defined under 24 CFR § 576.104, with a referral from a CoC. To meet this requirement, the LA must first select households with a referral from a CoC who are already on its waiting list, and then may accept referrals outside its waiting list from the CoC. The total number of households selected who qualify for Category A may exceed 5%, for up to no more than 10% of its total voucher allocation, if there are insufficient households in Categories B and C to meet the overall 10% homeless preference threshold.

Homeless Preference, Category 1(B): An individual or family who ***lacks a fixed, regular, and adequate nighttime residence***, meaning:

- a. An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground; or
- b. An individual or family living in a supervised publicly or privately operated shelter designated to provide **temporary** living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs for low-income individuals); or
- c. An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution.

Homeless Preference, Category 4(C): Any individual or family who:

- a. Is ***fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking***, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence; ***and***
- b. Has no other residence; and
- c. Lacks the resources or support networks, e.g., family, friends, and faith-based or other social networks, to obtain other permanent housing.

In addition to identifying as one of the categories listed above, HCR requires the applicant provide or obtain written verification of their homeless status. That verification shall be accepted according to the following hierarchy:

1. Written confirmation from a coordinating shelter, housing provider, service agency or institution (for those being discharged) -or-
2. Third-party documentation such as: a recent notice of eviction, a utility shut-off notice, etc. -or-

3. Self-certification in a format prescribed by NYS HCR.
2. The LA will offer a preference to families that include an elderly, disabled, or minor family member.
 - a. An elderly person is a person who is at least 62 years of age.
 - b. Disabled person is defined in Exhibit 3-1.
 - c. A minor is a person under 18 years of age.
3. The LA will offer a preference to any family that has been terminated from its HCV program due to insufficient program funding.

All LA's with closed waiting lists must continue to offer the preferences listed above to current qualified applicants and be included on the waiting list.

Homeless/Rapid Rehousing Preference Administration and Waivers

As allowed under HUD regulations, HCR has exercised its' discretion to limit the number of applicants that may qualify for a local preference. 10% of each LA's general allocation of regular and Mainstream vouchers (excluding all other special purpose vouchers unless otherwise specified in their corresponding section(s) of this administrative plan or required by HUD), must be designated for the above stated homeless preference. Half of the homeless preference allocation (equal to 5% of the general allocation of regular vouchers) must be designated for the use of families exiting rapid re-housing. Each LA will partner with one or more CoC for direct rapid re-housing referrals, as needed. LA's may execute a Memorandum of Understanding ("MOU") with each CoC referring families under this preference.

As long as less than 10% of an LA's tenant-based vouchers are dedicated to homeless/rapid rehousing households, the waiting list for that county/jurisdiction shall remain active for this preference. Once an LA has reached the 10% threshold, all remaining applicants shall be chosen from the remaining priorities and according to their numeric position on the waiting list. Once a participant's voucher that was initially qualified for assistance under the homeless preference has been terminated or relinquished, the LA must re-activate the homeless preference until the 10% threshold is reached. Each LA will be responsible for maintaining their tenant-based waiting list in accordance with these requirements.

In order to meet the required percentage for the homeless preference, the LA shall take the following steps:

1. Draw applicants who claimed the homeless preference from their current waiting list and verify that they qualify for the preference.

2. To meet the Rapid Re-housing Threshold in Category A, and/or if there are an insufficient number of applicants on the LA's current waiting list who meet the definition for all three Categories, the LA shall accept referrals outside of its current waiting list from the appropriate CoC or from another qualified homeless service provider until the percentage threshold is met.

If Steps 1 and 2 are unsuccessful in enabling the LA to meet the required homeless preference percentage, and the LA has attempted at least once to notify the appropriate, local CoC in writing, then the LA shall notify HCR within 15 calendar days and may seek a partial or full waiver from the homeless preference.

If a closed waiting list is opened to establish qualified applicants, the LA will partner with one or more CoC for direct rapid re-housing referrals, as needed. LA's may execute a Memorandum of Understanding ("MOU") with each CoC referring families under this preference should specify on any public notice that current waiting list applicants will also be given the benefit of the preference.

Any special purpose voucher programs with preferences will be found in Chapter 19.

Income Targeting Requirement [24 CFR 982.201(b)(2)]

HUD requires that extremely low-income (ELI) families make up at least 75 percent of the families admitted to the HCV program during the PHA's fiscal year. ELI families are those with annual incomes at or below the federal poverty level or 30 percent of the area median income, whichever number is higher. To ensure this requirement is met, a PHA may skip non-ELI families on the waiting list in order to select an ELI family.

Low-income families admitted to the program that are "continuously assisted" under the 1937 Housing Act [24 CFR 982.4(b)], as well as low-income or moderate-income families admitted to the program that are displaced as a result of the prepayment of the mortgage or voluntary termination of an insurance contract on eligible low-income housing, are not counted for income targeting purposes [24 CFR 982.201(b)(2)(v)].

HCR Policy

The PHA will monitor progress in meeting the income targeting requirement throughout the fiscal year. Extremely low-income families will be selected ahead of other eligible families on an as-needed basis to ensure the income targeting requirement is met.

Order of Selection

The PHA system of preferences may select families based on local preferences according to the date and time of application or by a random selection process (lottery) [24 CFR 982.207(c)]. If a PHA does not have enough funding to assist the family at the top of the waiting list, it is not permitted to skip down the waiting list to a family that it can afford to subsidize when there are not sufficient funds to subsidize the family at the top of the waiting list [24 CFR 982.204(d) and (e)].

HCR Policy

Families will be selected from the waiting list based on the targeted funding or selection preference(s) for which they qualify, and in accordance with the PHA's hierarchy of preferences, above. Within each targeted funding or preference category, families will be selected on a first-come, first-served basis according to the date and time their complete application is received by the LA, or based on their lottery placement, within preferences.

If families were selected for placement on the waiting list by lottery, new families applying for assistance claiming PHA preference will be placed above non-preference lottery-selected families, by date and time of application.

Documentation will be maintained by the LA as to whether families on the list qualify for and are interested in targeted funding. If a higher placed family on the waiting list is not qualified or not interested in targeted funding, there will be a notation maintained so that the LA does not have to ask higher placed families each time targeted selections are made.

4-III.D. NOTIFICATION OF SELECTION

When a family has been selected from the waiting list, the PHA must notify the family [24 CFR 982.554(a)].

HCR Policy

The LA will notify the family by email or first class mail when it is selected from the waiting list. The notice will inform the family of the following:

Date, time, and location of the scheduled application interview, including any procedures for rescheduling the interview

Who is required to attend the interview

All documents that must be provided at the interview, including information about what constitutes acceptable documentation

If a notification letter is rejected or returned to the LA as invalid or with no forwarding address, the family will be removed from the waiting list. A notice of denial (see Chapter 3) will be sent to the family's address of record, as well as to any known alternate address.

1C-7: Public Housing Agencies within Your CoC's Geographic Area—New Admissions—General/Limited Preference—Moving On Strategy.

2. Executed MOU between Ithaca Housing Authority and the CoC demonstrating their Limited Homeless Preference for the EHV program

MEMORANDUM OF UNDERSTANDING - EMERGENCY HOUSING VOUCHERS

This Memorandum of Understanding (MOU) has been created and entered on July ____, 2021 by and between the following parties in relation to the Emergency Housing Vouchers (EHV).

THE ITHACA HOUSING AUTHORITY (IHA)
800 South Plain Street
Ithaca NY 14850

ITHACA/TOMPKINS HUMAN SERVICES COALITION-CONTINUUM OF CARE (ITCOC)
118 N. Tioga Street Suite 304
Ithaca NY 14850

ADVOCACY CENTER OF TOMPKINS COUNTY (ADVOCACY CENTER)
P.O. Box 164
Ithaca NY 14851

INTRODUCTION AND GOALS

The Ithaca Housing Authority (IHA), Ithaca/Tompkins Human Service Coalition-Continuum of Care (ITCoC) and the Advocacy Center of Tompkins County (Advocacy Center) commitment to administering the EHV program for the specified population listed below.

- The IHA, ITCoC and Advocacy Center recognize that access to safe and affordable housing is a significant challenge for individuals who are (1) homeless; (2) at risk of homelessness; (3) fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking; or (4) recently homeless, and
- The IHA, ITCoC, and Advocacy Center recognize the need and significant challenges facing our community to achieve safe and affordable housing, and
- The IHA, ITCoC, and Advocacy Center recognize that providing rental assistance will prevent a family or individual from homelessness or high risk of housing instability, and
- The IHA, ITCoC and Advocacy Center desire to work together to provide access to additional Housing Choice Vouchers (HCV) to further these mutual goals, and
- The IHA is committed to working with the ITCoC by integrating the prioritization and referral process for Emergency Housing Voucher eligible individuals and families into their coordinated entry process, and
- The IHA is committed to working with the ITCoC and Advocacy Center to administer the Emergency Housing Vouchers in accordance with all HUD and IHA program requirements and regulations, and
- The IHA received, from the U.S Department of Housing and Urban Development (HUD), fifteen (15) Emergency Housing Vouchers designated to individuals and families that meet the criteria of (1) homeless; (2) at risk of homelessness; (3) fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking; or (4)

recently homeless and for whom providing rental assistance will prevent the family's homelessness or having a high risk of housing instability, and

- The IHA agrees that families and individuals who are (1) homeless; (2) at risk of homelessness; (3) fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking; or (4) recently homeless and for whom providing rental assistance will prevent the family's homelessness or having a high risk of housing instability will be eligible to apply and receive the same preference, and
- The ITCoC and Advocacy Center agree to identify, verify, and assist eligible applicants in applying for the Emergency Housing Vouchers and to connect them with community supportive services to assist these individuals and families to become and remain stably housed, therefore,
- In consideration of the mutual covenants and promises contained herein, the parties hereto agree to each of the conditions and responsibilities outlined in this agreement as follows:

PHA'S GOALS AND STANDARDS OF SUCCESS IN ADMINISTERING THE PROGRAM

Our overarching goal: The EHV program will help eligible families and individuals achieve housing stability and position them to achieve self-sufficiency in all areas of life.

- Process Goal 1: That the highly integrated system outlined in this MOU is fully in place for efficacious implementation of IHA's EHV program.

Standard of Success: That the IHA, ITCoC, and the Advocacy Center are all working in unison to maximize EHV impacts and optimize EHV progress.

- Progress Goal 2: Ensure that all EHV families and individuals re made aware of all supportive services available in the Ithaca/Tompkins community, e.g., counseling, job training, financial literacy, etc.

Standard of Success: 100% of families and individuals who receive an EHV will offered the opportunity to meet individually with IHA Family Self-Sufficiency (FSS) Caseworkers who will share detailed information regarding the benefits of the FSS Program and the Three Pillar (financial literacy) Program that are offered by the IHA. The ITCoC and the Advocacy Center will make EHV participants aware of all supportive services known to their agency or supportive services that their agency partners with outside of this MOU.

STAFF POSITIONS AT THE IHA, ITCOC, AND THE ADVOCACY CENTER WHO WILL SERVE AS LEAD EHV LIAISONS

Lead EHV Liaisons

Ithaca Housing Authority: Megan Wiiki, Housing Choice Voucher Coordinator

Ithaca/Tompkins Continuum of Care: Liddy Barger, Director of Housing Initiatives

Advocacy Center of Tompkins County: Amy Smith, Director of Rental Services

RESPONSIBILITIES OF THE EHV LIAISONS

IHA liaison will:

- Serve as EHV point person
- Receive referrals from ITCoC
- Coordinate the intake process
- Communicate with EHV partners (ITCoC and Advocacy Center) to ensure a smooth flow of program operation in accordance with MOU
- Make referrals of potential eligible families and individuals to ITCoC
- Conduct trainings for ITCoC and Advocacy Center staff on IHA processes for EHV
- Attend ITCoC and Advocacy Center meetings related to EHV process

ITCoC liaison will:

- Serve as EHV point person
- Receive and consider referrals from the Advocacy Center, IHA and other human service agencies
- Certify EHV eligibility
- Prioritize EHV referrals utilizing the coordinated entry list
- Provide EHV referrals to IHA
- Follow up on all referrals
- Refer EHV eligible participants to all support services known to the ITCoC or to support services where a current agency partnership exists
- Communicate with EHV partners (IHA, Advocacy Center) to ensure a smooth flow of program operation in accordance with MOU
- Conduct trainings for IHA and the Advocacy Center staff of ITCoC processes for EHV
- Attend IHA and Advocacy Center meetings related to EHV process

Advocacy Center liaison will:

- Serve as EHV point person
- Make direct referrals to the ITCoC for victims of domestic violence or sexual assault who are homeless; at risk of homelessness; fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking.
- Refer EHV eligible participants to all support services known to the Advocacy Center or to support services where a current agency partnership exists
- Coordinate supportive services for families that are referred to EHV program including but not limited to case management, emotional support, safety planning, housing advocacy, flexible funding assistance to address housing barriers

- Communicate with EHV partners (ITCoC and IHA) to ensure a smooth flow of program operation in accordance with MOU
- Conduct trainings for ITCoC and IHA staff on Advocacy Center processes for EHV
- Attend ITCoC and IHA meetings related to EHV process

SERVICES TO BE PROVIDED TO ELIGIBLE EHV FAMILIES

- Partnering service providers will support individuals and families in completing applications and obtaining necessary supporting documentation to support referrals and applications for assistance, while aiding households in addressing barriers.
- Partnering service providers will support the IHA in ensuring appointment notifications to eligible individuals and families and will assist eligible households in getting to meetings with the IHA.
- IHA will establish windows of time for EHV applicants to complete intake appointments.
- Partnering service providers will provide, assist, or make referral for housing search assistance for eligible individuals or families.
- Partnering service providers will provide, assist, or make referrals for compliance counseling related to rental lease requirements.
- Partnering service providers will assess individuals and families who may require referrals for assistance on security deposits, utility hook-up fees, and utility deposits.
- Partnering service providers will assess and refer individuals and families to benefits and supportive services, where applicable.

IHA ROLES AND RESPONSIBILITIES

1. Establish an Emergency Housing Vouchers preference for individuals and families who are (1) homeless; (2) at risk of homelessness; (3) fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking; or (4) recently homeless and for whom providing rental assistance will prevent the family's homelessness or having a high risk of housing instability.
2. Add Emergency Housing Voucher referrals from the ITCoC to the HCV EHV waitlist according to the date the application is received, in accordance with HUD regulations and IHA's Administrative Plan.
3. Provide a point of contact for Emergency Housing Voucher referrals and commit adequate staff and necessary resources to ensure that the application, certification, voucher issuance and unit inspections are completed in a timely manner.
4. Aid with the housing search; identify barriers to leasing and strategies to address barriers; application fees; security and utility deposits; and moving costs.

5. Provide owner outreach and encourage owners to rent to individuals and families using Emergency Housing Vouchers.
6. Perform duties related to the administration of the Emergency Housing Vouchers; and notify the ITCoC and Advocacy Center of any changes, as necessary.
7. Provide staff to support training and coordination of the Emergency Housing Voucher program implementation between the ITCoC, Advocacy Center and IHA if needed.
8. Schedule meetings with the ITCoC and Advocacy Center (at least quarterly).
9. Comply with the provisions of this MOU.

ITCOC ROLES AND RESPONSIBILITIES

1. Designate and maintain a lead EHV liaison responsible for coordinating and communicating the referral, application submission, and housing search assistance for individuals and families referred for an EHV voucher.
2. Outreach to providers of services to individuals or families who are fleeing, or attempting to flee domestic violence, dating violence, sexual assault, stalking, or human trafficking, regarding the availability of Emergency Housing Vouchers. The ITCoC will coordinate with these service providers to acquire client referrals to the ITCoC in a timely manner. The ITCoC agrees to coordinate and work with the Advocacy Center of Tompkins County to obtain direct referrals to the coordinated entry list to assist families and individuals who meet this criterion.
3. Identify, verify, and refer individuals and families who are (1) homeless; (2) at risk of homelessness; (3) fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking; or (4) recently homeless and for whom providing rental assistance will prevent the family's homelessness or having a high risk of housing instability, for an Emergency Housing Voucher using an agreed upon referral form.
4. Ensure the individuals and families referred are on the Coordinate Entry List and filtered by the Name or Prioritization Lists of all people in their Homeless Management Information System by demographics and review for likely Emergency Housing eligible individuals and families; verify eligibility and interest in applying for a Voucher.
5. Coordinate with service providers and provide referrals to the IHA in a timely manner. Provide any contact information that would be helpful in completing the housing assistance process such as a name, phone number or e-mail address of a support person assisting the applicant.
6. Assist directly, or through their network, individuals and families referred for an Emergency Housing voucher in completing the Housing Choice Voucher (HCV) application, providing the required verifications needed to determine HCV program eligibility and assisting in locating suitable housing.

7. Assess all households referred for EHV for mainstream benefits and support services available to support eligible individuals and families through their transition.
8. Identify and provide supportive services to EHV individuals and families, who are eligible for CoC-funded services, either directly or through their network.
9. Attend EHV participant briefings and meetings when needed.
10. Participate in regular meetings conducted by the IHA (at least quarterly).
11. Comply with the provisions of this MOU.

ADVOCACY CENTER ROLES AND RESPONSIBILITIES

1. The Advocacy Center will commit sufficient staff and resources to ensure that referrals are made, and applicants are offered sufficient support to complete applications, locate housing, and address barriers to housing. Staff who will support victims referred to the ITCoC for the EHV program include Residential Services Director, Housing Advocate, and Shelter Advocate. Additional victim support may be provided by non-residential advocates as needed.
2. Designate and maintain a lead EHV liaison to communicate with IHA and ITCoC.
3. Provide referrals to the ITCoC of individuals and families who are fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking regarding the Emergency Housing Vouchers.
4. Support individuals and families in completing applications and obtaining necessary supporting documentation to support referrals and applications for assistance, while aiding households in addressing barriers.
5. Support the IHA in ensuring appointment notifications to eligible individuals and families and will assist/accompany eligible households in getting to scheduled meetings with IHA.
6. Provide housing search assistance for eligible individuals and families.
7. Assess individuals and families who may require referrals for assistance with security deposits, utility hook-up fees, and utility deposits.
8. Assess and refer individuals and families to benefits and supportive services where applicable.
9. Provide comprehensive domestic violence and sexual violence services including emotional support, case management, safety planning, housing, medical, and social advocacy, legal services and advocacy, and support groups. All advocacy support services are voluntary in compliance with the Violence Against Women Act and federal Family Violence Prevention Services Act.
10. Participate in regular meetings conducted by the IHA (at least quarterly).
11. Comply with the provisions of this MOU.

PROGRAM EVALUATION

The IHA, ITCoC, and Advocacy Center agree to cooperate with HUD, provide requested data to HUD or HUD-approved contractor delegated the responsibility of program evaluation, and follow all evaluation protocols established by HUD or HUD-approved contractor, including possible random assignment procedures.

TERM

The terms of this agreement will be in effect from the effective date until the Emergency Housing Vouchers are no longer available to be used for the targeted population.

SIGNATURES

Signed and dated by the official representatives of the PHA, COC and third-party entities:

THE ITHACA HOUSING AUTHORITY

By: Brenda C. Westfall 7/30/2021
Brenda C. Westfall, Executive Director

ITHACA/TOMPKINS HUMAN SERVICE COALITION, CONTINUUM OF CARE

By: Kathleen Schliather 7/27/2021
Kathleen Schliather; Ithaca/Tompkins CoC Board Chair

THE ADVOCACY CENTER OF TOMPKINS COUNTY

By: Heather Campbell 7/30/21
Heather Campbell, Executive Director

1C-7: Public Housing Agencies within Your CoC's Geographic Area—New Admissions—General/Limited Preference—Moving On Strategy.

3. Executed MOU between Homes and Community Renewal and the CoC demonstrating the limited homeless preference for the EHV program

**MEMORANDUM OF UNDERSTANDING
DATA SHARING FOR EMERGENCY HOUSING VOUCHERS IN NEW YORK STATE**

This Memorandum of Understanding (“MOU”) is made and entered into as of this 15th day of July, 2021 (the “Effective Date”). It is executed between the following parties:

New York State Homes and Community Renewal (“HCR”) and its subsidiaries, including the Housing Trust Fund Corporation (“HTFC”) and the Division of Housing and Community Renewal (“DHCR”), having its principal office at 38-40 State Street, Albany, NY 12207

-and-

Human Services Coalition of Tompkins County
118 North Tioga Street, Suite 304
Ithaca, NY 14850

Signing this agreement as the lead agency and authorized representative for:

NY-510 Ithaca/Tompkins Counties CoC

The following counties within the CoC service area are included within the scope of this agreement:

Tompkins County

The following counties are excluded:

None

WHEREAS, the American Rescue Plan Act (a.k.a. COVID-19 Stimulus Package or “The Act”) was adopted into law on March 11, 2021, and provided for a \$1.9 trillion economic stimulus package;

WHEREAS, Section 3202 of The Act authorizes \$5 billion for Emergency Housing Vouchers (“EHVs”) to transition people currently experiencing or at risk of homelessness, including those who are survivors of domestic violence, to stable housing; and EHVs can be used by individuals and families experiencing homelessness who have difficulty being stably housed otherwise;

WHEREAS, funding for EHVs will be allocated by the U.S. Department of Housing and Urban Development (“HUD”) to state and local Public Housing Authorities (“PHAs”) for distribution through waiting lists created and maintained by those PHAs;

WHEREAS, NYS HCR, through HTFC, serves as the only statewide PHA for New York State, and has received a preliminary allocation of 1,556 EHV's, with the possibility of additional allocations at a later date;

WHEREAS, HUD is requiring PHAs to coordinate with Continuums of Care, including local and regional homeless service providers, to identify households most in need, and Continuums of Care ("CoCs") are recognized by both HUD and New York State as a centralized point of access for homeless services and data;

WHEREAS, the entity listed above is the lead agency for the CoC listed above, and is authorized by the CoC Board to execute this agreement on behalf of the CoC:

NOW, THEREFORE, in consideration of mutual covenants and promises, herein, the Parties agree as follows:

I. GOALS AND OBJECTIVES

The Parties agree upon the following specific goals for this MOU:

1. Reduce the homeless population in New York State.
2. Leverage the services and local knowledge of the CoC to assist HCR in the expeditious delivery and utilization of EHV's.
3. Achieve dissemination of all federally allocated EHV's and associated budget authority to decrease the number of homeless/at-risk households potentially at risk of contracting and spreading Covid-19.

II. OBLIGATIONS OF THE PARTIES

HCR

- i. HCR shall establish an amendment to its Administrative Plan (**Exhibit A**) that articulates the rules for this EHV program; HCR may make changes to this Amendment as necessary. HCR may establish additional policies and procedures as necessary to ensure the timely and appropriate utilization of federal resources.
- ii. HCR shall communicate the relevant rules of the EHV program to the CoC Lead Agency.
- iii. HCR shall procure a Special Purpose Local Administrator ("SPLA") to administer the EHV's, including receiving referrals, processing applications, determining eligibility, calculating subsidy, issuing vouchers, and performing inspections. The SPLA will serve as HCR's designated agent for the purpose of this MOU.
- iv. HCR shall procure a technology solution for the administration of EHV's from Emphasys Technology Solutions.
- v. HCR shall initiate communication between the CoC and the SPLA(s) it designates, and the SPLA will act on HCR's behalf; the SPLA will be subject to the terms of this MOU and all applicable federal and state regulations, including any relevant and applicable data privacy requirements articulated in writing by the CoC.
- vi. HCR shall provide a secure, on-line referral process for the CoC to upload its referrals; HCR may modify this form as necessary.

- vii. HCR, working through Emphasys, will provide a secure, on-line application portal for applicants to upload required documents with the assistance of the CoC.
- viii. HCR will provide trainings for CoC staff as regarding program EHV policies and procedures.
- ix. HCR shall prioritize households during the initial lease-up Phase as described in Section III of this MOU and shall establish a waiting list for each CoC following the initial lease-up.
- x. HCR will administer monthly Housing Assistance Payments for EHV's.
- xi. HCR will administer incentives to the landlord and issue payments as described in Section IV of this agreement.
- xii. HCR shall reimburse the CoC for eligible tenant stipend expenditures.
- xiii. After the initial lease-up period, HCR will establish a waiting list of referrals from each CoC to receive vouchers as they become available.
- xiv. HCR will issue prompt payment for CoC services as described in this agreement.
- xv. HCR will provide periodic updates regarding utilization rate for the CoC.
- xvi. HCR will provide a staff member to attend CoC meetings as necessary.
- xvii. HCR will provide guidance as needed on any updates from HUD that substantially change the obligations of the CoC.
- xviii. HCR will provide an Implicit Bias Training option to CoC members and staff.

The CoC

A. Compliance with Standard Clauses

- i. Agency's Standard Terms. The CoC shall comply in all respects with the Agency's Standard Contract Clauses (the "Standard Clauses") set forth in **Appendix I** attached hereto and incorporated by reference herein.
- ii. HUD's Section 8 General Provisions. The CoC shall comply in all respects with HUD's Section 8 General Provisions for Contracts (the "Section 8 General Provisions") set forth in **Appendix III** attached hereto and incorporated by reference herein.

In the event of a conflict between the terms of this Agreement, including the Scope of Work, and terms of the Standard Clauses and HUD's Section 8 General Provisions, the order of precedence will be as follows:

- a. Section 8 General Provisions
- b. Standard Clauses
- c. This MOU

B. Program Set-Up

- i. The CoC shall select one incorporated nonprofit or government entity to serve as Lead Agency and to receive compensation on behalf of the CoC. This entity shall be responsible for ensuring all tasks listed in this MOU are completed in accordance with all applicable federal and state requirements. The Lead Agency may subcontract with other partners as necessary to deliver the required tasks and share administrative funds as necessary.
- ii. The CoC shall utilize the referral process prescribed by HTFC to make referrals in a secure manner according to the instructions provided and based on the priorities listed in Section III.

- iii. The CoC shall verify that the households it refers meet the requirements of PIH Notice 2021-15 and qualify under the Priority category under which they are being referred.
- iv. The CoC shall be responsible for ensuring compliance with all requirements and guidance issued by HUD related to inclusiveness and diversity, and shall take proactive steps to ensure that all potentially eligible households within their service area are provided fair and equal access to housing assistance. The CoC will identify and collaborate with other local partners within their region to establish a single point of entry for all households who may be eligible for EHV, including those who may not currently be included within their existing Coordinated Entry System. This may include but is not limited to coordinating with organizations serving victims of domestic violence or human trafficking and establishing a secure methodology to receive referrals from these organizations while maintaining the privacy of the victims.
- v. The CoC shall establish an EHV steering committee with HCR that is inclusive of relevant local stakeholders, shelter providers, human service providers, landlords, and clients. The committee shall also reflect the racial and socioeconomic composition of the population served. An existing committee or board may comply with this provision. The committee must meet at least quarterly while this MOU remains in effect and must permit HCR staff to attend upon request.
- vi. The CoC shall promote the availability of EHV within its service area to a diverse range of stakeholders, and proactively seek to identify potentially eligible households of all racial and socioeconomic backgrounds, including populations who may have previously lacked access to assistance or been under-represented.

C. Referrals and Housing Searches

- i. The CoC shall provide referrals of potentially eligible households to HCR's SPLA through the method prescribed by HTFC and in accordance with federal and state rules; the order and timetable for referrals shall be according to the terms listed in Section III of this agreement. The CoC agrees to give HCR the data in the manner prescribed by **Exhibit B**.
- ii. The CoC shall assist the applicant in assembling the required application documents as listed in **Exhibit A**. Where necessary, the CoC will assist the applicant in uploading their application data and required documents into the applicant portal, communicating with the SPLA case manager, and receiving correspondence from HCR. The CoC shall be solely responsible for ensuring that its staff maintain confidentiality and securely handle and store any applicant data received, including Personal Identification Information, in compliance with all applicable federal and state regulations.
- iii. Upon issuance of a voucher, the CoC will facilitate the housing search and assist applicants in identifying affordable housing options within the payment standard and achieving housing occupancy within 120 days where possible. This includes but is not limited to: helping applicants conduct on-line searches and navigate rental housing data sources; providing transportation to visit apartments; assisting the applicant in negotiating with landlords; maintaining a rental registry of available units; other counseling services as necessary.
- iv. The CoC may request extensions for vouchers issued according to the terms in **Exhibit A**.

- v. Following the initial lease-up period, the CoC shall ensure that its list of referrals is updated as necessary. This includes notifying HCR to remove households on its waiting list who are no longer eligible for EHV assistance and sending additional referrals upon request.
- vi. The CoC shall validate tenant stipend expenses for reimbursement as described in Section IV of this agreement.
- vii. The CoC will strive to connect participating households to services that will ensure long term success. This may include services related to health and wellness, mental health counseling, substance abuse treatment, employment training, etc. The CoC shall provide a quarterly report of service referrals for households on the CoC's. The report shall not include data on individual households that would violate confidentiality; it shall provide a high level summary of the services being offered to participating households.
- viii. Where a voucher recipient referred by the CoC is identified by HTFC as falling behind in rent or otherwise becoming at risk, HTFC may refer that household to the CoC for linkages to additional services.

III. PRIORITIZATION

A. Prioritization for the Initial Lease-up Phase

The CoC shall commence sending referrals to HCR or its designated agent on or about August 16, 2021 and concluding within 6 weeks – referred to here as the **initial lease-up phase**. The referrals shall be received in the following order:

Priority 1 – HCR will only accept referrals for the following types of households within the first three weeks, or from August 16 – September 3.

1. Households meeting HUD's Definition of Chronically Homeless as determined by the CoC.
2. Any literally homeless families, as defined by HUD in the Criteria and Recordkeeping Requirements for Definition of Homeless, with minor children under 18 years of age.
3. Households who are fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking, or human trafficking.
4. Households participating in a Rapid Re-housing (RRH) program who would qualify for such assistance as defined by the terms of either the federal Emergency Solutions Grant ("ESG") program or the federal Continuum of Care program.

*Please note that households from local programs similar to RRH but serving a broader population than required within the federal definition should not be sent as a Priority 1 referral, unless the household being referred would have qualified under the federal definition. . To receive ESG rapid re-housing, an individual or family must demonstrate at initial evaluation that it is literally homeless (referred to as Category 1 in the Homeless Definition Final Rule).

Priority 2 – Within the second three weeks, or from September 6 to September 24, HCR will continue accepting referrals from Category 1 plus the following:

1. Any household classified as literally homeless, as defined above in Priority 1.

Failure by the CoC to adhere to these priorities may result in a loss of vouchers for that CoC. HCR may adjust this schedule, including delaying the acceptance of referrals, and to adjust the priorities as necessary to ensure full voucher utilization. HCR will notify the CoCs of any adjustments.

B. Ongoing Waiting Lists

Following the initial lease-up phase, HCR will establish a waiting list with each CoC for households to receive a voucher as one becomes available within that CoC's allocation. It is the CoC's responsibility to ensure that their waiting list is current at all times, and that households determined to be no longer eligible are removed within 30 days. As a voucher allocated to the CoC becomes available, HCR will select a new household from that CoC's waiting list based on the order in which the referral was received.

After the initial lease-up phase, CoCs may request permission to make referrals for households who do not qualify within the Priorities listed above, but who are still eligible under PIH Notice 2021-15, including at risk households. HTFC may at its discretion permit these referrals on a case by case basis.

C. Allocations

HCR does not guarantee a minimum number of vouchers for any county or CoC. HCR's EHV allocation will be divided approximately as follows within three regions:

- **New York City – 1/3**
- **Downstate Suburbs - Nassau, Suffolk, Westchester and Rockland Counties – 1/3**
- **Upstate CoCs – 1/3**

Based on the current allocation, this translates into roughly 517 EHV's for each of the three regions. This formula is subject change at HCR discretion, and is subject to available budget authority.

Within each region, vouchers will be divided among CoCs based on a variety of factors, including but not limited to the approximate, relative share of need for each county participating in HCR's EHV program, the number and timeliness of eligible referrals received from each CoC, and HCR's assessment of each CoC's ongoing rate of placement and utilization. CoCs will not receive a specific allocation of vouchers during the initial lease-up phase. CoCs are encouraged to submit referrals for all eligible households based on the prioritization listed above. The CoC acknowledges that the actual allocations may vary.

IV. INCENTIVES

To facilitate occupancy once vouchers are issued, HCR intends to offer the following:

- i. Pre-inspections – HCR or its designated agent will provide inspectors to perform pre-inspection of units to ensure they qualify for the program in advance of voucher issuance if unit is vacant and staff are available.
- ii. Higher Payment Standard – HCR may establish a payment standard for each EHV unit size at payment standards higher than its current HCV standard for that county; this payment standard may be adjusted at HCR’s discretion depending on actual and projected HAP spending, and rent must still be determined reasonable.
- iii. Incentive Payment to Landlord – HCR will pay a landlord bonus of one-month’s rent at the time of lease signing.
- iv. Tenant Stipend – HCR will provide up to \$1,000 to reimburse tenants for moving and housing search expenses. This will include but is not limited to: purchase of necessary furniture, bedding, home appliances or hook-ups; cost of transportation to secure housing; payment of any prior utility arrears; moving costs; other costs mutually agreed upon by the CoC and HCR. The CoC will review and approve these expenses on HCR’s behalf. HCR will provide reimbursements to the CoC of Stipend Payments to be provided to the household by the CoC. The CoC is permitted to advance funds to households where necessary and be re-imbursed by HCR.
- v. Repair Fund – HCR will provide up to \$1,000 to reimburse the landlord for repairs necessary to ensure the health and safety of the tenant; expenses will be approved by the inspector for HCR or its designated agent.
- vi. Security Deposit – HCR will provide the security deposit for the household.
- vii. Landlord Guarantee – Should the landlord be forced to evict the tenant for non-payment of the tenant share of rent, HCR will reimburse the landlord for losses accrued prior to the date of eviction within the first 12 months.

HCR reserves the right to adjust these incentives as necessary. All incentives are contingent upon availability of federal Section 8 funds.

V. TERM

- A. This contract shall commence as of the Effective Date and shall terminate on September 30, 2023. The MOU may be extended by either party with mutual consent in writing.
- B. In no event shall this MOU continue in effect beyond the expiration or termination of the Act or if federal funds are no longer available.

VI. PROCEDURES

The Parties agree that **Exhibit B**, the Data Collection Plan, sets forth the details of the Confidential Data which the CoC shall furnish to HCR or its designated agent.

VII. CONFIDENTIALITY

- A. During the course of this MOU, it may be necessary for the CoC to share confidential information, including names, social security numbers, addresses to HCR or its designated agent in order to arrange for eligible families to receive EHV. HCR or its designated agent shall not share any of this confidential information at any time.

- B. In connection with its receipt, use, and disclosure of Confidential Data received from the CoC pursuant to this MOU, HCR or its designated agent shall ensure its staff, contractor or agents shall:
- a. Use Confidential Data received from the CoC only for the authorized purposes specified in this MOU;
 - b. Limit access to Confidential Data to the authorized employees of HCR or its designated agent and its staff, agents or contractors.
 - c. Store and maintain Confidential Data in a place and manner that is physically secure from access by unauthorized persons (e.g., locked cabinets or storage room);
 - d. Store and process Confidential Data obtained from the CoC which is maintained in an electronic format, such as magnetic tapes or discs, in such a way that unauthorized persons cannot obtain the information by any means. HCR or its designated agent shall ensure that Confidential Data are never remotely accessed or maintained in a mobile or portable device, and if it is, HCR or its designated agent shall ensure that the security is maintained in the manner outlined in this section;
 - e. Undertake precautions to limit access to disclosed Confidential Data to authorized persons;
 - f. Adopt safeguards and procedures to protect the confidentiality of Confidential Data and to limit dissemination only to authorized individuals as necessary for their work on the project.;
 - g. Not disseminate, use, or permit the dissemination or use of Confidential Data in any manner not described in this MOU without express prior written consent from the CoC;
 - h. Destroy thoroughly and irretrievably all Confidential Data received under this MOU from the CoC after completion of the purpose for which the data was disclosed is served. Upon request, HCR and its designated agent shall provide proof satisfactory to the CoC that the Confidential Data have been so destroyed, including the date of destruction and the method utilized, which method must be acceptable to the CoC;
 - i. Not make, retain, copy, duplicate, or otherwise use any copies of Confidential Data after completion of the purpose for which the data disclosed is served without prior written permission from the CoC; and
 - j. Maintain a system and/or procedures for handling, storage, use, and destruction of Confidential Data governed by this MOU sufficient to allow the CoC, and/or their designee(s) to audit compliance with this MOU.

- C. This section remains in full force and effect even after termination of the Agreement by its natural termination or the early termination by either party.
- D. The CoC, its agents, and its employees shall not disclose any documents or data received from HCR and marked as confidential. The CoC shall not make comments to the news media or in any publicly accessible, on-line forum, regarding HCR or the administration of this program without HCR's written consent.

VIII. COMPLIANCE

It is the responsibility of the Parties to remain current on all federal rules, including new guidance issued by HUD during the contract period, to ensure that all staff employed for the program are properly trained and certified in accordance to HUD standards. In addition, the parties must remain current on all applicable State and Local laws, regulations and rules. Parties agree to cooperate with any program evaluation efforts undertaken by HUD, or a HUD-approved contractor, including compliance with HUD evaluation protocols and data sharing requests.

IX. CoC COMPENSATION FOR SERVICES

HCR will provide the following compensation to the CoC lead agency. All compensation is subject to the availability of federal funds.

A. Program Set-up

HCR agrees to provide the following total payment for the tasks listed above: \$28,000

This Payment shall be paid in four (4) quarterly installments of \$7,000 within the first 12 months of the agreement. The first payment shall be made approximately 30 days after MOU execution. If either party terminates the agreement prior to the end of the first year, HCR shall only be obligated for the quarterly payments due prior to the termination date. HCR may negotiate additional payments as necessary.

The Lead Agency shall provide a budget for this funding within the first 30 days. Budget items may include staffing and overhead, legal/consultant fees, an advance funding pool for tenant stipend costs, marketing and outreach, other expenses as approved by HCR. The Lead Agency will provide a summary of all budgeted and actual expenditures at the end of the first 12 months, and subsequently as required by HCR.

B. Referrals and housing searches

In addition, HCR will pay the following for each referral who is approved for a voucher and who successfully achieves occupancy within the timeframes listed below:

- a. \$500 for HAP in place by 11/1/21 or
- b. \$250 for HAP in place by 1/1/22 or
- c. \$100 for HAP in place after 1/1/22

X. TERMINATION

Either HCR or the CoC may terminate this agreement with 30 days' notice. The Notice of Termination must be issued pursuant to the Notices section of this MOU. In the event that the \$5 billion allocated for emergency housing choice voucher as promulgated by The Act becomes exhausted, unfunded, or amended such that this funding is not available then this Agreement shall terminate. The CoC shall then contact HCR for guidance in winding down the program. Nevertheless, this MOU will terminate upon the latest funding date of the Act.

The MOU may be terminated immediately if one party is found to be in default by HUD or another federal or state regulatory agency.

XI. NEW YORK STATE EXECUTIVE LAW ARTICLE 15-A

The CoC acknowledges HCR's obligation under the law to promote opportunities for minority-and women-owned business enterprises ("MWBES"). Where applicable, the CoC shall comply with the provisions of the Agency's Participation by Minority Group Members and Women Requirements and Procedures for Contracts, attached hereto and incorporated herein as **Appendix II**.

XII. PROGRAM ADMINISTRATION CONTACTS

- A. Except as otherwise specified herein, HCR's designated contact concerning programmatic questions pertaining to this MOU, shall be:

Name: Iryna Mogilevich
Title: Deputy Director, Specialized Housing Choice Voucher Programs
Address: New York State Homes and Community Renewal
25 Beaver Street
New York, NY 10004
Phone: (718) 751-6133
E-mail: iryna.mogilevich@nyshcr.org

HCR may designate a new or alternate contact by providing the CoC a written notice to that effect.

- B. The CoC designated contact concerning this MOU, including data requests and disclosures, shall be:

Name: Liddy Bargar
Title: Director of Housing Initiatives
Address: Human Services Coalition of Tompkins County
118 North Tioga St. #304
Ithaca, NY 14850
Phone: (607) 273-8686 ext.241
E-mail: lbargar@hsctc.org

The CoC may designate a new or alternate contact by providing NYSHCR a written notice to that effect.

NOTICES

A. All notices regarding this MOU shall be sent to:

If to HCR:	Housing Trust Fund Corporation Attn: Connie Bruno, Director Section 8 Housing Choice Voucher Program 38-40 State Street Albany, New York 12240 Connie.Bruno@nyshcr.org
If to CoC:	Human Services Coalition of TC Attn: Liddy Bargar 118 N. Tioga St. #304 Ithaca, NY 14850 lbargar@hsctc.org

B. Notice given pursuant to this section shall be in writing and effective upon receipt as evidenced by either (a) electronic mail, (b) certified mail, return receipt requested, or (c) overnight courier (such Federal Express). person and/or address for notices as set forth above may be modified or amended by written notice.

XIII. OTHER PROVISIONS

- A. The MOU may only be amended by the mutual consent of the Parties in writing.
- B. Nothing express or implied in this Agreement is intended to confer, nor will anything herein confer upon any person other than the Parties, any rights, remedies, obligations, or liabilities whatsoever.
- C. The CoC and HCR may not assign or transfer all or any portion of this MOU in any manner, either voluntarily or involuntarily, by operation of law or otherwise, or any interest, payment or rights hereunder without prior written consent of HCR and any assignment or transfer not so approved shall be considered null and void.
- D. Any conflict between this Agreement and the HUD’s rules, regulations, and requirements, including those set forth shall be resolved by the application of HUD’s rules, regulations, and requirements. All services under this MOU are subject to federal rules and requirements.
- E. The MOU constitutes the entire agreement between the Parties and supersedes all prior and contemporaneous agreement, understandings, negotiations or warranties or representations between the Parties in connection with the subject matter of the MOU.
- F. This MOU shall be governed by and shall be construed in accordance with the laws of the State of the New York, without any regard to any conflict of law principles thereof. The parties hereby irrevocably and unconditionally consent to submit to the exclusive jurisdiction of the state courts located in New York, NY for any actions, suits or proceedings arising out of or relating to this MOU.

- G. If any of the provisions of this MOU shall be held or made invalid by a statute, rule, regulation, decision of a tribunal or otherwise, the remainder of this MOU shall not be affected thereby and, to this extent, the provision of this MOU shall be deemed to be severable.
- H. HCR, at its discretion, may exercise its option to modify any provision in this MOU including, but not limited, on as needed basis, with mutual written consent of the parties.
- I. This MOU may be executed in one or more counterparts, each of which will be deemed the original and all of which taken together as a whole, shall constitute one and the same instrument.
- J. Upon the expiration of this MOU, all provisions of this MOU related to confidentiality and security will survive.

CONTINUUM OF CARE LEAD ORGANIZATION

HOMES AND COMMUNITY RENEWAL

By: 
 Name: Kathleen Schlather
 Title: Executive Director

By: _____
 Name: Rebecca Koepnick
 Title: Chief Strategy Officer for Portfolio Preservation

Approved as to Form by Legal Counsel

Approved as to Fiscal Sufficiency:

By: _____
 Bomopregha A. Julius, HTFC Senior Attorney

By: _____
 Stacey Mickle, HTFC Treasurer

1D-10a: Active CoC Participation of Individuals with Lived Experience of Homelessness.

This attachment contains the following:

1. Lived Experience Support Letter

1D-10a: Active CoC Participation of Individuals with Lived Experience of Homelessness.

1. Lived Experience Support Letter

To whom it may concern,

The Ithaca Youth Action Board (YAB) is in support of the Tompkins County Continuum of Care's (CoC) priorities for the FY2024 cycle. The YAB is composed of five core members with lived experience of homelessness — Lee, Jordyn, Kelvin, Anaya, and Sage — who have provided active oversight and guidance on crafting the priorities for the upcoming year to best serve individuals and families experiencing homelessness with severe service needs in our area.

In regards to YHDP priorities, the Tompkins County CoC supported an extensive selection process centering the knowledge of YAB members. The YAB received the applications and reviewed them individually, coming together to discuss their strengths and weaknesses in terms of design, efficacy, and whether or not they filled a need in our community. The CoC assisted our work by offering us insight into the specifics of the funding and implementation model, as well as the logistics of implementing these projects within our community. Based on these collective efforts, YHDP projects have been chosen for funding that actively meet the needs of permanent supportive housing, rapid rehousing, and kinship care within our community, providing housing services to fit the varied circumstances of homeless youth in Tompkins County.

For the wider funding competition, the rank and review committee had an active YAB member — Lee — representing the perspective of young people with lived experience during the decision making process. The final decisions reflect the intense need for permanent supportive housing within our community, with the hope of providing increased supportive services. We are excited to possibly fund a project through the domestic violence bonus, using this opportunity to fill another gap within our homeless response system with a trusted community organization.

To reiterate, the Ithaca YAB is in full support of the Tompkins County CoC's stated priorities for the upcoming fiscal year. We are excited to see the renewed projects continue to serve our community, and the new projects begin implementation to fill gaps within our system.

Sincerely,

The Ithaca Youth Action Board

Lee, Jordyn, Kelvin, Anaya, and Sage

1D-2a: Project Evaluation for Housing First Compliance.

This attachment contains the following:

1. TCAction Amici House Housing First Tool Score

1D-2a: Project Evaluation for Housing First Compliance.

1. TCAction Amici House Housing First Tool Score



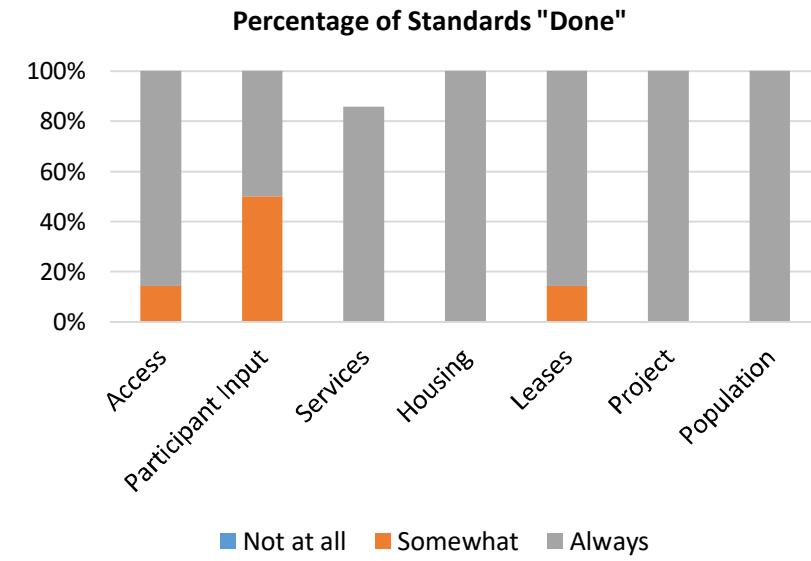
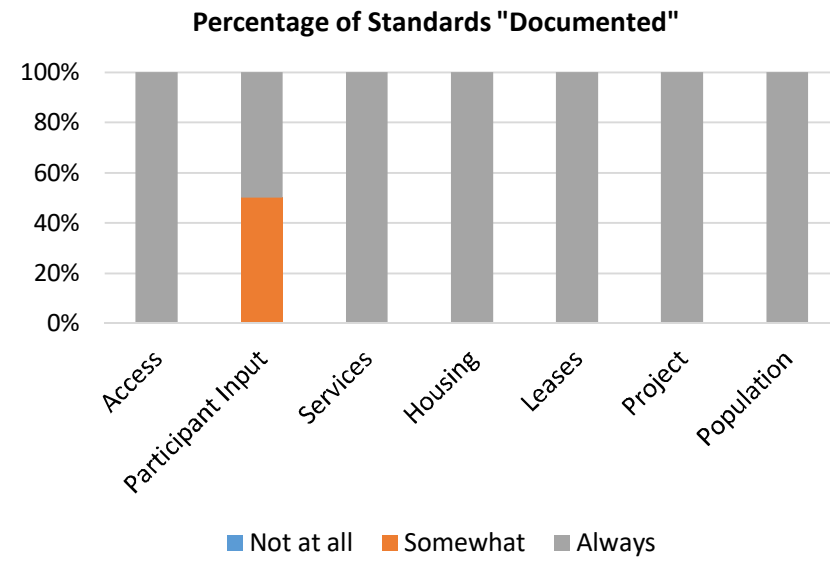
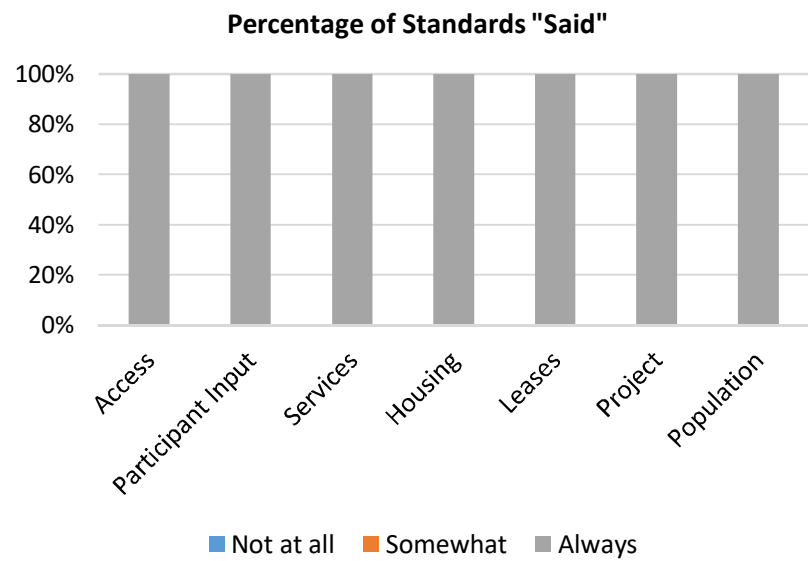
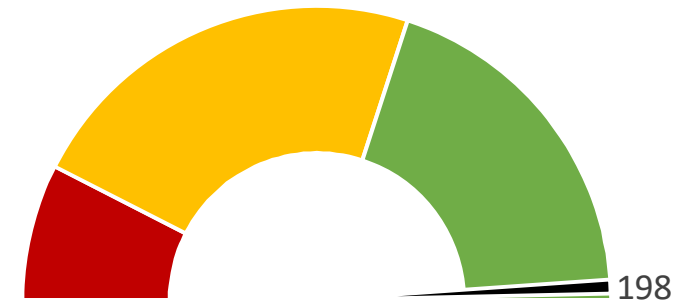
Housing First Standards: Assessment Summary

Simone Gatson
1-May-24

Some standards have not been evaluated. Please return and complete all standards before finalizing report.

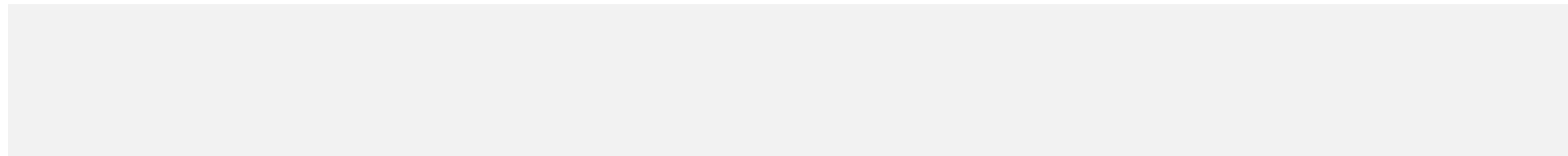
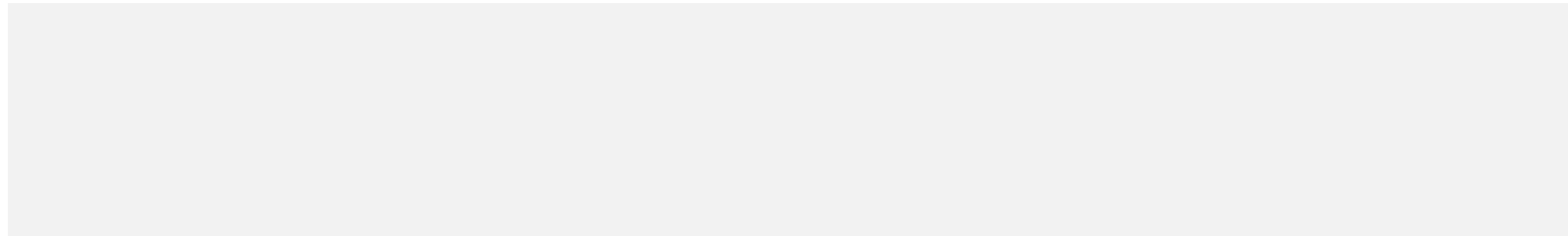
Your score: 198
Max potential score: 204

Score is calculated by awarding 1 point for standards answered 'sometimes' and 2 points for standards answered 'always'. Categories that are not applicable for your project are not included in the maximum potential score.



Non-Compliant Standards ("Not at all" to Whether Standard is Said)

<i>Category</i>	<i>No.</i>	<i>Name</i>	<i>Standard</i>
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Non-Documented Standards ("Not at All" to Whether Standard is Documented)

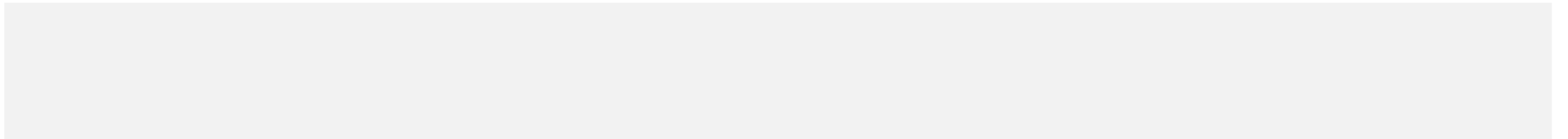
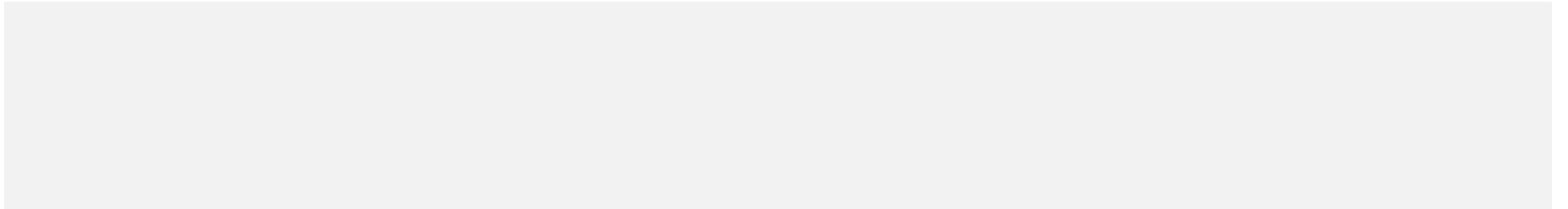
Non-Evidenced Standard

Category

No. Name

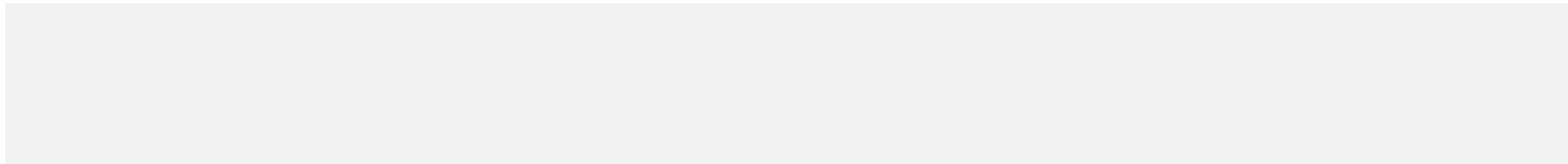
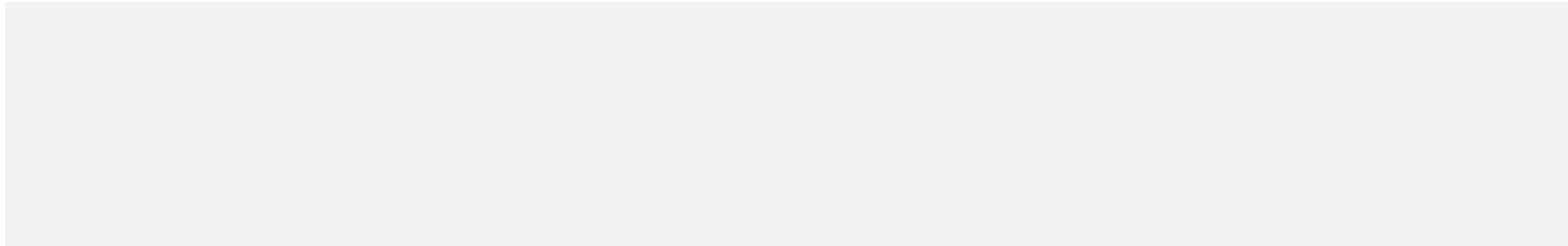
Standard

Category



is ("Not at All" to Whether Standard is Done")

No. Name Standard



1E-2: Project Review and Ranking Process Your CoC Used in Its Local Competition.

This attachment contains the following:

1. New Project Application Scoring Tool
2. Renewal Project Application Scoring Tool

1E-2: Project Review and Ranking Process Your CoC Used in Its Local Competition.

1. New Project Application Scoring Tool

Ithaca/Tompkins County FY2024 NEW PROJECT Scoring Tool

Supportive Housing for Survivors of Domestic Violence, Advocacy Center of Tompkins County

Section Number	Scored Item/Program Requirement	Scoring Criteria	Reviewer Score (Yes, Maybe, or No)	Reviewer Comments
1	Agency Capacity and Experience	50		
Threshold Criteria	1. Does the applicant have an active SAM registration with current information? 2. Does the applicant have a valid UEI (Unique Entity Identifier) Number? 3. Is the applicant a non-profit organization with active 501(c)(3) status, public housing authority, or local government organization? 4. Does the applicant agree to use HMIS (or comparable database if DV)? 5. Does the applicant have a current MOU with the Human Services Coalition of Tompkins County or agree to enter an MOU? 6. Does the applicant agree to using the Coordinated Entry System to fill 100% of their project beds? 7. Does the applicant agree to adopt the Housing First model? 8. Did the applicant attach a management letter from the agency's most recent fiscal audit to demonstrate that the agency is in good standing?	Yes – The applicant has met all threshold criteria to be considered in this funding competition. Maybe – The applicant seems to have met all threshold criteria to be considered in this funding competition, but there are other concerns regarding their eligibility. No – The applicant has not met all threshold criteria to be considered in this funding competition.	Yes	If your answer was "Maybe" or "No," please explain why: Other review notes or comments:
2	Narrative Questions	Maximum Score	Reviewer Score	Reviewer Comments
2.1	Community Need (5 points). Using local data on homelessness, how does this project support the NY-510 CoC's goals of ending chronic, youth, family or homelessness for all persons? Please include agency's unique ability to serve the population. (250 words)	4-5 points: Narrative uses local HMIS data from the 2022 Homeless and Housing Needs Assessment (HHNA) or other data requested from the CoC to support project goals. Rationale for project is clearly related to HMIS data. Agency has demonstrated leadership in serving this population 2-3 points: Either narrative does not use HHNA/other requested CoC data OR Agency does not demonstrate evidence of leadership in serving population 0-1 points: Narrative does not use HHNA/other requested CoC data AND agency does not demonstrate evidence of leadership in serving proposed population		If you awarded less than the maximum points, please explain why: Other comments or notes:
2.2	Capacity (5 points). Describe housing programs the agency currently administers and describe success of the programs. Please also include organizational experience and expertise to operate the proposed project. (250 words)	4-5 points: Agency demonstrates experience operating housing programs, addresses any issues with past performance issues with plan to improve in the future. Application uses currently funded housing project data to demonstrate capacity. 2-3 points: Has some experience operating housing programs 0-1 points: Agency has little or no experience operating housing programs		If you awarded less than the maximum points, please explain why: Other comments or notes:
2.3	Project Implementation (5 points). Describe your detailed plan for rapid implementation of the program, documenting how the program will be ready to begin housing the first program participant including a projected date for move-in if your program is awarded funds. Please discuss agency timelines for staffing the project and otherwise complying with CoC Program deadline. (250 words)	4-5 points: Agency has resources in place to immediately begin program including staffing structures, concrete timeline for hiring, and a plan to fill beds within 90 days of program start. 2-3 points: Agency has a limited plan without concrete details for project implementation. 0-1 points: Agency does not have a clear strategy for project implementation.		If you awarded less than the maximum points, please explain why: Other comments or notes:
2.4	Housing (5 points): Describe the housing that will be made available to individuals and families experiencing homelessness. For projects directly providing housing, describe the type and location of the housing and the number of beds and/or units to be provided. For all project types, explain how individuals and families experiencing homelessness will be assisted to obtain and remain in appropriate housing.	4-5 points: Agency provides the type, location, and number of beds and/or units to be provided in their project. Agency also clearly describes the process of engaging and retaining participants in their housing. The description of housing and engagement provided is appropriate for the project type and demonstrates an understanding of the unique characteristics and constraints of the Tompkins County housing market. 2-3 points: Agency provides the type, location, and number of beds and/or units to be provided in their project. Agency does not describe the process of engaging and retaining participants, the process provided is unclear, and/or the plan for engagement and retention is unrealistic in local context. 0-1 points: Agency provides some, but not all of the details listed above regarding the housing provided. Agency does not describe the process of engaging and retaining participants, the process provided is unclear, or the plan for engagement and retention is unrealistic in local context.		If you awarded less than the maximum points, please explain why: Other comments or notes:
2.5	Supportive Services (10 points): Describe the supportive services for individuals and families that will be provided through the project, including the type, scale, and location of supportive services and the mode of transportation to those services. Explain how the program design will be made accessible and appropriate for participants with severe service needs. Describe how the supportive services will assist individuals and families to gain independent living skills; to obtain and remain in permanent housing; to access education and increase income through employment and/or benefits; and to maximize their ability to live independently.	8-10 points: Agency describes the type, scale, and location of supportive services as well as the mode of transportation to those services in a clear and robust manner. Agency describes a clear plan for a program design that is accessible and appropriate for participants who have severe service needs, taking into consideration systemic barriers, cultural considerations, and safety concerns for certain subpopulations of individuals and families experiencing homelessness. Agency clearly describes how supportive services provided will assist participants to gain independent living skills; to obtain and remain in permanent housing; to access education and increase income through employment and/or benefits; and to maximize their ability to live independently. Methods described are rooted in local data, national best practices, and agency experience operating in Tompkins County. 5-7 points: Agency describes the type, scale, and location of supportive services as well as the mode of transportation to those services in a clear and robust manner. Agency includes a plan for program design that is accessible and appropriate for participants who have severe service needs, but design does not consider systemic barriers, cultural considerations, and safety concerns for certain subpopulations of individuals and families experiencing homelessness. Agency clearly describes how supportive services provided will assist participants in meeting the goals mentioned above, but the methods are not connected to local data, national best practices, or agency experience operating in Tompkins County. 2-4 points: Agency is missing one or more details listed above regarding supportive services provided in this project, as well as how the supportive services will be accessible and appropriate for participants who have severe service needs. Agency does not provide a clear description of how supportive services will allow participants to meet the goals mentioned above. 0-1 points: Agency is fully missing descriptions for one or more parts of this question. The response is incomplete or severely unclear.		If you awarded less than the maximum points, please explain why: Other comments or notes:
2.6	Connection to Healthcare Services (2.5 points). Describe your strategy to ensure clients are connected with and have ongoing access to appropriate healthcare services, including mental healthcare and gender-affirming healthcare. (250 words)	2-2.5 points: Agency has actionable practices to connect participants to healthcare services, including mental healthcare and gender-affirming healthcare. Examples of actionable practices can include partnerships with healthcare organizations through MOU, providing navigation services, addressing transportation barriers to healthcare services, etc. 1-2 points: Agency provides connections to healthcare services, but connection is limited or does not specify connections to mental healthcare and gender-affirming healthcare. 0-1 points: Agency does not have a clear strategy for connecting participants with healthcare services.		If you awarded less than the maximum points, please explain why: Other comments or notes:
2.7	Elevating Lived Experience (5 points). Describe how your program plans to elevate the voices of and employ people with lived experience of homelessness to create better support for your clients. (250 words)	4-5 points: Agency has actionable practices to employ and elevate people with lived experience, including employment and HR strategies, board representation, and/or intentional feedback. 2-3 points: Agency incorporates feedback from participants in project design or conducts feedback surveys. 0-1 points: Agency does not have a clear strategy for elevating the voices of people with lived experience. Examples of actionable practices: - Policies to ensure that all clients are able to access services at the level of their need - People with lived experience of homelessness, including people from BIPOC communities, are represented on the board of the organization - Client feedback on the project is requested and a process is in place to examine and improve client satisfaction - Outcome data is collected, disaggregated for race and ethnicity, and used to inform policy decisions - Training for frontline staff to provide high-quality services - Recruiting staff with lived experience of homelessness - Services include peer support positions - Mentorship and training for frontline staff interested in management positions		If you awarded less than the maximum points, please explain why: Other comments or notes:
2.8	Serving Intersectional Identities (5 points). Describe how your program will provide consistent help across intersectional identities. (e.g. LGBTQIA+, youth, BIPOC, disabled people) (250 words)	4-5 points: Agency has a strategy to provide consistent services for people with intersectional identities. Strategies could include staff training, hiring people who represent the people served, etc. 2-3 points: Agency commits to providing consistent service but does not identify any clear strategies. 0-1 points: Agency does not outline strategies to provide consistent service to people across intersectional identities.		If you awarded less than the maximum points, please explain why: Other comments or notes:
2.9	Racial Equity (5 points). How does your project work to eliminate racial disparities in housing outcomes? (250 words)	4-5 points: Agency has promising goals for promoting racial equity. The answer clearly demonstrates how this project will ensure equity and address racial disparities. This could include practices to assess data and outcomes disaggregated, training program staff in anti-racism and other relevant trainings, agency identifies other practices that eliminate disparities. 2-3 points: Agency is committed to equity but has no clear actionable practices. 0-1 points: Agency does not have clear commitment to racial equity		If you awarded less than the maximum points, please explain why: Other comments or notes:
2.10	Person-Centered Planning (2.5 points): Describe how your program will support and engage the individuals served throughout their participation in the project.	2-2.5 points: Agency has actionable practices to provide ongoing supportive services throughout the duration of the project. Examples of practices include centering the participant in goal planning, creative engagement strategies, and case management training. 1-2 points: Agency provides supportive services but has limited examples of specific practices. 0-1 points: Agency does not have a clear strategy for providing ongoing services or services described are not person-centered.		If you awarded less than the maximum points, please explain why: Other comments or notes:
3	Performance Measures	30		Reviewer Comments

3.1	Employment & Income Growth (10 points). Describe how clients will be assisted in obtaining employment, income, and mainstream health resources to maximize their ability to live independently.	<p>8-10 points: Agency describes their ability and commitment to helping clients in each of the three areas described. Specific strategies include: Job coaching, Connections with specifically named workforce development agencies or programs (e.g., WorkforceNY, YES, Challenge), SOAR training for staff members, Medicaid enrollment, Connections with specific named Health homes agencies, Connections with specific named primary care providers, Connections with specifically named substance abuse treatment providers, Motivational Interviewing.</p> <p>5-7 points: Specific strategies are named, but do not include all three resource areas.</p> <p>2-4 points: All three resource areas are described, but specific strategies are not described. Strategies are vague.</p> <p>0-1 points: Answer is not applicable to the question or does not give any detail.</p>	<p>If you awarded less than the maximum points, please explain why:</p> <p>Other comments or notes:</p>
3.2	Housing Placement & Retention (10 points). How will project assist participants in obtaining safe, affordable housing quickly? How will the program ensure that participants will exit to or remain in permanent housing? Please reference concrete examples and past performance with housing placement and retention. Please also detail any supportive services to be provided for this project (e.g. frequency, types of services).	<p>8-10 points: Describes commitment to moving or transferring clients with complex challenges along with specific strategies to serve these clients. Agency describes experience negotiating with landlords and advocating for clients, and doing appropriate discharge planning. Agency also describes supportive services provided to ensure housing stability.</p> <p>5-7 points: Agency describes commitment to ensuring participants remain in or exit to permanent housing but strategies are unclear or limited. Agency has limited experience retaining clients in permanent housing</p> <p>2-4 points: Agency commits to ensuring participants will exit or remain in permanent housing but does not include strategies for achieving the goal.</p> <p>0-1 points: Answer is not applicable to the question or does not give details.</p>	<p>If you awarded less than the maximum points, please explain why:</p> <p>Other comments or notes:</p>
3.3	Returns to Homelessness (10 points). How will projects ensure that clients will not return to homelessness after project exit?	<p>8-10 points: Describes agency practices relating to supportive services and stability plans. Agency has 'moving on' strategies to ensure participants are stable at program exit. Agency addresses how it will ensure participants have long-term stability including access to ongoing supportive services, affordable housing/subsidies, etc.</p> <p>5-7 points: Agency describes commitment to ensuring participants do not return to homelessness but strategies are unclear or limited. Agency has limited experience in stabilizing clients.</p> <p>2-4 points: Agency commits to ensuring participants will not return to homelessness but does not give any concrete details.</p> <p>0-1 points: Answer is not applicable to the question or does not give details.</p>	<p>If you awarded less than the maximum points, please explain why:</p> <p>Other comments or notes:</p>
4	Budget Questions	10	Reviewer Comments
4.1	Budget (5 points). Please see the attached budget worksheet for detailed information about eligible uses and how to create a project budget. Please fill in budget charts below that are applicable to your projects (5 points). Admin cannot be over 10% unless agency has an approved cost rate. Match must be 25% of total grant amount*, indicate whether it is cash or in-kind, and have attached match letter.	<p>5 points – Budget sheets are completed and match documentation is attached.</p> <p>0 points – Budget sheets are not completed or match documentation is not attached.</p>	<p>If you awarded less than the maximum points, please explain why:</p> <p>Other comments or notes:</p>
4.2	Cost Effectiveness (5 points): Calculate your program's cost effectiveness and explain what numbers you used to calculate that rate.	<p>5 points: Program provided cost effectiveness calculation and reasoning for calculation method.</p> <p>3 points: Program provided cost effectiveness calculation but no reasoning or explanation.</p> <p>0 points: Program did not provide calculation, regardless of if there is reasoning or explanation.</p>	<p>If you awarded less than the maximum points, please explain why:</p> <p>Other comments or notes:</p>
5	Special Project Questions	10	Reviewer Comments
5.1	Domestic Violence Bonus Applicants (10 points). Please answer these two questions in the section below: (250 words) - Describe agency's experience working with victims/survivors of Domestic Violence. - Indicate whether your organization is a Victim Service Provider	<p>8-10 points: Agency applying is a Victim Service Provider with demonstrated experience working with survivors of DV, including receiving federal and state funding to operate DV programs.</p> <p>5-7 points: Agency has experience working with the DV population but is not a Victim Service provider.</p> <p>2-4 points: Agency has some experience working with the DV population.</p> <p>0-1 points: Agency has no experience working with the DV population.</p>	<p>If you awarded less than the maximum points, please explain why:</p> <p>Other comments or notes:</p>
5.2	Coordinated Entry Applicants (10 points). Please answer the following questions in the section below (500 words) - Describe how you will ensure that the coordinated assessment system will be easily available/reachable for all persons within the CoC's geographic area who are seeking homelessness assistance including those with disabilities. - Describe how your advertising strategy will be designed to specifically reach homeless persons with the highest barriers within the CoC's geographic area. - Describe how your standardized assessment process will ensure program participants are directed to appropriate housing and services that fit their needs.	<p>8-10 points: Agency has a strategy to ensure all points of CE project are met including demonstrating experience working in or with the Coordinated Entry system.</p> <p>5-7 points: Agency has experience working with Coordinated Entry system but does not address each element of CES implementation.</p> <p>2-4 points: Agency has little experience working in Coordinated Entry system.</p> <p>0-1 points: Agency does not address any components of CES.</p>	<p>If you awarded less than the maximum points, please explain why:</p> <p>Other comments or notes:</p>
5.3	Healthcare Project Applicants (10 points). Please describe how the project will structure program to provide healthcare services to participants.	<p>8-10 points: Agency has created a partnership with a healthcare provider and describes 25% funding commitment or access to SUD services for all participants. Commitment of healthcare provider must be attached. Program design is clear.</p> <p>5-7 points: Program design is somewhat clear but some questions remain.</p> <p>2-4 points: Program design is not clear and/or does not have healthcare provider secured.</p> <p>0-1 points: Agency does not provide explanation of program design, healthcare provider and/or does not have letter attached.</p>	<p>If you awarded less than the maximum points, please explain why:</p> <p>Other comments or notes:</p>
5.4	Subsidized Partnership Project Applicants (10 points). Please describe how the project will structure the program to ensure at least 25% of project serves unit/participants in PSH or RRH. Please include partners and additional funding source. (250 words)	<p>8-10 points: Agency has created a partnership with an affordable housing funding source and explains how at least 25% of units or persons will be served by the project. Commitment of separate funding source must be attached. Program design is clear.</p> <p>5-7 points: Program design is somewhat clear but some questions remain.</p> <p>2-4 points: Program design is not clear and/or does not have additional funding source defined or secured.</p> <p>0-1 points: Agency does not provide explanation of program design, additional funding source and/or does not have letter attached.</p>	<p>If you awarded less than the maximum points, please explain why:</p> <p>Other comments or notes:</p>
Project TOTAL		100	

Overall Review Notes and Comments:

1E-2: Project Review and Ranking Process Your CoC Used in Its Local Competition.

2. Renewal Project Application Scoring Tool

Ithaca/Tompkins County FY2024 RENEWAL PROJECT Scoring Tool

Section Number		Scored Item/Program Requirement	Project Name, Agency	Scoring Criteria	Reviewer Score (Yes, Maybe, or No)	Reviewer Comments
1		Agency Capacity and Experience				
Threshold Criteria		<p>1. Does the applicant have an active SAM registration with current information?</p> <p>2. Does the applicant have a valid UEI (Unique Entity Identifier) Number?</p> <p>3. Is the applicant a non-profit organization with active 501(c)(3) status, public housing authority, or local government organization?</p> <p>4. Does the applicant agree to use HIMS (or comparable database if DV)?</p> <p>5. Does the applicant have a current MOU with the Human Services Coalition of Tompkins County or agree to enter an MOU?</p> <p>6. Does the applicant agree to using the Coordinated Entry System to fill 100% of their project beds?</p> <p>7. Does the applicant agree to adopt the Housing First model?</p> <p>8. Did the applicant attach a management letter from the agency's most recent fiscal audit to demonstrate that the agency is in good standing?</p>	<p>Yes – The applicant has met all threshold criteria to be considered in this funding competition.</p> <p>Maybe – The applicant seems to have met all threshold criteria to be considered in this funding competition, but there are other concerns regarding their eligibility.</p> <p>No – The applicant has not met all threshold criteria to be considered in this funding competition.</p>		<p>If your answer was "Maybe" or "No," please explain why.</p> <p>Other review notes or comments:</p>	
2		Narrative Questions		40		
2.1	Supportive Services (10 points): Describe the supportive services for individuals and families that will be provided through the project, including the type, scale, and location of supportive services and the mode of transportation to those services. Explain how the program design will be made accessible and appropriate for participants with severe service needs. Describe how the supportive services will assist individuals and families to gain independent living skills; to obtain and remain in permanent housing; to access education and increase income through employment and/or benefits; and to maximize their ability to live independently.	<p>8-10 points: Agency describes the type, scale, and location of supportive services as well as the mode of transportation to those services in a clear and robust manner. Agency describes a clear plan for a program design that is accessible and appropriate for participants who have severe service needs, taking into consideration systemic barriers, cultural considerations, and safety concerns for certain subpopulations of individuals and families experiencing homelessness. Agency clearly describes how supportive services provided will assist participants to gain independent living skills; to obtain and remain in permanent housing; to access education and increase income through employment and/or benefits; and to maximize their ability to live independently. Methods described are rooted in local data, national best practices, and agency experience operating in Tompkins County.</p> <p>5-7 points: Agency describes the type, scale, and location of supportive services as well as the mode of transportation to those services in a clear and robust manner. Agency includes a plan for program design that is accessible and appropriate for participants who have severe service needs, but design does not consider systemic barriers, cultural considerations, and safety concerns for certain subpopulations of individuals and families experiencing homelessness. Agency clearly describes how supportive services provided will assist participants in meeting the goals mentioned above, but the methods are not connected to local data, national best practices, or agency experience operating in Tompkins County.</p> <p>2-4 points: Agency is missing one or more details listed above regarding supportive services provided in this project, as well as how the supportive services will be accessible and appropriate for participants who have severe service needs. Agency does not provide a clear description of how supportive services will allow participants to meet the goals mentioned above.</p> <p>0-1 points: Agency is fully missing descriptions for one or more parts of this question. The response is incomplete or severely unclear.</p>	<p>If you awarded less than the maximum points, please explain why.</p> <p>Other comments or notes:</p>			
2.2	Connection to Healthcare Services (2.5 points): Describe your strategy to ensure clients are connected with and have ongoing access to appropriate healthcare services, including mental healthcare and gender-affirming healthcare.	<p>2-2.5 points: Agency has actionable practices to connect participants to healthcare services, including mental healthcare and gender-affirming healthcare. Examples of actionable practices can include partnerships with healthcare organizations through MOU, providing navigation services, addressing transportation barriers to healthcare services, etc.</p> <p>1-2 points: Agency provides connections to healthcare services, but connection is limited or does not specify connections to mental healthcare and gender-affirming healthcare.</p> <p>0-1 points: Agency does not have a clear strategy for connecting participants with healthcare services.</p>	<p>If you awarded less than the maximum points, please explain why.</p> <p>Other comments or notes:</p>			
2.3	Housing First and Trauma-Informed Care (10 points): Describe your program's commitment to a Housing First model and trauma-informed care to create a safe and stable housing environment for participants exiting an experience of homelessness. Describe how you will use a "Housing First" approach in which assistance is offered and referrals made, including access to intensive case management and services, without preconditions and barriers to entry such as treatment or service participation requirements. Describe how Trauma-Informed Care will be meaningfully integrated into the roles of program staff. Please attach policies and procedures that demonstrate/support this commitment.	<p>8-10 points: Agency response indicates a clear understanding of Housing First and Trauma-Informed Care principles and the benefit to project participants of using a Housing First approach. Agency incorporates Housing First into their operating policies and procedures by removing unnecessary barriers to entering housing and does not require participation in services by residents. Agency offers training and professional development opportunities for program staff regarding trauma-informed care.</p> <p>5-7 points: Agency response does not indicate a clear understanding of how Housing First and Trauma-Informed Care principles benefit project participants, but Agency incorporates Housing First into their operating policies and procedures. Agency offers training and professional development opportunities for program staff regarding Trauma-Informed Care.</p> <p>2-4 points: Agency response indicates a clear understanding of how Housing First and Trauma-Informed Care principles can benefit project participants, but this approach is not reflected in their written policies and procedures for residents. Trauma-Informed care is a priority, but not functionally integrated into roles of program staff.</p> <p>0-1 points: Agency does not have a clear commitment to or understanding of Housing First or Trauma-Informed Care principles.</p>	<p>If you awarded less than the maximum points, please explain why.</p> <p>Other comments or notes:</p>			
2.4	Racial Equity (5 points): How will your project work to eliminate racial disparities in housing outcomes?	<p>4-5 points: Agency has promising goals for promoting racial equity. The answer clearly demonstrates how this project will ensure equity and address racial disparities. This could include practices to assess data and outcomes disaggregated, training program staff in anti-racism and other relevant trainings, agency identifies other practices that eliminate disparities.</p> <p>2-3 points: Agency is committed to equity but has no clear actionable practices.</p> <p>0-1 points: Agency does not have clear commitment to racial equity.</p>	<p>If you awarded less than the maximum points, please explain why.</p> <p>Other comments or notes:</p>			
2.5	Serving Intersectional Identities (5 points): Describe how your program will provide consistent help across intersectional identities. (e.g. LGBTQIA+, youth, BIPOC, disabled people)	<p>4-5 points: Agency has a strategy to provide consistent services for people with intersectional identities. Strategies could include staff training, hiring people who represent the people served, etc.</p> <p>2-3 points: Agency commits to providing consistent service but does not identify any clear strategies.</p> <p>0-1 points: Agency does not outline strategies to provide consistent service to people across intersectional identities.</p>	<p>If you awarded less than the maximum points, please explain why.</p> <p>Other comments or notes:</p>			
2.6	Elevating Lived Experience (5 points): Describe how your program plans to elevate the voices of and employ people of all ages with lived experience of homelessness to create better support for your clients. Please include job descriptions if available.	<p>4-5 points: Agency has actionable practices to employ and elevate people with lived experience, including employment and HR strategies, board representation, and/or intentional feedback.</p> <p>2-3 points: Agency incorporates feedback from participants in project design or conducts feedback surveys.</p> <p>0-1 points: Agency does not have a clear strategy for elevating the voices of people with lived experience.</p> <p>Examples of actionable practices: -Policies to ensure that all clients are able to access services at the level of their need -People with lived experience of homelessness, including people from BIPOC communities, are represented on the board of the organization -Client feedback on the project is requested and a process is in place to examine and improve client satisfaction -Outcome data is collected, disaggregated for race and ethnicity, and used to inform policy decisions -Training for frontline staff to provide high-quality services -Recruiting staff with lived experience of homelessness -Services include peer support positions -Mentorship and training for frontline staff interested in management positions</p>	<p>If you awarded less than the maximum points, please explain why.</p> <p>Other comments or notes:</p>			
2.7	Person-Centered Planning (2.5 points): Describe how your program will support and engage the individuals served throughout their participation in the project.	<p>2-2.5 points: Agency has actionable practices to provide ongoing supportive services throughout the duration of the project. Examples of practices include centering the participant in goal planning, creative engagement strategies, and case management training.</p> <p>1-2 points: Agency provides supportive services but has limited examples of specific practices.</p> <p>0-1 points: Agency does not have a clear strategy for providing ongoing services or services described are not person-centered.</p>	<p>If you awarded less than the maximum points, please explain why.</p> <p>Other comments or notes:</p>			
3		Performance Measures		50		
3.1	Utilization (5 points): Actual Number households served during PHS (APR Q8) / Total Number of Units in Project: Households Average Actual / Projected = Utilization % 100%	<p>5 points: 95%-100% Utilization Rate</p> <p>3 points: 90%-94% Utilization Rate</p> <p>0 points: <90% Utilization Rate</p>	<p>If you awarded less than the maximum points, please explain why.</p> <p>Other comments or notes:</p>			
3.2	Vulnerable Populations (5 points): What percentage of clients served in FY2023 were in the following categories? Chronically Homeless (Q5a #11 / Q5a #14): (>75%) Youth (Q27a Youth Ages 18-24 / Q5a #1): (>75%) Domestic Violence(Q14b Yes / Q5a#1): (>75%)	<p>Score 5 points if any were above 75%. Otherwise, score 0.</p>	<p>If you awarded less than the maximum points, please explain why.</p> <p>Other comments or notes:</p>			
3.3	Data Quality (5 points): Were all of the following error rates below 5% for Q6 of your FY2023 APR? Personally-Identifying Information (6a) Universal Data Elements (6b) Income and Housing Data Quality (6c) Chronic Homelessness (6d)	<p>Score 5 points for Yes. Otherwise, score 0.</p>	<p>If you awarded less than the maximum points, please explain why.</p> <p>Other comments or notes:</p>			
3.4	Coordinated Entry Participation (5 points): What percentage of new entries to the project during FY2023 were matched to your project through the coordinated entry system?	<p>Score 5 points for 100% participation. Otherwise, score 0.</p>	<p>If you awarded less than the maximum points, please explain why.</p> <p>Other comments or notes:</p>			
3.5	Permanent Housing Placement & Retention (10 points): For PSH, what percentage of clients served in FY2023 either stayed in the project or exited to a permanent housing destination (APR Q5a#8 Stayers, Q23c Exited to housing destinations) (Positive housing destinations + Stayers) / (Total Participants – Persons excluded) For RRH, of the clients who exited your project, what percentage of clients served in FY2023 exited to a permanent housing destination (APR Q23c)?	<p>The CoC-wide percentage of PSH clients retained or exited to permanent housing is 94%</p> <p>10 points: 94-100%</p> <p>5 points: 85-94%</p> <p>0 points: Less than 85%</p> <p>The CoC-wide percentage of RRH clients exited to a permanent housing destination is 50%</p> <p>10 points: 51-100%</p> <p>5 points: 40-50%</p> <p>0 points: Less than 40%</p>	<p>If you awarded less than the maximum points, please explain why.</p> <p>Other comments or notes:</p>			

3.6	Employment Growth (5 points): What percentage of clients enrolled in your program within the FY2023 year increased their employment income (APR Q19a1 and Q19a2)? ((Within the "Number of Adults with Earned Income" Rows in Q19a1 & 19a2)Adults who Gained or Increased Income from Start to Annual Assessment, Average Gain+ Adults who Gained or Increased Income from Start to Exit, Average Gain)/(Total Adults in Q19a1 + Total Adults in Q19a2)	PSH: CoC-Wide Average is 12% RRH: CoC-Wide Average is 12% 5 points: More than 12% 3 points: Between 6 to 12% 0 points: Less than 6%	If you awarded less than the maximum points, please explain why: 7% gained employment Other comments or notes:
3.7	Income Growth (5 points): What percentage of clients enrolled in your program at the end of FY2023 had increased their total cash income since entering the program (Q19a1 & APR Q19a2)? ((Within the "Number of Adults with Any Income" Rows in Q19a1 & 19a2)Adults who Gained or Increased Income from Start to Annual Assessment, Average Gain+ Adults who Gained or Increased Income from Start to Exit, Average Gain)/(Total Adults in Q19a1 + Total Adults in Q19a2)	PSH: The CoC-wide percentage for PSH programs was 12% 5 points: More than 12% 3 points: Between 6 to 12% 0 points: Less than 6% RRH: The CoC-wide percentage for RRH programs was 50% 5 points: More than 50% 3 points: 40-50% 0 points: Less than 40%	If you awarded less than the maximum points, please explain why: 14% increased income on average across income categories Other comments or notes:
3.8	Health Insurance (4 points): What percentage of leavers in your project had health insurance upon exit from the project (APR Q21 + APR Q5a#5)? (Number of "1 Source of Health Insurance + Number of "More than 1 Source of Health Insurance" / (Number of Leavers)	The CoC-Wide Percentage was 83% for PSH The CoC-Wide Percentage was 84% for RRH 4 points: More than 83% 2 points: 72-83% 0 points: Less than 72%	If you awarded less than the maximum points, please explain why: Other comments or notes:
3.9	Non-cash Benefits (4 points): What percentage of leavers enrolled in your project had other non-cash benefits upon exit from the project (Q20b, Q5a#7)? "Number of "1 + Sources" / "Number of Adult and Head of Household Leavers"	The CoC-Wide Percentage for PSH was 22% 4 points: More than 22% 2 points: 11-22% 0 points: Less than 11% The CoC-Wide Percentage for RRH was 60% 4 points: More than 60% 2 points: 50-60% 0 points: Less than 50%	If you awarded less than the maximum points, please explain why: Other comments or notes:
3.10	Time to Move-In (2 points): What was the average time for households to move into housing after enrolling in the project? (Q22c, "Average length of time to housing") The CoC-Wide Average Length of time is 25 days.	2 points: Less than 30 days 1 points: Between 30-50 days 0 points: Over 50 days	If you awarded less than the maximum points, please explain why: Other comments or notes:
4	Budget Questions	10	Reviewer Comments
4.1	Cost Effectiveness (5 points): Calculate your program's cost effectiveness and explain what numbers you used to calculate that rate.	5 points: Program provided cost effectiveness calculation and reasoning for calculation method. 3 points: Program provided cost effectiveness calculation but no reasoning or explanation. 0 points: Program did not provide calculation, regardless of if there is reasoning or explanation.	If you awarded less than the maximum points, please explain why: Other comments or notes:
4.2	Fund expenditure (5 points): Were all funds expended in the last completed program year?	5 points: 100% spent 3 points: 95-99% 0 points: Less than 94%	If you awarded less than the maximum points, please explain why: Other comments or notes:
5	Successful Past Performance Bonus	20	Reviewer Comments
5.1	Past Performance (20 points): Renewal project is currently in good standing with the Continuum of Care and was prioritized for Tier 1 funding during the 2022 Rank and Review Process.	20 points: Project is in good standing with the Continuum of Care and was prioritized for Tier 1 funding in FY2022. 10 points: Project is no longer in good standing with the Continuum of Care, but was prioritized for Tier 1 funding in FY2022. 5 points: Project is in good standing with the Continuum of Care, but was not prioritized for Tier 1 funding in FY2022. 0 points: Project is not in good standing with the Continuum of Care and was not prioritized for Tier 1 funding in FY2022.	If you awarded less than the maximum points, please explain why: Other comments or notes:
Project TOTAL		100	0

Overall Review Notes and Comments:

1E-2a: Scored Project Forms for One Project from Your CoC's Local Competition.

This attachment contains the following:

1. Scored Forms for One Renewal Project

1E-2a: Project Review and Ranking Process Your CoC Used in Its Local Competition.

1. Scored Forms for One Renewal Project

Ithaca/Tompkins County FY2024 RENEWAL PROJECT Scoring Tool

Amici House, Tompkins Community Action

Section Number	Scored Item/Program Requirement	Scoring Criteria	Reviewer Score (Yes, Maybe, or No)	Reviewer Comments
1	Agency Capacity and Experience			
Threshold Criteria	1. Does the applicant have an active SAM registration with current information? 2. Does the applicant have a valid UEI (Unique Entity Identifier) Number? 3. Is the applicant a non-profit organization with active 501(c)(3) status, public housing authority, or local government organization? 4. Does the applicant agree to use HRMS (or comparable database if DV)? 5. Does the applicant have a current MOU with the Human Services Coalition of Tompkins County or agree to enter an MOU? 6. Does the applicant agree to using the Coordinated Entry System to fill 100% of their project beds? 7. Does the applicant agree to adopt the Housing First model? 8. Did the applicant attach a management letter from the agency's most recent fiscal audit to demonstrate that the agency is in good standing?	Yes – The applicant has met all threshold criteria to be considered in this funding competition. Maybe – The applicant seems to have met all threshold criteria to be considered in this funding competition, but there are other concerns regarding their eligibility. No – The applicant has not met all threshold criteria to be considered in this funding competition.	Yes	If your answer was "Maybe" or "No," please explain why. Other review notes or comments:
2	Narrative Questions	40	35.9	
2.1	Supportive Services (10 points): Describe the supportive services for individuals and families that will be provided through the project, including the type, scale, and location of supportive services and the mode of transportation to those services. Explain how the program design will be made accessible and appropriate for participants with severe service needs. Describe how the supportive services will assist individuals and families to gain independent living skills; to obtain and remain in permanent housing; to access education and increase income through employment and/or benefits; and to maximize their ability to live independently.	8-10 points: Agency describes the type, scale, and location of supportive services as well as the mode of transportation to those services in a clear and robust manner. Agency describes a clear plan for a program design that is accessible and appropriate for participants who have severe service needs, taking into consideration systemic barriers, cultural considerations, and safety concerns for certain subpopulations of individuals and families experiencing homelessness. Agency clearly describes how supportive services provided will assist participants to gain independent living skills; to obtain and remain in permanent housing; to access education and increase income through employment and/or benefits; and to maximize their ability to live independently. Methods described are rooted in local data, national best practices, and agency experience operating in Tompkins County. 5-7 points: Agency describes the type, scale, and location of supportive services as well as the mode of transportation to those services in a clear and robust manner. Agency includes a plan for program design that is accessible and appropriate for participants who have severe service needs, but design does not consider systemic barriers, cultural considerations, and safety concerns for certain subpopulations of individuals and families experiencing homelessness. Agency clearly describes how supportive services provided will assist participants in meeting the goals mentioned above, but the methods are not connected to local data, national best practices, or agency experience operating in Tompkins County. 2-4 points: Agency is missing one or more details listed above regarding supportive services provided in this project, as well as how the supportive services will be accessible and appropriate for participants who have severe service needs. Agency does not provide a clear description of how supportive services will allow participants to meet the goals mentioned above. 0-1 points: Agency is fully missing descriptions for one or more parts of this question. The response is incomplete or severely unclear.	8.9	If you awarded less than the maximum points, please explain why. Other comments or notes:
2.2	Connection to Healthcare Services (2.5 points): Describe your strategy to ensure clients are connected with and have ongoing access to appropriate healthcare services, including mental healthcare and gender-affirming healthcare.	2-2.5 points: Agency has actionable practices to connect participants to healthcare services, including mental healthcare and gender-affirming healthcare. Examples of actionable practices can include partnerships with healthcare organizations through MOU, providing navigation services, addressing transportation barriers to healthcare services, etc. 1-2 points: Agency provides connections to healthcare services, but connection is limited or does not specify connections to mental healthcare and gender-affirming healthcare. 0-1 points: Agency does not have a clear strategy for connecting participants with healthcare services.	2.3	If you awarded less than the maximum points, please explain why. Other comments or notes:
2.3	Housing First and Trauma-Informed Care (10 points): Describe your program's commitment to a Housing First model and trauma-informed care to create a safe and stable housing environment for participants exiting an experience of homelessness. Describe how you will use a "Housing First" approach in which assistance is offered and referrals made, including access to intensive case management and services, without preconditions and barriers to entry such as treatment or service participation requirements. Describe how Trauma-Informed Care will be meaningfully integrated into the roles of program staff. Please attach policies and procedures that demonstrate/support this commitment.	8-10 points: Agency response indicates a clear understanding of Housing First and Trauma-Informed Care principles and the benefit to project participants of using a Housing First approach. Agency incorporates Housing First into their operating policies and procedures by removing unnecessary barriers to entering housing and does not require participation in services by residents. Agency offers training and professional development opportunities for program staff regarding trauma-informed care. 5-7 points: Agency response does not indicate a clear understanding of how Housing First and Trauma-Informed Care principles benefit project participants, but Agency incorporates Housing First into their operating policies and procedures. Agency offers training and professional development opportunities for program staff regarding Trauma-Informed Care. 2-4 points: Agency response indicates a clear understanding of how Housing First and Trauma-Informed Care principles can benefit project participants, but this approach is not reflected in their written policies and procedures for residents. Trauma-Informed care is a priority, but not functionally integrated into roles of program staff. 0-1 points: Agency does not have a clear commitment to or understanding of Housing First or Trauma-Informed Care principles.	9.5	If you awarded less than the maximum points, please explain why. Other comments or notes:
2.4	Racial Equity (5 points): How will your project work to eliminate racial disparities in housing outcomes?	4-5 points: Agency has promising goals for promoting racial equity. The answer clearly demonstrates how this project will ensure equity and address racial disparities. This could include practices to assess data and outcomes disaggregated, training program staff in anti-racism and other relevant trainings, agency identifies other practices that eliminate disparities. 2-3 points: Agency is committed to equity but has no clear actionable practices. 0-1 points: Agency does not have clear commitment to racial equity.	4.4	If you awarded less than the maximum points, please explain why. Other comments or notes:
2.5	Serving Intersectional Identities (5 points): Describe how your program will provide consistent help across intersectional identities. (e.g. LGBTQIA+, youth, BIPOC, disabled people)	4-5 points: Agency has a strategy to provide consistent services for people with intersectional identities. Strategies could include staff training, hiring people who represent the people served, etc. 2-3 points: Agency commits to providing consistent service but does not identify any clear strategies. 0-1 points: Agency does not outline strategies to provide consistent service to people across intersectional identities.	3.7	If you awarded less than the maximum points, please explain why. Other comments or notes:
2.6	Elevating Lived Experience (5 points): Describe how your program plans to elevate the voices of and employ people of all ages with lived experience of homelessness to create better support for your clients. Please include job descriptions if available.	4-5 points: Agency has actionable practices to employ and elevate people with lived experience, including employment and HR strategies, board representation, and/or intentional feedback. 2-3 points: Agency incorporates feedback from participants in project design or conducts feedback surveys. 0-1 points: Agency does not have a clear strategy for elevating the voices of people with lived experience. Examples of actionable practices: -Policies to ensure that all clients are able to access services at the level of their need -People with lived experience of homelessness, including people from BIPOC communities, are represented on the board of the organization -Client feedback on the project is requested and a process is in place to examine and improve client satisfaction -Outcome data is collected, disaggregated for race and ethnicity, and used to inform policy decisions -Training for frontline staff to provide high-quality services -Recruiting staff with lived experience of homelessness -Services include peer support positions -Mentorship and training for frontline staff interested in management positions	4.8	If you awarded less than the maximum points, please explain why. Other comments or notes:
2.7	Person-Centered Planning (2.5 points): Describe how your program will support and engage the individuals served throughout their participation in the project.	2-2.5 points: Agency has actionable practices to provide ongoing supportive services throughout the duration of the project. Examples of practices include centering the participant in goal planning, creative engagement strategies, and case management training. 1-2 points: Agency provides supportive services but has limited examples of specific practices. 0-1 points: Agency does not have a clear strategy for providing ongoing services or services described are not person-centered.	2.3	If you awarded less than the maximum points, please explain why. Other comments or notes:
3	Performance Measures	50	41	
3.1	Utilization (5 points): Actual Number households served during PHS (APR Q8) / Total Number of Units in Project: Households Average Actual / Projected = Utilization % 100%	5 points: 95%-100% Utilization Rate 3 points: 90%-94% Utilization Rate 0 points: <90% Utilization Rate	5	If you awarded less than the maximum points, please explain why. Other comments or notes:
3.2	Vulnerable Populations (5 points): What percentage of clients served in FY2023 were in the following categories? Chronically Homeless (Q5a #11 / Q5a #14): (>75%) Youth (Q27a Youth Ages 18-24 / Q5a #1): (>75%) Domestic Violence(Q14b Yes / Q5a#1): (>75%)	Score 5 points if any were above 75%. Otherwise, score 0.	0	If you awarded less than the maximum points, please explain why. none were above 75% due to stayers above the age of 25 Other comments or notes:
3.3	Data Quality (5 points): Were all of the following error rates below 5% for Q6 of your FY2023 APR? Personally-Identifying Information (6a) Universal Data Elements (6b) Income and Housing Data Quality (6c) Chronic Homelessness (6d)	Score 5 points for Yes. Otherwise, score 0.	5	If you awarded less than the maximum points, please explain why. Other comments or notes:
3.4	Coordinated Entry Participation (5 points): What percentage of new entries to the project during FY2023 were matched to your project through the coordinated entry system?	Score 5 points for 100% participation. Otherwise, score 0.	5	If you awarded less than the maximum points, please explain why. Other comments or notes:
3.5	Permanent Housing Placement & Retention (10 points): For PSH, what percentage of clients served in FY2023 either stayed in the project or exited to a permanent housing destination (APR Q5a#8 Stayers, Q23c Exited to housing destinations) (Positive housing destinations + Stayers) / (Total Participants – Persons excluded) For RRH, of the clients who exited your project, what percentage of clients served in FY2023 exited to a permanent housing destination (APR Q23c)?	The CoC-wide percentage of PSH clients retained or exited to permanent housing is 94% 10 points: 94-100% 5 points: 85-94% 0 points: Less than 85% The CoC-wide percentage of RRH clients exited to a permanent housing destination is 50% 10 points: 51-100% 5 points: 40-50% 0 points: Less than 40%	10	If you awarded less than the maximum points, please explain why. Other comments or notes:

3.6	Employment Growth (5 points): What percentage of clients enrolled in your program within the FY2023 year increased their employment income (APR Q19a1 and Q19a2)? ((Within the "Number of Adults with Earned Income" Rows in Q19a1 & 19a2)Adults who Gained or Increased Income from Start to Annual Assessment, Average Gain+ Adults who Gained or Increased Income from Start to Exit, Average Gain)/(Total Adults in Q19a1 + Total Adults in Q19a2)	PSH: CoC-Wide Average is 12% RRH: CoC-Wide Average is 12% 5 points: More than 12% 3 points: Between 6 to 12% 0 points: Less than 6%	3	If you awarded less than the maximum points, please explain why: 7% gained employment Other comments or notes:
3.7	Income Growth (5 points): What percentage of clients enrolled in your program at the end of FY2023 had increased their total cash income since entering the program (Q19a1 & APR Q19a2)? ((Within the "Number of Adults with Any Income" Rows in Q19a1 & 19a2)Adults who Gained or Increased Income from Start to Annual Assessment, Average Gain+ Adults who Gained or Increased Income from Start to Exit, Average Gain)/(Total Adults in Q19a1 + Total Adults in Q19a2)	PSH: The CoC-wide percentage for PSH programs was 12% 5 points: More than 12% 3 points: Between 6 to 12% 0 points: Less than 6% RRH: The CoC-wide percentage for RRH programs was 50% 5 points: More than 50% 3 points: 40-50% 0 points: Less than 40%	5	If you awarded less than the maximum points, please explain why: 14% increased income on average across income categories Other comments or notes:
3.8	Health Insurance (4 points): What percentage of leavers in your project had health insurance upon exit from the project (APR Q21 + APR Q5a#5)? (Number of "1 Source of Health Insurance + Number of "More than 1 Source of Health Insurance" / (Number of Leavers)	The CoC-Wide Percentage was 83% for PSH The CoC-Wide Percentage was 84% for RRH 4 points: More than 83% 2 points: 72-83% 0 points: Less than 72%	2	If you awarded less than the maximum points, please explain why: Other comments or notes:
3.9	Non-cash Benefits (4 points): What percentage of leavers enrolled in your project had other non-cash benefits upon exit from the project (Q20b, Q5a#7)? "Number of "1 + Sources" / "Number of Adult and Head of Household Leavers"	The CoC-Wide Percentage for PSH was 22% 4 points: More than 22% 2 points: 11-22% 0 points: Less than 11% The CoC-Wide Percentage for RRH was 60% 4 points: More than 60% 2 points: 50-60% 0 points: Less than 50%	4	If you awarded less than the maximum points, please explain why: Other comments or notes:
3.10	Time to Move-In (2 points): What was the average time for households to move into housing after enrolling in the project? (Q22c, "Average length of time to housing") The CoC-Wide Average Length of time is 25 days.	2 points: Less than 30 days 1 points: Between 30-50 days 0 points: Over 50 days	2	If you awarded less than the maximum points, please explain why: Other comments or notes:
4	Budget Questions	10	8	Reviewer Comments
4.1	Cost Effectiveness (5 points): Calculate your program's cost effectiveness and explain what numbers you used to calculate that rate.	5 points: Program provided cost effectiveness calculation and reasoning for calculation method. 3 points: Program provided cost effectiveness calculation but no reasoning or explanation. 0 points: Program did not provide calculation, regardless of if there is reasoning or explanation.	3	If you awarded less than the maximum points, please explain why: Other comments or notes:
4.2	Fund expenditure (5 points): Were all funds expended in the last completed program year?	5 points: 100% spent 3 points: 95-99% 0 points: Less than 94%	5	If you awarded less than the maximum points, please explain why: Other comments or notes:
5	Successful Past Performance Bonus	20	20	Reviewer Comments
5.1	Past Performance (20 points): Renewal project is currently in good standing with the Continuum of Care and was prioritized for Tier 1 funding during the 2022 Rank and Review Process.	20 points: Project is in good standing with the Continuum of Care and was prioritized for Tier 1 funding in FY2022. 10 points: Project is no longer in good standing with the Continuum of Care, but was prioritized for Tier 1 funding in FY2022. 5 points: Project is in good standing with the Continuum of Care, but was not prioritized for Tier 1 funding in FY2022. 0 points: Project is not in good standing with the Continuum of Care and was not prioritized for Tier 1 funding in FY2022.	20	If you awarded less than the maximum points, please explain why: Other comments or notes:
Project TOTAL		100	104.9	

Overall Review Notes and Comments:

1E-5: Notification of Projects Rejected-Reduced.

This attachment contains the following:

1. Notification of Projects Reduced and Exceeding APR- OAR

1E-5: Notification of Projects Rejected-Reduced.

1. Notification of Projects Reduced and Exceeding APR- OAR



Simone Gatson <sgatson@hsctc.org>

FY2024 CoC Local Competition Notice of Projects not Selected.

Liddy Bargar <lbargar@hsctc.org>
To: David Sanders <dsanders.oar@gmail.com>
Cc: Simone Gatson <sgatson@hsctc.org>

Fri, Oct 11, 2024 at 9:34 AM

Hello Dave,

Thank you for your application in this year's local Continuum of Care funding competition. The CoC Rank and Review Committee has completed their review of applications and are notifying you of the following projects that exceed the amount of funding available to our CoC and will not be selected for submission as part of the priority listing submitted with our collaborative application.

The projects are listed below:

The reduced balance of SSO-CE project \$37,504
OAR DV Bonus Project \$97,919
OAR TH-RRH \$147,839

You will be sent a debrief of your application(s) in coming weeks. Please let me know if I can answer any questions.

Best,

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Liddy Bargar (she/her)
Director of Housing Initiatives
Human Services Coalition
(607)273-8686
lbargar@hsctc.org

1E-5a: Projects Accepted- Notification Outside of *e-snaps*.

This attachment contains the following:

1. Notification of Projects Accepted- United Way of CNY
2. Notification of Projects Accepted- Tompkins Community Action
3. Notification of Projects Accepted- St. John's Community Services
4. Notification of Projects Accepted- OAR
5. Notification of Projects Accepted- Advocacy Center
6. Notification of Projects Accepted- Learning Web
7. Notification of Projects Accepted- Open Doors, Family & Children's Services

1E-5a: Projects Accepted- Notification Outside of *e-snaps*.

1. Notification of Projects Accepted- United Way of CNY



Simone Gatson <sgatson@hsctc.org>

FY2024 CoC Local Competition Award Notification

Liddy Bargar <lbargar@hsctc.org>

Thu, Oct 10, 2024 at 3:17 PM

To: Megan Stuart <mstuart@unitedway-cny.org>, Sarah Schutt <sschutt@unitedway-cny.org>

Cc: Simone Gatson <sgatson@hsctc.org>

Hello Megan and Sarah,

The CoC Rank and Review Committee has completed their review of FY2024 applications and are pleased to notify you that the CNY HMIS Tompkins project has been recommended for funding in the full amount requested of \$16,733.

Attached please find the full rank and review cover sheet. Applicants will be sent a debrief of their local applications following the submission of the collaborative application to HUD.

Please get started as soon as possible submitting your application in e-snaps. The e-snaps application has a hard deadline of Friday, October 25th. [Here](#) is a link to e-snaps although I suspect you are familiar with how to use it. There is a lot of great information [here](#) on our website in case you need it.

Let me know if I can answer any questions.

Thank you for your high quality project and for your continued participation in the Continuum of Care

--

Liddy Bargar (she/her)
Director of Housing Initiatives
Human Services Coalition
(607)273-8686
lbargar@hsctc.org

 **Priority Ranking FY2024 - Sheet1.pdf**
64K

1E-5a: Projects Accepted- Notification Outside of *e-snaps*.

2. Notification of Projects Accepted- Tompkins Community Action



Simone Gatson <sgatson@hsctc.org>

FY2024 CoC Local Competition Award Notification

Liddy Bargar <lbargar@hsctc.org>

Thu, Oct 10, 2024 at 3:23 PM

To: Danielle Harrington <Danielle.Harrington@tcaction.org>, Amy Furman <Amy.Furman@tcaction.org>

Cc: Simone Gatson <sgatson@hsctc.org>

Hello Danielle and Amy,

The CoC Rank and Review Committee has completed their review of FY2024 applications and are pleased to notify you that the Tompkins Community Action projects have been funded in the following positions and amounts of tier 1.

1. Amici House \$88,199
2. Chartwell House \$46,893
3. Magnolia House \$46,751

Attached please find the full rank and review cover sheet. Applicants will be sent a debrief of their local applications following the submission of the collaborative application to HUD.

Please get started as soon as possible submitting your application in e-snaps. The e-snaps application has a hard deadline of Friday, October 25th. [Here](#) is a link to e-snaps although I suspect you are familiar with how to use it. There is a lot of great information [here](#) on our website in case you need it.

Let me know if I can answer any questions.

Thank you for your high quality projects and for your continued participation in the Continuum of Care!

--

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 **Priority Ranking FY2024 - Sheet1.pdf**

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1E-5a: Projects Accepted- Notification Outside of *e-snaps*.

3. Notification of Projects Accepted- St. John's Community Services



Simone Gatson <sgatson@hsctc.org>

FY2024 CoC Local Competition Award Notification

Liddy Bargar <lbargar@hsctc.org>

Fri, Oct 11, 2024 at 9:06 AM

To: Roy Murdough <rmurdough@sjcs.org>, Brian Coleman <bcoleman@sjcs.org>

Cc: Simone Gatson <sgatson@hsctc.org>

Hello Roy and Brian,

The CoC Rank and Review Committee has completed their review of FY2024 applications and are pleased to notify you that SJCS' Family PSH project was selected for conditional renewal funding in this year's priority listing. The ranking of this project is unusual in that it is partially recommended in the last position of tier 1 funding, with the balance being in position 1 for tier 2 "bonus" funding.

The amount of the project ranked in tier 1 is \$66,783

The amount of the project ranked in position 1 of tier 2 is \$29,484

Attached please find the full rank and review cover sheet. Applicants will be sent a debrief of their local applications following the submission of the collaborative application to HUD.

Please get started as soon as possible submitting your application in e-snaps. The e-snaps application has a hard deadline of Friday, October 25th. [Here](#) is a link to e-snaps, please give yourself plenty of time to get comfortable with e-snaps as there can be a learning curve.

Let me know if I can answer any questions.

Thank you for your high quality project and for your continued participation in the Continuum of Care!

--

Liddy Bargar (she/her)
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(607)273-8686
lbargar@hsctc.org

 **Priority Ranking FY2024 - Sheet1.pdf**

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1E-5a: Projects Accepted- Notification Outside of *e-snaps*.

4. Notification of Projects Accepted- OAR



Simone Gatson <sgatson@hsctc.org>

FY2024 CoC Local Competition Award Notification.

Liddy Bargar <lbargar@hsctc.org>
To: David Sanders <dsanders.oar@gmail.com>
Cc: Simone Gatson <sgatson@hsctc.org>

Fri, Oct 11, 2024 at 9:34 AM

Hello Dave,

The CoC Rank and Review Committee has completed their review of FY2024 applications and are pleased to notify you that OAR's SSO-CE project was conditionally selected for reduced funding in the tier 2 or "bonus" category. You will receive a separate email with information about the projects which were not selected for funding.

The project is in position 2 of tier 2 and the recommended funding is \$118,352

Tier 2 funding is considered "bonus" funding and is awarded selectively to CoC's that have demonstrated through system performance and other measures both need and capacity for increased funds for CoC projects. This means that it is not considered guaranteed but I assure you the CoC strives to fully fund both tiers.

Attached please find the full rank and review cover sheet. Applicants will be sent a debrief of their local applications following the submission of the collaborative application to HUD.

Please get started as soon as possible submitting your application in e-snaps. The e-snaps application has a hard deadline of Friday, October 25th. In this application you will be asked for more detail about the budget and program delivery. [Here](#) is a link to e-snaps, please give yourself plenty of time to get comfortable with e-snaps as there can be a learning curve.

Please let me know if I can answer any questions about any of this as I know it can be complicated. I hope you will let me know ASAP if you for any reason don't plan to complete the next step of submitting your application in e-snaps.

Thank you for your high quality project and for your continued participation in the Continuum of Care!

--
Liddy Bargar (she/her)
Director of Housing Initiatives
Human Services Coalition
(607)273-8686
lbargar@hsctc.org

 **Priority Ranking FY2024 - Sheet1.pdf**
64K

1E-5a: Projects Accepted- Notification Outside of *e-snaps*.

5. Notification of Projects Accepted- Advocacy Center



Simone Gatson <sgatson@hsctc.org>

FY2024 CoC Local Competition Award Notification

Liddy Bargar <lbargar@hsctc.org>
To: Jennifer Brownell <jbrownell@actompkins.org>
Cc: Simone Gatson <sgatson@hsctc.org>

Thu, Oct 10, 2024 at 3:37 PM

Hello Jennifer Brownell,

The CoC Rank and Review Committee has completed their review of FY2024 applications and are pleased to notify you that the Advocacy Center's, Supportive Housing for Survivors of Domestic Violence project was selected for funding in the DV bonus category in the amount of \$97,719

Attached please find the full rank and review cover sheet. Applicants will be sent a debrief of their local applications following the submission of the collaborative application to HUD.

Please get started as soon as possible submitting your application in e-snaps. The e-snaps application has a hard deadline of Friday, October 25th. [Here](#) is a link to e-snaps, please give yourself plenty of time to get comfortable with e-snaps as there can be a learning curve.

Let me know if I can answer any questions.

Thank you for your high quality project and for your continued participation in the Continuum of Care!

--

Liddy Bargar (she/her)
Director of Housing Initiatives
Human Services Coalition
(607)273-8686
lbargar@hsctc.org

 **Priority Ranking FY2024 - Sheet1.pdf**
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1E-5a: Projects Accepted- Notification Outside of *e-snaps*.

6. Notification of Projects Accepted- Learning Web



Simone Gatson <sgatson@hsctc.org>

YHDP Program Funding Notification

Liddy Bargar <lbargar@hsctc.org>

Fri, Oct 11, 2024 at 1:59 PM

To: Olan Mack <Olan@learning-web.org>, Michelle Nolan <Michelle@learning-web.org>, Anthony Paolangeli <Anthony@learning-web.org>

Cc: Simone Gatson <sgatson@hsctc.org>

Hello All,

The CoC Rank and Review Committee and Youth Advisory Board has completed their review of FY2024 New and Renewal YHDP applications and are pleased to notify you that the projects have been recommended for funding in the following amounts.

Renewal project: Learning Web, PSH \$463,300

New Project: Learning Web, RRH \$354,535

Attached please find the full priority listing. Applicants will be sent a debrief of their local applications following the submission of the collaborative application to HUD. Please note that the YHDP projects debrief contains specific feedback from the YAB about program design or other crucial project elements for your consideration.

Please get started as soon as possible submitting your application in e-snaps. The e-snaps application has a hard deadline of Friday, October 25th. [Here](#) is a link to e-snaps although I know you are familiar with how to use it. There is a lot of great information [here](#) on our website in case you need it.

Let me know if I can answer any questions.

Thank you for your high quality project and for your continued participation in the Continuum of Care

--

Liddy Bargar (she/her)
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Human Services Coalition
(607)273-8686
lbargar@hsctc.org

 **Priority Ranking FY2024 - Sheet1 YHDP.pdf**
64K

1E-5a: Projects Accepted- Notification Outside of *e-snaps*.

7. Notification of Projects Accepted- Open Doors, Family & Children's Services



Simone Gatson <sgatson@hsctc.org>

YHDP Program Funding Notification

Liddy Bargar <lbargar@hsctc.org>

Fri, Oct 11, 2024 at 2:58 PM

To: Alicia Kenaly <akenaley@fcsith.org>, Emily Parker <eparker@fcsith.org>, Lora Tsui <ltsui@fcsith.org>

Cc: Simone Gatson <sgatson@hsctc.org>

Hello All,

The CoC Rank and Review Committee and Youth Advisory Board has completed their review of FY2024 New and Renewal YHDP applications and are pleased to notify you that the projects have been recommended for funding in the following amounts.

New Project: Family and Children's Services, SSO-Kinship \$119,286

Attached please find the full priority listing. Applicants will be sent a debrief of their local applications following the submission of the collaborative application to HUD. Please note that the YHDP projects debrief contains specific feedback from the YAB about program design or other crucial project elements for your consideration.

Please get started as soon as possible submitting your application in e-snaps. The e-snaps application has a hard deadline of Friday, October 25th. [Here](#) is a link to e-snaps although I know you are familiar with how to use it. There is a lot of great information [here](#) on our website in case you need it.

Let me know if I can answer any questions.

Thank you for your high quality project and for your continued participation in the Continuum of Care

--

Liddy Bargar (she/her)
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Human Services Coalition
(607)273-8686
lbargar@hsctc.org

 **Priority Ranking FY2024 - Sheet1 YHDP.pdf**
64K

1E-5b: Local Competition Selection Results.

This attachment contains the following:

1. Local Competition Selection Results

1E-5b: Local Competition Selection Results.

1. Local Competition Selection Results

FY2024 PRIORITY RANKING

CoC Bonus Funding \$147,836

Allocated \$147,836
 % Allocated 100%
 Remaining \$0

Tier 1 (ARD - YHDP) \$265,359

Allocated to DV Bonus \$0
 Allocated from Tier 1 \$265,359
 Remaining \$0
 *If DV Bonus not selected this will be subtracted from Tier 1

Tier 2 (CoC Bonus) \$147,836

Allocated to DV Bonus \$0
 Allocated from Tier 2 \$147,836
 Remaining \$0

DV Bonus Funding \$97,719

Allocated \$97,719
 % Allocated 100%
 Remaining \$0

YHDP Projects \$937,121

Allocated \$937,121
 % Allocated 100%
 Remaining \$0

Projects Exceeding ARD + CoC Bonus + DV Bonus

Amount \$283,062

	Ranking	Project Name	Organization Name	Score	Application Type	Project Type	General/DV	Status	CoC Funding Requested	Amount Requested from HUD	Reallocated Funds
	Tier 1 (ARD - YHDP)	1	HMIS Tompkins	United Way of CNY	not ranked	Renewal	HMIS	General	Accepted	\$ 16,733	\$ 16,733
	2	Amici House	TCAction	104.8	Renewal	PSH	General	Accepted	\$ 88,199	\$ 88,199	\$ 0
	3	Chartwell House	TCAction	98.9	Renewal	PSH	General	Accepted	\$ 46,893	\$ 46,893	\$ 0
	4	Magnolia House	TCAction	95	Renewal	PSH	General	Accepted	\$ 46,751	\$ 46,751	\$ 0
	5	Family PSH	St. John's Community Services	86.1	Renewal	PSH	General	Accepted	\$ 107,671	\$ 66,783	\$ 0
	Total Requested								\$ 289,514	\$ 265,359	
Tier 2	1	Family PSH	St. John's Community Services	86.1	Renewal	PSH	General	Accepted	\$ 107,671	\$ 29,484	\$ 0
	2	OAR SSO-CE	OAR	55.4	New	SSO-CE	General	Accepted	\$ 155,856	\$ 118,352	\$ 0
	Total Requested								\$ 263,527	\$147,836	
DV Bonus	1	Supportive Housing for Survivors of Domestic Violence	Advocacy Center	76.3	New	PH-RRH	DV Bonus	Accepted	\$ 97,719	\$ 97,719	\$ 0
	2	OAR DV Bonus	OAR	50.6	New	PH-RRH	DV Bonus	Accepted	\$ 97,719	\$ -	\$ 0
	Total Requested								\$ 195,438	\$ 97,719	
PROJECTS EXCEEDING ARD	1	OAR SSO-CE	OAR	55.4	New	SSO-CE	General	Accepted	\$ 155,856	\$ 37,504	\$ 0
	2	OAR DV Bonus	OAR	50.6	New	PH-RRH	DV Bonus	Accepted	\$ 97,719	\$ 97,719	\$ 0
	3	OAR TH-RRH	OAR	49.6	New	TH-RRH	General	Accepted	\$ 147,839	\$ 147,839	\$ 0
	Total Requested								\$ 401,414	\$ 283,062	
PROJECTS NOT SELECTED FOR FUNDING	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
YHDP PROJECTS	not ranked	Learning Web YHDP PSH	Learning Web	not scored	Renewal	PSH	General	Accepted	\$ 507,032	\$ 463,300	\$ 0
	not ranked	Learning Web YHDP RRH	Learning Web	not scored	New	RRH	General	Accepted	\$ 506,252	\$ 354,535	\$354,535
	not ranked	Open Doors for Runaway and Homeless Youth	Family and Children's Services	not scored	New	Kinship	General	Accepted	\$ 238,571	\$ 119,286	\$119,286
	not ranked	Village House	Village at Ithaca	not scored	Renewal	Kinship	General	Fully Reallocated	\$ -	\$ -	(\$473,821)
	Total Requested								\$ 1,251,855	\$ 937,121	

2A-6: Longitudinal System Analysis (LSA) Submission in HDX 2.0.

This attachment contains the following:

1. 2024 HDX Competition Report

2A-6: Longitudinal System Analysis (LSA) Submission in HDX 2.0.

1. 2024 HDX Competition Report

2024 HDX Competition Report

This workbook contains summary information about your CoC's data as it was entered into HDX 1.0 and HDX 2.0 for your use as part of the 2024 Competition.

To Print this Workbook:

This document has been configured as printable with preset print areas of relevant sections. To print it, go to "File", then "Print", then select "Print Entire Workbook" or "Print Active Sheets" depending on your needs.

To Save This Workbook as a PDF:

Click the "File" Tab, then click "Save As" or "Save a Copy", then click "Browse" or "More Options" then select "PDF", click "Options", select "Entire Workbook", press "OK", and click "Save". These instructions may change depending on your version of Microsoft Excel.

On Accessibility, Navigability, and Printability:

This workbook attempts to maximize accessibility, navigability, printability, and ease of use. Merged cells have been avoided. All tables and text boxes have been given names. Extraneous rows and columns outside printed ranges have been hidden. Formulas may include references to hidden rows and columns or data tables. For ease of use, these referenced sources have been hidden but can be unhidden by any user at any time. Raw data sources contained in this workbook are named according to the module and fiscal year from which they originate - e.g. "HIC_2024" is the Housing Inventory Count raw data from Fiscal Year 2024.

For Questions:

If you have questions, please reach out to HUD via the "Ask a Question" page, <https://www.hudexchange.info/program-support/my-question/> and choose "HDX" as the topic.

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2024 HDX Competition Report

2024 Competition Report - Summary

NY-510 - Ithaca/Tompkins County CoC

HDX Data Submission Participation Information

Government FY and HDX Module Abbreviation	Met Module Deadline*	Data From	Data Collection Period in HDX 2.0
2023 LSA	Yes	Government FY 2023 (10/1/22 - 9/30/23).	November 2023 to January of 2024
2023 SPM	Yes	Government FY 2023 (10/1/22 - 9/30/23).**	February 2024 to March 2024
2024 HIC	Yes	Government FY 2024. Exact HIC and PIT dates will vary by CoC. For most CoCs, it will be last Wednesday in January of 2024.	March 2024 to May 2024
2024 PIT	Yes	Government FY 2024. Exact HIC and PIT dates will vary by CoC. For most CoCs, it will be last Wednesday in January of 2024.	March 2024 to May 2024

1) FY = Fiscal Year

2) *This considers all extensions where they were provided.

2) **"Met Deadline" in this context refers to FY23 SPM submissions.

Resubmissions from FY 2022 (10/1/21 - 9/30/22) were also accepted during the data collection period, but these previous year's submissions are voluntarily

2024 HDX Competition Report

2024 Competition Report - LSA Summary & Usability Status

NY-510 - Ithaca/Tompkins County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

LSA Usability Status 2023

Category	EST AO	EST AC	EST CO	RRH AO	RRH AC	RRH CO	PSH AO	PSH AC	PSH CO
Fully Usable	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Partially Usable									
Not Usable									

EST

Category	2021	2022	2023
Total Sheltered Count	502	663	618
AO	423	504	490
AC	69	161	130
CO	0	0	3

RRH

Category	2021	2022	2023
Total Sheltered Count	215	182	101
AO	137	98	58
AC	78	81	43
CO	0	0	0

2024 HDX Competition Report

2024 Competition Report - LSA Summary & Usability Status

NY-510 - Ithaca/Tompkins County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

PSH

Category	2021	2022	2023
Total Sheltered Count	112	154	175
AO	59	102	114
AC	49	48	57
CO	0	0	0

1) Glossary: EST = Emergency Shelter, Save Haven, & Transitional Housing; RRH = Rapid Re-housing; PSH = Permanent Supportive Housing; AO = Persons in Households without Children; AC = Persons in Households with at least one Adult and one Child; CO=Persons in Households with only Children

2) Because people have multiple stays in shelter over the course of a year and stay in different household configurations, a single person can be counted in more than one household type. Therefore, the sum of the number of people by household type may be greater than the unique count of people.

3) Total Sheltered count only includes those served in HMIS

2024 HDX Competition Report

2024 Competition Report - SPM Data

NY-510 - Ithaca/Tompkins County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as

Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.

Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

Metric	Universe (Persons)	Average LOT Homeless (bed nights)	Median LOT Homeless (bed nights)
1.1 Persons in ES-EE, ES-NbN, and SH	581	113.9	82.0
1.2 Persons in ES-EE, ES-NbN, SH, and T	622	131.4	94.0

2024 HDX Competition Report

2024 Competition Report - SPM Data

NY-510 - Ithaca/Tompkins County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

b. This measure is based on data element 3.917

This measure includes data from each client’s Living Situation (Data Standards element 3.917) response as well as time spent in permanent housing projects between Project Start and Housing Move-In. This information is added to the client’s entry date, effectively extending the client’s entry date backward in time. This “adjusted

Metric	Universe (Persons)	Average LOT Homeless (bed nights)	Median LOT Homeless (bed nights)
1.1 Persons in ES-EE, ES-NbN, SH, and PH (prior to “housing move in”)	599	235.5	122.0
1.2 Persons in ES-EE, ES-NbN, SH, TH, and PH (prior to “housing move in”)	640	251.9	133.0

2024 HDX Competition Report

2024 Competition Report - SPM Data

NY-510 - Ithaca/Tompkins County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 2: Returns to Homelessness for Persons who Exit to Permanent Housing (PH) Destinations

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated

Metric	Total # of Persons Exited to a PH Destination (2 Yrs Prior)	Returns to Homelessness in Less than 6 Months (0 - 180 days)		Returns to Homelessness from 6 to 12 Months (181 - 365 days)		Returns to Homelessness from 13 to 24 Months (366 - 730 days)		Number of Returns in 2 Years	
	Count	Count	% of Returns	Count	% of Returns ⁴	Count	% of Returns ⁶	Count	% of Returns ⁸
Exit was from SO	2	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Exit was from ES	140	11	7.9%	12	8.6%	17	12.1%	40	28.6%
Exit was from TH	12	3	25.0%	0	0.0%	1	8.3%	4	33.3%
Exit was from SH	0	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Exit was from PH	84	3	3.6%	1	1.2%	1	1.2%	5	6.0%
TOTAL Returns to Homelessness	238	17	7.1%	13	5.5%	19	8.0%	49	20.6%

2024 HDX Competition Report

2024 Competition Report - SPM Data

NY-510 - Ithaca/Tompkins County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 3: Number of Homeless Persons

Metric 3.1 – Change in PIT Counts

Please refer to PIT section for relevant data.

Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

Metric	Value
Universe: Unduplicated Total sheltered homeless persons	641
Emergency Shelter Total	599
Safe Haven Total	0
Transitional Housing Total	56

2024 HDX Competition Report

2024 Competition Report - SPM Data

NY-510 - Ithaca/Tompkins County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

This measure is divided into six tables capturing employment and non-employment income changes for system leavers and stayers. The project types reported in these metrics are the same for each metric, but the type of income and universe of clients differs. In

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

Metric	Value
Universe: Number of adults (system stayers)	39
Number of adults with increased earned income	3
Percentage of adults who increased earned income	7.7%

2024 HDX Competition Report

2024 Competition Report - SPM Data

NY-510 - Ithaca/Tompkins County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

Metric	Value
Universe: Number of adults (system stayers)	39
Number of adults with increased non-employment cash income	3
Percentage of adults who increased non-employment cash income	7.7%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

Metric	Value
Universe: Number of adults (system stayers)	39
Number of adults with increased total income	6
Percentage of adults who increased total income	15.4%

Metric 4.4 – Change in earned income for adult system leavers

Metric	Value
Universe: Number of adults who exited (system leavers)	20
Number of adults who exited with increased earned income	2
Percentage of adults who increased earned income	10.0%

2024 HDX Competition Report

2024 Competition Report - SPM Data

NY-510 - Ithaca/Tompkins County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Metric 4.5 – Change in non-employment cash income for adult system leavers

Metric	Value
Universe: Number of adults who exited (system leavers)	20
Number of adults who exited with increased non-employment cash income	3
Percentage of adults who increased non-employment cash income	15.0%

Metric 4.6 – Change in total income for adult system leavers

Metric	Value
Universe: Number of adults who exited (system leavers)	20
Number of adults who exited with increased total income	5
Percentage of adults who increased total income	25.0%

2024 HDX Competition Report

2024 Competition Report - SPM Data

NY-510 - Ithaca/Tompkins County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 5: Number of Persons who Become Homeless for the First Time

This measures the number of people entering the homeless system through ES, SH, or TH (Metric 5.1) or ES, SH, TH, or PH (Metric 5.2) and determines whether they have any prior enrollments in the HMIS over the past two years. Those with no prior enrollments

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

Metric	Value
Universe: Person with entries into ES-EE, ES-NbN, SH or TH during the reporting period.	522
Of persons above, count those who were in ES-EE, ES-NbN, SH, TH or any PH within 24 months prior to their entry during the reporting year.	164
Of persons above, count those who did not have entries in ES-EE, ES-NbN, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	358

2024 HDX Competition Report

2024 Competition Report - SPM Data

NY-510 - Ithaca/Tompkins County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

Metric	Value
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	572
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	183
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	389

2024 HDX Competition Report

2024 Competition Report - SPM Data

NY-510 - Ithaca/Tompkins County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

This measures positive movement out of the homeless system and is divided into three tables: movement off the streets from Street Outreach (Metric 7a.1); movement into permanent housing situations from ES, SH, TH, and RRH

Metric 7a.1 – Change in SO exits to temp. destinations, some institutional destinations, and permanent housing destinations

Metric	Value
Universe: Persons who exit Street Outreach	1
Of persons above, those who exited to temporary & some institutional destinations	0
Of the persons above, those who exited to permanent housing destinations	0
% Successful exits	0.0%

2024 HDX Competition Report

2024 Competition Report - SPM Data

NY-510 - Ithaca/Tompkins County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Metric 7b.1 – Change in ES, SH, TH, and PH-RRH exits to permanent housing destinations

Metric	Value
Universe: Persons in ES-EE, ES-NbN, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	536
Of the persons above, those who exited to permanent housing destinations	167
% Successful exits	31.2%

Metric 7b.2 – Change in PH exits to permanent housing destinations or retention of permanent housing

Metric	Value
Universe: Persons in all PH projects except PH-RRH who exited after moving into housing, or who moved into housing and remained in the PH project	159
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	155
% Successful exits/retention	97.5%

2024 HDX Competition Report

2024 Competition Report - SPM Data

NY-510 - Ithaca/Tompkins County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

System Performance Measures Data Quality

Data coverage and quality will allow HUD to better interpret your SPM submissions.

Metric	All ES, SH	All TH	All PSH, OPH	All RRH	All Street Outreach
Unduplicated Persons Served (HMIS)	599	56	184	109	29
Total Leavers (HMIS)	509	27	44	83	0
Destination of Don't Know, Refused, or Missing (HMIS)	273	0	5	1	0
Destination Error Rate (Calculated)	53.6%	0.0%	11.4%	1.2%	0.0%

2024 HDX Competition Report

2024 Competition Report - SPM Notes

NY-510 - Ithaca/Tompkins County CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Notes For Each SPM Measure

Note: Cells may need to be resized to accomodate

Measure	Notes
Measure 1	No notes.
Measure 2	No notes.
Measure 3	No notes.
Measure 4	No notes.
Measure 5	No notes.
Measure 6	No Notes. Measure 6 was not applicable to CoCs in this reporting period.
Measure 7	No notes.
Data Quality	No notes.

2024 HDX Competition Report

2024 Competition Report - HIC Summary

NY-510 - Ithaca/Tompkins County CoC

For HIC conducted in January/February of 2024

HMIS Bed Coverage Rates

Project Type	Total Year-Round, Current Beds	Total Year-Round, Current Beds in HMIS or Comparable Database	Total Year-Round, Current, Non-VSP Beds	Removed From Denominator: OPH EHV [†] Beds or Beds Affected by Natural Disaster*	Adjusted Total Year-Round, Current, Non-VSP Beds	Adjusted HMIS Bed Coverage Rate for Year-Round, Current Beds
ES	176	170	170	0	170	100.0%
SH	0	0	0	0	0	NA
TH	45	45	45	0	45	100.0%
RRH	41	41	41	0	41	100.0%
PSH	153	153	153	0	153	100.0%
OPH	114	0	114	40	74	0.0%
Total	529	409	523	40	483	84.7%

2024 HDX Competition Report

2024 Competition Report
 NY-510 - Ithaca/Tompkins Co
 For HIC conducted in January

HMIS Bed Coverage Rates

Project Type	Total Year-Round, Current Beds	Total Year-Round, Current, VSP Beds in an HMIS-Comparable Database	Total Year-Round, Current, VSP Beds	Removed From Denominator: OPH EHV [†] Beds or Beds Affected by Natural Disaster ^{**}	Adjusted Total Year-Round Current, VSP Beds	HMIS Comparable Bed Coverage Rate for VSP Beds
ES	176	6	6	0	6	100.00%
SH	0	0	0	0	0	NA
TH	45	0	0	0	0	NA
RRH	41	0	0	0	0	NA
PSH	153	0	0	0	0	NA
OPH	114	0	0	0	0	NA
Total	529	6	6	0	6	100.00%

2024 HDX Competition Report

2024 Competition Report

NY-510 - Ithaca/Tompkins Co

For HIC conducted in January

HMIS Bed Coverage Rates

Project Type	Total Year-Round, Current Beds	Total Year-Round, Current, HMIS Beds and VSP Beds in an HMIS-Comparable Database	Adjusted Total Year-Round, Current, Non-VSP and VSP Beds	HMIS and Comparable Database Coverage Rate
ES	176	176	176	100.00%
SH	0	0	0	NA
TH	45	45	45	100.00%
RRH	41	41	41	100.00%
PSH	153	153	153	100.00%
OPH	114	0	74	0.00%
Total	529	415	489	84.87%

2024 HDX Competition Report

2024 Competition Report - HIC Summary

NY-510 - Ithaca/Tompkins County CoC

For HIC conducted in January/February of 2024

Rapid Re-housing Beds Dedicated to All Persons

Metric	2020	2021	2022	2023	2024
RRH beds available to serve all pops. on the HIC	42	68	63	41	41

1) † EHV = Emergency Housing Voucher

2) *This column includes Current, Year-Round, Natural Disaster beds not associated with a VSP that are not HMIS-participating. For OPH Beds, this includes beds that are Current, Non-HMIS, and EHV-funded.

3) **This column includes Current, Year-Round, Natural Disaster beds associated with a VSP that are not HMIS-participating or HMIS-comparable database participating. For OPH Beds, this includes beds that are Current, VSP, Non-HMIS, and EHV-funded.

4) Data included in these tables reflect what was entered into HDX 2.0.

5) In the HIC, "Year-Round Beds" is the sum of "Beds HH w/o Children", "Beds HH w/ Children", and "Beds HH w/ only Children". This does not include Overflow ("O/V Beds") or Seasonal Beds ("Total Seasonal Beds").

6) In the HIC, "Current" beds are beds with an "Inventory Type" of "C" and not beds that are Under Development ("Inventory Type" of "U").

7) For historical data: Aggregated data from CoCs that merged are not displayed if

2024 HDX Competition Report

2024 Competition Report - PIT Summary

NY-510 - Ithaca/Tompkins County CoC

For PIT conducted in January/February of 2024

Submission Information

Date of PIT Count	Received HUD Waiver
1/25/2024	Not Applicable

Total Population PIT Count Data

Category	2019	2020	2021	2022	2023	2024
PIT Count Type	Sheltered and Unsheltered Count	Sheltered and Unsheltered Count	Sheltered and partial unsheltered count	Sheltered and Unsheltered Count	Sheltered and Unsheltered Count	Sheltered and Unsheltered Count
Emergency Shelter Total	149	80	103	126	221	162
Safe Haven Total	0	0	0	0	0	0
Transitional Housing Total	22	19	20	14	41	32
Total Sheltered Count	171	99	123	140	262	194
Total Unsheltered Count	0	34	21	12	11	16
Total Sheltered and Unsheltered Count*	171	133	144	152	273	210

1) *Data included in this table reflect what was entered into HDX 1.0 and 2.0. This may differ from what was included in federal reports if the PIT count type was either sheltered only or partial unsheltered count.

2) Aggregated data from CoCs that merged is not displayed if PIT data were entered separately - that is, only data from the CoC into which the merge occurred are displayed. Additional reports can be requested via AAQ for any CoCs that have been subsumed into